

## APPLICATION CHECKLIST

*Use this checklist as a tool to ensure that you have all of the components of the application package. Please note, this checklist is for your use only and does not need to be included in the package.*

<input type="checkbox"/>	Application
<input type="checkbox"/>	Transmittal Letter
<input type="checkbox"/>	\$100 Application Fee
<input type="checkbox"/>	Tax Liability Statement
<input type="checkbox"/>	Letters of Support (If Applicable)
<input type="checkbox"/>	Other Appendices (If Applicable)

When the package is completed, send an electronic version to Ms. Karlene Fine at [kfine@nd.gov](mailto:kfine@nd.gov), and 2 hard copies by mail to:

Karlene Fine, Executive Director  
North Dakota Industrial Commission  
State Capitol – 14<sup>th</sup> Floor  
600 East Boulevard Ave Dept 405  
Bismarck, ND 58505-0840

For more information on the application process please visit:  
<http://www.nd.gov/ndic/renew/info/submit-grant-app.pdf>

Questions can be addressed to Ms. Fine at 328-3722, or Andrea Holl Pfennig at 328-2687.