

Retrieving the ESS Employer Guide

Login to ESS and on the left hand side click on resource library. On the right hand side click on “Learn More” next to employer reporting. This will take you to the ESS employer guide.

The screenshot displays the ESS Resource Library interface. On the left is a navigation menu with two main sections: 'General' and 'Other Tasks'. The 'Resource Library' option is highlighted with a red box and a yellow callout '1'. The main content area is titled 'Resource Library' and is divided into three sections: 'Employer Reporting', 'Insurance Plans', and 'Retirement Plans'. The 'Employer Reporting' section contains a table with four rows, each with a 'Name' and a 'Details' column. The 'Employer Reporting' row is highlighted with a red box and a yellow callout '2'. The 'Insurance Plans' section contains a table with three rows: 'Health', 'Life', and 'Wellness', each with a 'Learn More' link. The 'Retirement Plans' section contains a table with two rows: 'Defined Benefit' and 'Defined Contribution', each with a 'Learn More' link. The 'Deferred Compensation Plan' section shows 'No records to display'.

General

- Dashboard
- Employees
- Upload Payroll Files
- Payroll Reporting
- Forms

Other Tasks

- Organization Profile
- Reports
- Processed Payroll F
- Payments
- Report a Problem
- Seminar Registratic
- Report a Death
- Resource Library**

Resource Library

Employer Reporting

Name	Details
Creating Payroll – Deferred Comp	Learn More
Creating Payroll – RETIREMENT	Learn More
Creating Payroll – Service Purchases	Learn More
Employer Reporting	Learn More

Insurance Plans

Plan Name	Plan Details
Health	Learn More
Life	Learn More
Wellness	Learn More

Retirement Plans

Plan Name	Plan Details
Defined Benefit	Learn More
Defined Contribution	Learn More

Deferred Compensation Plan

Plan Name	Plan Details
No records to display	