

# ATTRIBUTES

**Employee Name:** \_\_\_\_\_

Please place a check mark by each attribute description you possess

<b>Attribute</b>	<b>Grouping</b>	<b>Description</b>	<b>Applies to me</b>	
AND317	<b>Aviation</b>	Airline Transport Pilot		
AND657		Civil Air Patrol		
AND250		Helicopter Pilot		
AND271		Owns an airplane		
AND251		Private Pilots License		
AND103	<b>Communications</b>	FCC Radio License		
AND274		Shortwave Radio Operator		
AND123	<b>Engineering</b>	Bituminous Mix Controller Ex.		
AND121		Bituminous Mix Tester Ex.		
AND122		Bituminous Pavement Inspector		
AND125		Certified Bridge Inspector		
AND102		Certified Engineering Technician		
AND117		Certified Flagger		
AND107		Engineer In Training (EIT)		
AND104		Land Surveyor		
AND124		Land Surveyor in Training (LSIT)		
AND105		Registered Geologist		
AND106		Registered Professional Engineer		
AND424		Stream Gauging and Surface Water Sampling		
AND242		<b>Equipment Operator</b>	Bulldozer Operator	
AND235			Dump Truck Operator	
AND238			Equipment Operator	
AND239	Front-end Loader Operator			
AND241	Grader Operator			
AND234	Light Truck Operator			
AND120	Master Equipment Operator (MEO)			
AND240	Snowplow Operator			
AND236	Tractor Trailer Operator			

AND370	<b>Health &amp; Safety</b>	Boat Safety Certified	
AND612		Certified Corrections Officer	
AND363		Clinical Laboratory Specialist	
AND618		Community Emergency Response Team (CERT)	
AND368		Community Emergency Response Team (CERT) Trained	
AND624		EMI Disaster Response and Recovery Operations (DRRO)	
AND477		Evacuation Coordinator	
AND350		Industrial Hygienist	
AND362		Nuclear Biological Chemical Defense Specialist	
AND384		Police radio operator	
AND391		Supervises a Crisis Team	
AND365		Telecommunications Coordinator	
AND361		Water Purification Specialist	
AND609	<b>Home/Personal</b>	AFES: Armed Forces Emergency Services Volunteer	
AND315		Commercial Drivers License (CDL)	
AND264		Has home fax capability	
AND423		Hospitality Service	
AND255		Lives within 10 miles of office	
AND254		Lives within 2 miles of office	
AND256		Owens a 4 wheel drive vehicle	
AND623		Owens a boat	
AND373		Owens a camper	
AND257		Owens a cellular phone	
AND443		Owens a golf cart	
AND269		Owens a Personal Computer	
AND374		Owens a snowmobile	
AND444		Owens a tractor	
AND275		Owens a tractor trailer	
AND432		Owens an All-Wheel drive vehicle	
AND375		Owens an ATV	
AND376		Owens horses	

AND409		Owns minivan	
AND638		Owns PC with high speed network capability	
AND270		Owns PC with network dial-up	
AND266		Relative manages leasing company	
AND260		Relative owns an excavating firm	
AND259		Relative owns construction firm	
AND268		Relative sells office equipment	
AND253		Repairs hand held radio's	
AND262		Volunteer Firefighter	
AND651		VPN Access at Home	
AND335	<b>IT Certifications</b>	(CNE)Master CNE	
AND420		4th Dimension Database	
AND322		A+ Certification	
AND114		Associated Computer Professional (ACP)	
AND632		Certified - Sun Certified System Administrator for Solaris 9	
AND323		Certified Computing Professional (CCP)	
AND324		Certified Help Desk Analyst	
AND325		Certified Information System Auditor (CISA)	
AND327		Certified Internet Business Strategist	
AND328		Certified Intranet Manager	
AND329		Certified Lotus Notes	
AND330		Certified McDATA Professional	
AND334		Certified NetWare Engineer	
AND115		Certified Network Engineer	
AND333		Certified Nortel Meridian Systems	
AND338		Certified Public Accountant (CPA)	
AND344		Certified Systems Expert - IBM (CSE)	

AND630		Cisco Certified Design Associate (CCDA)	
AND319		Cisco Certified Design Professional (CCDP)	
AND318		Cisco Certified Network Associate (CCNA)	
AND345		Cisco Certified Network Associates (CCNA)	
AND346		Cisco Certified Network Associates (CCNP)	
AND320		Cisco Certified Network Professional (CCNP)	
AND417		Computer Systems Analyst/Administrator	
AND347		e*Gate System Administrator	
AND452		Excel Certified Professional	
AND421		Linux	
AND331		Microsoft Certified Professional (MCP)	
AND626		Microsoft Certified Systems Administrator (MCSA)	
AND332		Microsoft Certified Systems Engineer (MCSE)	
AND380		Office Access Certified	
AND418		Programmer/Analyst	
AND378		ROAP Lead	
AND422		Unix	
AND381		Webmaster Certified	
AND379		Word Certified Professional	
AND639	<b>IT Knowledge</b>	Computer Application Specialist	
AND650		Computer Network	
AND619		ConnectND	
AND647		DLTS Computer Systems Experience	
AND646		GIS Experience	
AND648		Internet Development Experience	
AND382		Internet Trained	
AND620		IT Coordinator	
AND265		LDRPS Trained	
AND625		Microsoft Office Specialist	

AND649		Minor Computer Troubleshooting	
AND554		Office Access Trained	
AND261		Office Excel trained	
AND441		Office Outlook Trained	
AND442		Office Word Trained	
AND643		PeopleSoft Financial Management Experienced	
AND642		PeopleSoft HR Experienced	
AND641		PeopleSoft Procurement Experienced	
AND645		VNDOT Operation Experienced	
AND644		VNDOT Scheduling Experienced	
AND247		Web designer	
AND455		Web Designer Trained	
AND652	<b>Language</b>	Hidatsa	
AND230		Knows sign language	
AND232		Reads Braille	
AND273		Reads Lips	
AND439		Speaks African	
AND434		Speaks Chippewa	
AND435		Speaks Cree	
AND390		Speaks French	
AND263		Speaks German	
AND438		Speaks Japanese	
AND436		Speaks Metis	
AND366		Speaks Phillipino	
AND367		Speaks Russian	
AND321		Speaks Spanish	
AND349	<b>Legal</b>	Certified Administrative Law Judge	
AND307		Licensed to Practice Law	
AND267		Notary Public	
AND348		Trained in Mediation	
AND119	<b>Mechanic</b>	Air Conditioning Certification	
AND118		ASE Master Auto Tech	
AND128		ASE Master Mechanic/Heavy Truck Technician	
AND130		Auto Automatic Transmission/Transaxle	
AND133		Auto Brakes	

AND134		Auto Electrical/Electronic Systems	
AND136		Auto Engine Performance	
AND129		Auto Engine Repair	
AND135		Auto Heating & Air Conditioning	
AND131		Auto Manual Drive & Axles	
AND132		Auto Suspension & Steering	
AND389		Licensed Aircraft Mechanic	
AND140		Medium/Heavy Truck Brakes	
AND138		Medium/Heavy Truck Diesel Engines	
AND139		Medium/Heavy Truck Drive Train	
AND142		Medium/Heavy Truck Electrical/Electronic Systems	
AND137		Medium/Heavy Truck Gasoline Engines	
AND143		Medium/Heavy Truck HVAC	
AND144		Medium/Heavy Truck Preventive Mtce Inspection	
AND141		Medium/Heavy Truck Suspensions & Steering	
AND474		Small Engine Repair Experience	
AND248	<b>Media</b>	Experienced Public Speaker	
AND445		Experienced with Media Relations	
AND244		Graphic Artist	
AND601		Media Specialist	
AND249		Public Information Specialist	
AND243		Speech Writer	
AND246		Still Photographer	
AND245		TV/Production video camera operator	
AND225	<b>Medical</b>	ADF (automatic defibrillator) Certified	
AND228		Ambulance driver	
AND219		Certified Addiction Counselor	
AND202		Certified Alcohol & Drug Counselor	

AND216		Certified Occupational Therapy Assistant	
AND217		Certified Physical Therapy Assistant	
AND203		Certified Vocational Rehabilitation Counselor	
AND371		Clinical Nurse Specialist	
AND224		CPR Certified	
AND229		Dental Assistant	
AND227		Emergency Medical Technician (EMT)	
AND215		Family Nurse Practitioner	
AND223		First Aid Certified	
AND222		Licensed Certified Social Worker	
AND206		Licensed Practical Nurse	
AND221		Licensed Social Worker	
AND634		Medical Administration Certification	
AND207		Medical Records Technician	
AND640		Medication Administration Certification	
AND208		Occupational Therapist	
AND209		Pharmacist	
AND210		Physical Therapist	
AND211		Physician	
AND214		Physician Assistant	
AND220		Psychiatric Nurse	
AND377		Psychiatrist	
AND212		Psychologist	
AND218		Qualified Mental Retardation Professional	
AND213		Registered Nurse	
AND602	<b>Non IT Training</b>	Building Inspector	
AND603		Security Professional	
AND440	<b>Other Skills</b>	Ability to make key decisions.	
AND405		Box Scraper - Landscape Rake Operation	
AND476		CAT Operations	
AND400		Chainsaw Operation	
AND237		Custodian	
AND353		EQUIP Group Leader	
AND461		Gangs Group Leader	

AND473		Hostage Negotiation Team	
AND456		Juvenile Sexual Offender Treatment Specialist	
AND385		Knows police radio codes for police scanner	
AND352		Military Weapons Expert	
AND364		Purchasing Agent	
AND393		Red Cross Disaster Action Team	
AND402		Snowplow Operations	
AND472		SORT Team Member	
AND403		Stumpgrinder Operation	
AND404		Track Truck Operation	
AND401		Tractor/Loader Operations	
AND475		Traffic Control Experience	
AND415	<b>Professional Certification</b>	Cartographer	
AND336		Certified - Project Management	
AND326		Certified Instructor	
AND339		Certified Records Manager (CRM)	
AND343		Certified Senior Professional in Human Resources	
AND413		GIS Specialist	
AND337		North Dakota Certified Project Managers	
AND416		Photogrammetrist	
AND414		Physical Geographer	
AND613		Training Specialist	
AND655	<b>Professional Licenses or Certification</b>	Awareness Level Training AWR 160	
AND633		Certified - Red Hat Certified Engineer	
AND459		Certified Chaplain	
AND448		Certified Child Custody Investigator	
AND101		Certified Engineering Geologist	
AND446		Certified in ND Developmental Disabilities	
AND636		Certified in Reality Therapy	

AND458		Certified in Restorative Group Conferencing Facilitator	
AND453		Certified in Victim Impact/Restorative Justice	
AND462		Certified Scuba Diver (open water)	
AND463		Certified TESL instructor (Teaching English as Second Language)	
AND447		Certified Vision Rehabilitation Therapist	
AND449		Crisis Debriefing Certified	
AND450		Critical Incident Stress Debriefing Certified	
AND656		Dietitian	
AND457		Epinephrine Skill Certified	
AND460		Gangs Specialist/Gangs Training	
AND465		ICS 100	
AND466		ICS 200	
AND467		ICS 300	
AND468		ICS 400	
AND653		ICS 702	
AND654		ICS 800	
AND635		Lifeguard Trainer	
AND464		National Board Commissioned Boiler Inspector	
AND469		NIMS 700	
AND637		Read Right Tutor	
AND451		Secondary Special Education Teacher	
AND471		USCG Merchant Marine Officer - Chief Engineer - Stern and Motor Vessels- Inland Waters	
AND470		USCG Merchant Marine Officer 3rd Asst Engineer - Stern & Motor Vessels - Oceans	
AND233		Biologist	

AND631		Certified - ITIL - (Information Technology Infrastructure Library Certified)	
AND407		Certified Community Service Chaplain	
AND314		Certified Driver Examiner	
AND258		Certified Electrician	
AND608		Certified First Responder	
AND311		Certified Fraud Investigator	
AND108		Certified General Appraiser (CGA)	
AND359		Certified Healthcare Safety Manager	
AND408		Certified in Critical Incident Stress Management (CISM)	
AND310		Certified Internal Auditor	
AND607		Certified Lifeguard	
AND398		Certified Low Vision Therapist	
AND395		Certified Nursing Aid License	
AND388		Certified Orientation and Mobility Specialist	
AND392		Certified Pharmacy Technician	
AND301		Certified Professional Secretary	
AND387		Certified Rehabilitation Teacher	
AND116		Certified Welder	
AND399		Class "B" Drivers License	
AND615		Classification Systems	
AND304		Commercial Pilot	
AND616		Compensation Management	
AND305		Customs Inspector	
AND355		Disable with Disabilities Certification	
AND610		Education Administrator	
AND605		Electrical Contractor	
AND621		Emergency Management	
AND437		EMI - Disaster Response & Recovery Operations	
AND622		Employment Counseling	

AND205		Environmental Health Practitioner	
AND604		Firearms Expert	
AND369		Firefighter Level 2 S130/190	
AND431		Hazardous Materials Awareness and Operational Levels	
AND433		Hazardous Materials Incident Commander	
AND534		Hazardous Materials Transportation Compliance and Safety Program	
AND430		Hazardous Waste Operations and Emergency Response (HAZWOPER)	
AND406		Human Relations Counselor	
AND429		Human Service Administrator	
AND316		International Drivers Examiners	
AND617		Investigations - Workplace	
AND354		Juvenile Records Professional	
AND412		Licensed Architect	
AND386		Licensed Cosmetologist	
AND611		Licensed Foster Parent	
AND394		Licensed Independent Clinical Social Worker	
AND411		Licensed Master Electrician	
AND410		Licensed Master Plumber	
AND360		Licensed Peace Officer	
AND272		Licensed Plumber	
AND358		Licensed Professional Clinical Counselor	
AND357		Licensed Professional Counselor	
AND306		Licensed Public Accountant	
AND109		Member of Appraisal Institute (MAI)	
AND425		Meteorologist	
AND428		Natural Resource Investigator	
AND112		ND Certified General Real Property Appraiser	

AND396		Paralegal	
AND111		Permit for Cultural Resource Investigations	
AND427		Policy & Programs Development Manager	
AND312		Professional in Human Resources	
AND628		Project Management - Level I, II, or III by CompTIA	
AND629		Project Management Professional (PMP)	
AND627		Project+ Certification Program	
AND426		Public Workshop Educator	
AND356		RHIA Registered Health Information Administrator	
AND614		Risk Management	
AND351		School Counselor	
AND313		Senior Professional in Human Resources	
AND110		Senior Right of Way Agent (SRW/A)	
AND383		Special Education Elementary Teacher	
AND308		Teaching - Elementary	
AND309		Teaching - Secondary	
AND340	<b>Software Skills</b>	Certified Cool:Gen 5.0 Developer for GUI	
AND342		Certified PowerBuilder Associate	
AND341		Certified PowerBuilder Professional	
AND419		Visual Basic	
AND606	<b>Vocational Skills</b>	Carpenter	

**Additional attributes not listed above:**


**Contact Information:**

Work Phone: \_\_\_\_\_  
Work Cell: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Home Cell: \_\_\_\_\_  
Email: \_\_\_\_\_