

**NORTH DAKOTA VETERANS HOME
LISBON, NORTH DAKOTA
GOVERNING BOARD MEETING**

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DATE/TIME: Tuesday, April 12, 2016 @ 10:30 AM. LOCATION: Lisbon-Norris Braaten Conference Room MEETING: X Regular

MEETING CALLED TO ORDER: by Chairman, Gary Skarphol

Membership Present: Gary Skarphol, Cathy Keogh, Connie Ebach, Steven Frojen, Judy Lee, Dean Overby

Absent: Keith Hovland

**Others Present by invitation: Mark B. Johnson, Administrator Kristin Lunneborg, Chief Financial Officer
Laura Balliet, Assistant Attorney General**

AGENDA ITEM	PRESENTATION/DISCUSSION	RECOMMENDATION/ACTION
01. Pledge of Allegiance/Moment of silence for POW/MIA's requested by Chairman.	Chairman called for the Pledge of Allegiance, followed by a moment of silence for the POW/MIA's.	
02. Roll Call: Recording Secretary	Roll call taken by recording secretary.	A quorum was present.
03. Welcome: Chairman-Gary Skarphol	Chairman welcomed Members and Guests. <ul style="list-style-type: none"> • New Board Member Cathy Keogh to replace Major General Alan S. Dohrmann 	
04. Approval/Conflict of Interest of Agenda Items Chairman-Gary Skarphol	Chairman asked if any board members have a conflict of interest with any agenda items.	There are no conflicts of interest stated at this time.
05. Approval of Governing Board Minutes Chairman-Gary Skarphol ➤ October 06, 2015	Minutes e-mailed to Board Members. Chairman called for additions/corrections/motion to accept the minutes.	Motion by Frojen, seconded by Ebach to approve governing board minutes. All Aye.
06. Chairman's Report Chairman-Gary Skarphol	Chairman's Report <ul style="list-style-type: none"> • Major General Alan S. Dohrmann is North Dakota's new Adjutant General and is resigning his position on the governing board due to his new duties. • Suggestion made to have the board members host a picnic for the residents and staff of the Veterans Home on the day of the next governing board meeting 	
07. Workshop Keith Hovland & Steve Frojen	Michael Burns Architects was chosen by a committee of three board members and one NDVH staff member to be the architect for the resident workshop. Several meetings have been held and planning is underway. Hope to bid project in May 2016.	
08. Administrator's Report Mark B. Johnson	Mark will be meeting this week with a landscape architect from NDSU to work on developing a master plan for the Veterans Home campus. The plan will identify future projects and how they will be incorporated into the grounds. The Veterans Home appealed the deficiency on the last VA survey and the deficiency was removed since there is no	

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	The financial audit completed in February revealed no audit findings.	
11. ACOVA Meeting	Location: Date: Time:	Thursday, April 21, 2016 starting at 1:30 p.m. and Friday, April 22 at 9:00 a.m. Bismarck Comfort Inn, 1030 E. Interstate Avenue
12. Next Governing Board Meeting:	Tentative Board Meetings for 2016-2017 Every three months-2 nd Tuesday Tuesday, October 11, 2016 Tuesday, January 10, 2017 Tuesday, April 11, 2017	Tuesday, July 12, 2016
13. Motion for adjournment Chairman-Gary Skarphol		Motion by Lee, seconded by Frojen to adjourn meeting. All Aye.
Approved by Chairman & Administrator		<i>/s/ Mark B. Johnson, Administrator</i>