

# Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:

**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

**Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

**Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

## Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

## NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);

- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

## Application Deadline

Applications for this grant round cycle are due on **November 1, 2016 at 5:00 p.m. CT**. All information, including attachments, must be submitted by that date. See instructions below for submission information.

## Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov). The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an \* is required.**

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization \* Fort Abraham Lincoln Foundation

Federal Tax ID# \* 45-0372813

Contact Person/Title \* Aaron Barth/Executive Director

Address \* 401 W. Main Street

City \* Mandan

State \* North Dakota

Zip Code \* 58554

E-mail Address \* Aaron@fortlincoln.org

Web Site Address [www.fortlincoln.org](http://www.fortlincoln.org)

Phone \* 701-663-4758

Fax # (if available)

List names of co-applicants if this is a joint proposal

**MAJOR Directive: Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.**

**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

**Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

**Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive: Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;**

**Directive A.** Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

● **Directive C.** Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

○ **Directive D.** Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

**Type of organization:** Tax-exempt, nonprofit corporation.

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation.

**Project Name\* The Missouri River Landing Warehouse at the Port of Bismarck**

**Abstract/Executive Summary.** The Missouri River Landing Warehouse at the Port of Bismarck is an indoor and outdoor riverfront heritage space within North Dakota's capital city of Bismarck. This project speaks to a need, as there is no public space of this type on the Missouri River within North Dakota. The project includes a river warehouse, a free-entry heritage education museum, and a public patio immediate to the Missouri River on leased City of Bismarck property. The Fort Abraham Lincoln Foundation (FALF) secured the lease option to build from the City of Bismarck. We are over half complete with the capital campaign. FALF's objective is to partner with the North Dakota Outdoor Heritage Fund to increase the public's ability to access and enjoy North Dakota's Missouri River.

FALF respectfully submits this grant application to the North Dakota Outdoor Heritage Fund for the public patio portion of this project. The public patio is 3,307 square feet, and the view immediately overlooks the Missouri River and riparian river bottom to the north. It rests on concrete piers that elevate it above any future flood levels. It will increase public access to the Missouri River, both for residents of and visitors to North Dakota's capitol city. It is immediate to the Bismarck Parks & Recreation District's trail system, and it is visible from the Interstate 94 Grant Marsh Bridge, the busiest corridor on the Missouri River in North Dakota (in 2015, NDDOT recorded just over 13-million vehicles that crossed this bridge).

The project's duration includes the construction of the public patio as a new and expanded recreational project, with construction beginning in the spring of 2017. FALF's lease option with the City of Bismarck is to December 31, 2041. FALF will oversee operations, maintenance, future enhancements and upkeep of this public patio and the Missouri River Landing Warehouse.

Estimates for the total public patio project are \$122,359.<sup>1</sup>

Partners include Basin Electric Power Cooperative, ND Farmers Union, Starion Bank, MDU Resources Foundation, ND Tourism, McQuade Distributing, Sertoma Club, Ameriprise Financial, HUB Insurance, Loren R. Kopseng, Richard and Paige Rothaus, Paul Trauger, Dale G. Niewoehner, the Kramer Agency, the Northern Plains Heritage Foundation, and the Fort Abraham Lincoln

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<sup>1</sup> September 23, 2015 e-mail correspondence between Chris Wentz (CW Structural) and Aaron Barth (FALF). Wentz estimated a commercial deck designed for a live load of 100psf is \$37 per sq. ft. This includes 2x12 joists at 16" o.c. spanning 12 feet, multi-ply 2x12 beams at 12 foot spacing and 10 foot length w/ supporting 6x6 wood columns and concrete piers and pad footings.

Foundation. In-Kind donations come from Michael J. Burns, LTD; CW Structural; Swenson, Hagen & Co., P.C., Agency MABU, and Shutter Pilots. Public letters of support come from U.S. Senator Hoeven, U.S. Senator Heitkamp, U.S. Congressman Cramer, ND Tourism Director Sara Coleman, Bis-Man CVB Director Sheri Grossman, Bismarck Parks & Recreation Director Randy Bina, BSC President Larry Skogen, BSC Scholar Clay Jenkinson, UTTC President Leander R. McDonald and Native American Studies Instructor Dakota Goodhouse. John Warford chair's FALF's capital campaign. Warford refers to this stretch of the Missouri River as Bismarck's "Crown Jewel."

**An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.\*** (no more than 500 words)

**Project Duration:\*** Construction to begin in Spring 2017 and finish autumn 2017.

**Amount of Grant request \$91,769.25**

**Total Project Costs ~~\$750,000.00~~ \$732,759.25**

(Note that in-kind and indirect costs can be used for matching funds)

*640,990*

**A minimum of 25% Match Funding is required. Amount of Matching Funds \$\*~~639,990.00~~ = breakdown \$607,740(cash); \$33,250(in-kind).**

Please indicate if the matching funds will be in-kind, indirect or cash.

**Source(s) of Matching Funds\***



### **Certifications \***

- I certify that this application has been made with the support of the governing body and chief executive of my organization.
- I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

### **Narrative**

#### **Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. \***

The mission of the Fort Abraham Lincoln Foundation is to preserve, promote and develop heritage tourism sites and educational activities of significance to North Dakota, particularly in the Bismarck-Mandan region, and to maximize the educational and economic benefits resulting from those sites and activities.

Established as a 501(c)3 devoted to heritage education in 1982, the Fort Abraham Lincoln Foundation has raised over \$10,000,000 in private and public funding to rebuild historic replicas at Fort Abraham Lincoln State Park, On-A-Slant village, enhance and improve the infrastructure to the historic CCC/WPA museum, and carry forward heritage programming. Throughout the years FALF acquired and continues to oversee Five Nations Arts, the *Lewis & Clark* riverboat, and the heritage-themed event space “The Post.” FALF has a 12-member board of directors, and employs an executive director to carry forward its mission. There are 3 full time staff members, and 55-72 temporary and seasonal employees.

#### **Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program \***

The grant will go toward the construction of the public patio that is a part of a larger indoor-outdoor heritage education space on the banks of the Missouri River. This project is 25’ from the Bismarck Parks & Recreation District’s trail system, and it is on leased City of Bismarck land. There is an urgency for funding, as the project goal is the completion of the capital campaign, the initiation of construction, and the completion of the indoor/outdoor heritage education event space in North Dakota’s capitol city.

The project meets the directives of the Outdoor Heritage Fund. This project provides residents and visitors access to a public space on the Missouri River in North Dakota’s capital city (Directive A). It is immediate to the Bismarck Parks & Recreation District’s trail system, and is in the same area as the Grant Marsh Boat Landing and the *Lewis & Clark* riverboat.

Visibility of this project is intense. It is on the intersection of Interstate 94 and River Road. In 2015, NDDOT recorded just over 13-million vehicles that traveled across the I-94 Grant Marsh Bridge. River Road saw approximately 1-million vehicles.<sup>2</sup> All of this is coupled with pedestrian traffic on the Bismarck

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<sup>2</sup> In 2015, NDDOT recorded a daily traffic count of 36,450 on I-94 immediately west of Exit 157. That turns into an annual traffic count of 13,304,250 (36,450 x 365) on the I-94 bridge that spans the Missouri River at Bismarck-Mandan. NDDOT also had a daily traffic count of 3,185 on River Road at this project location. This amounted to an annual traffic count of 1,162,525 (3,185 X 365) immediate to this project location on River Road. For the full map, go to: <https://www.dot.nd.gov/docs/maps/traffic/bismarck.pdf>

Parks & Recreation District's trail system, and visitors that already use this space to access the *Lewis & Clark* riverboat and the Grant Marsh Boat Landing.

The indoor component includes a free-entry heritage education space that tells the long arc history of the Missouri River that leads up to the intersections of modern industries on the northern Plains. This includes the arrival of steamboat traffic in the 1830s to the Northern Pacific Railroad in 1873. The railroad initiated an overland transportation corridor that brought pioneers and immigrant homesteaders who brought the land into farming and ranching production. This heritage education component is central to supporting the larger outdoor heritage fund mission of **maintaining and improving the ability to educate residents and visitors about northern Plains practices of stewardship that have enhanced farming and ranching... on public lands. (Directive B & C)**

This project is immediate to the Bismarck Parks & Recreation District's trail system, and overlooks the Missouri River, the longest river in the nation and North America. It is built on leased City of Bismarck land. **Its development provides and enhances this public space for recreation (Directive D).**

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.\***

Project Management is overseen by Michael J. Burns, AIA, a member of the North Dakota Capitol Grounds Planning Commission who owns and oversees Michael J. Burns Architects, LTD (<http://www.mjbaltd.com>).<sup>3</sup> The rest of the project team includes Swenson, Hagen & Company, P.C., Civil Engineering and Land Survey, Bismarck (<http://www.swensonhagen.com>); and CW Structural, Structural Engineers, Bismarck.<sup>4</sup> (<http://www.cwstructural.net>). Michael Burns, AIA, CID, has 35+ years of professional experience in public and private sector work.

**Evaluation – Describe your plan to document progress and results. \***

The project will be documented during construction, and a final public report will be prepared and submitted to the North Dakota Outdoor Heritage Fund and supporting partners. Success will be measured by completion of the public patio. Design and construction will be overseen by the project manager Michael J. Burns, an architect who also sits on the North Dakota Capital Grounds Planning Commission. Regular reporting, including two status reports and a final report as noted in the non-profit NDIC contract template<sup>5</sup>, including final evaluation and expenditure reports will be prepared in accordance with understandable North Dakota Outdoor Heritage fund standards.

## **Financial Information**

**ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm>, please**

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<sup>3</sup> North Dakota Capitol Grounds Planning Commission appointments and terms can be found at this link here: <https://www.nd.gov/omb/public/state-capitol-information/capitol-grounds-planning-commission>

<sup>4</sup> Swenson, Hagen & Company, P.C., specializes in Engineering, Surveying, Land Planning, and Hydrology, 909 Basin Avenue, Bismarck, ND 58504, 701-223-2600: <http://www.swensonhagen.com>; CW Structural Engineers is owned and overseen by Chris Wentz, 1000 E. Calgary Avenue, Suite #2, Bismarck, ND 58503, 701-221-3286: <http://cwstructural.net/>

<sup>5</sup> For the 501(c)3 non-profit NDIC template, go to: <http://www.nd.gov/ndic/out/info/contract-501.pdf>

**include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.\***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

● I certify that a project budget will be sent to the Commission\*

**Sustainability – Indicate how the project will be funded or sustained in future years. \***

This project will be sustained and administered in future years by the Fort Abraham Lincoln Foundation through public and private indoor event rentals, riverboat tickets and sales, and the café/concession. The lease option with the City of Bismarck is on 2041. The project is sustainable on its own after all funding from the ND Outdoor Heritage Fund is expended.

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested. \*** The project will push forward if less funding is available, but in a reduced scale of grandeur in North Dakota's capitol city on the Missouri River, the longest main-stem river in the nation and North America.

**Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? \*** The North Dakota Outdoor Heritage Fund will be permanently recognized on the public patio with appropriate branding that conforms to NDOHF standards.

## **Scoring of Grants**

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

## **Awarding of Grants\***

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. \*

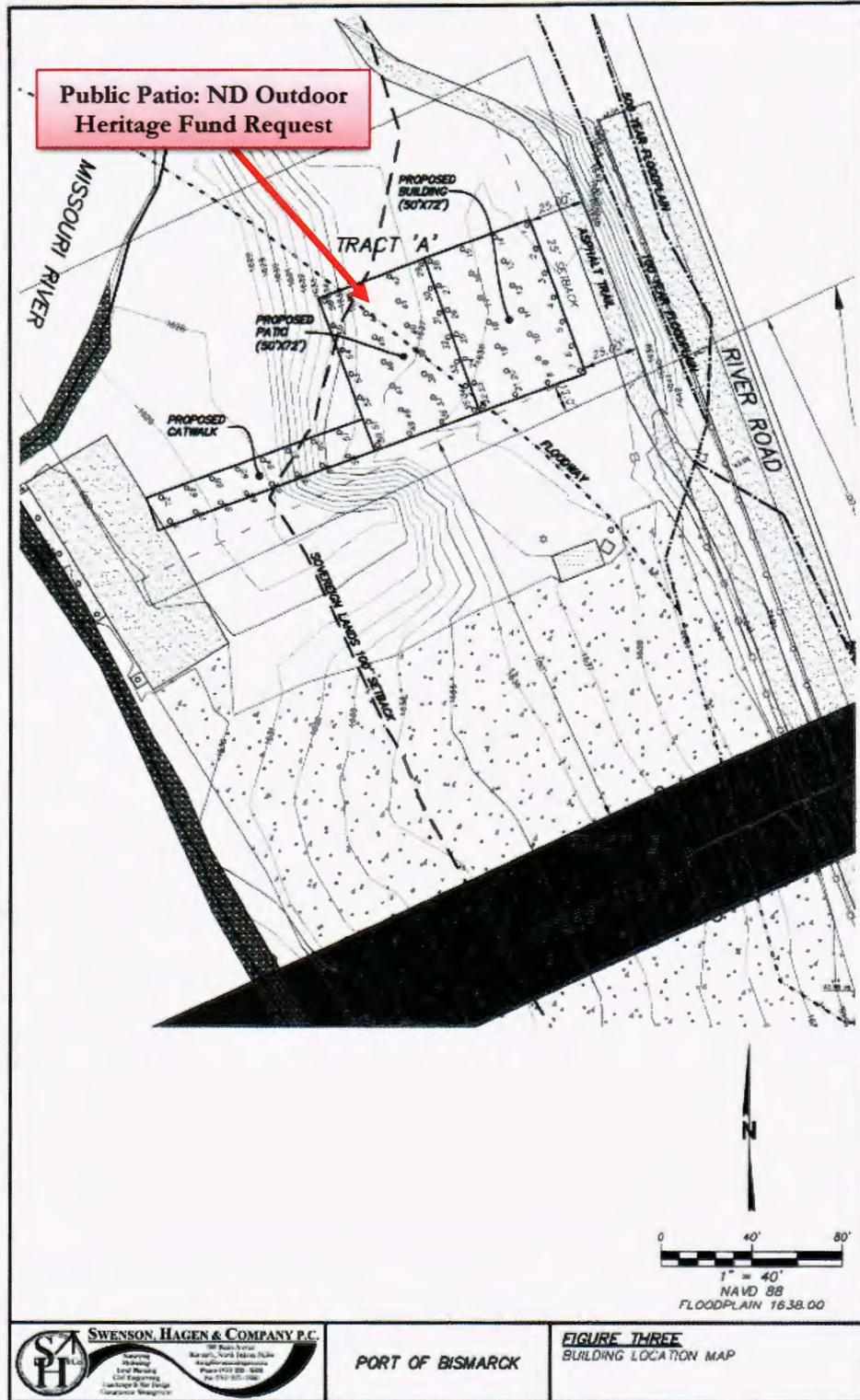
## **Responsibility of Recipient**

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or [kfine@nd.gov](mailto:kfine@nd.gov)

Revised: December 16, 2015

**Appendix A: Project Overview**  
**First Draft of "Proposed Patio" and "Proposed Catwalk"**



## Conceptual Overviews

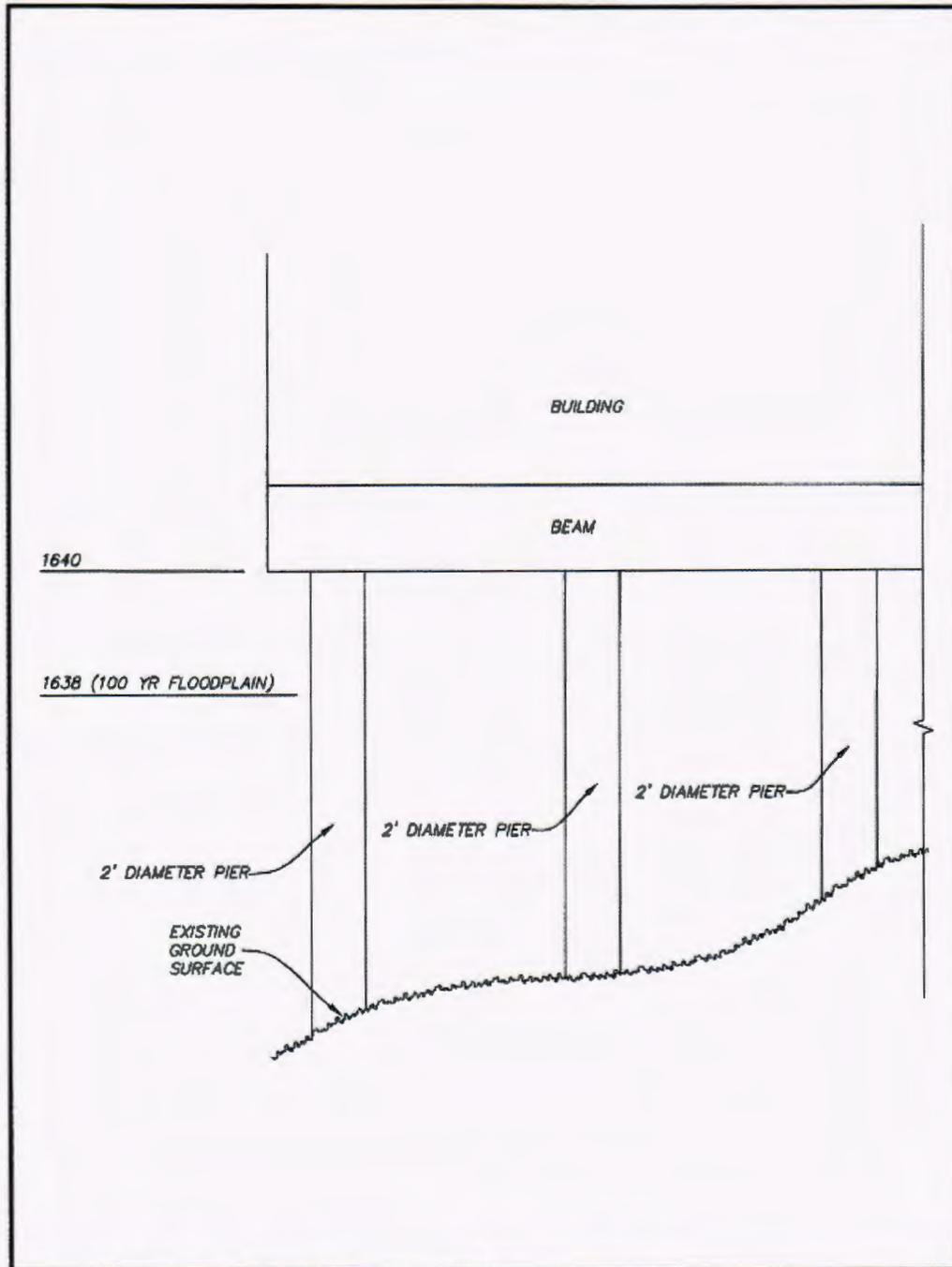


Figure 1: Project overview to the west, with Interstate 94 at left and River Road (City of Bismarck) bottom.



Figure 2: South elevation, with proposed public patio to the left.

# Cross Section Detail



**SWENSON, HAGEN & COMPANY P.C.**

Surveying  
Hydrology  
Land Planning  
Civil Engineering  
Landscape & Site Design  
Construction Management

900 Plaza Avenue  
Bismarck, North Dakota 58104  
ds@swensonhagen.com  
Phone (701) 251-3000  
Fax (701) 251-3100

**FIGURE FOUR**  
CROSS SECTION DETAIL

## Public Project Letters of Support



SENATOR JOHN HOEVEN  
NORTH DAKOTA

March 3, 2016

Mr. Aaron Barth  
Executive Director  
Fort Abraham Lincoln Foundation  
401 West Main Street  
Mandan, ND 58554-3164

Dear Mr. Barth,

I am writing to express my interest in the Missouri River Warehouse Landing at The Port of Bismarck, proposed by the Fort Abraham Lincoln Foundation. I appreciate your time and attention.

As you well know, the foundation is seeking to build a post and beam warehouse at the Port of Bismarck to serve as a museum and multi-use facility. The warehouse will provide a public reception space while also housing an exhibit on the rail and steamboat eras, a fitting display in the proposed, historic reconstruction. Such a project holds the promise of adding to the city's waterfront experience while also educating our residents and visitors to the area about a fascinating and formative time in our history. Furthermore, the revenues generated by the center will support the ongoing work of the foundation to document our heritage and make it accessible to the public, which strengthens North Dakotan's sense of identity and acts as a driver of tourism and economic development.

Accordingly, I hope this project receives the support it deserves. Again, thank you for your time. Please keep me informed of your efforts, and feel free to contact me with any updates or inquiries you may have.

Sincerely,

A handwritten signature in black ink that reads "John Hoeven".

John Hoeven  
United States Senator

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*Heidi Heitkamp*  
May 3, 2016

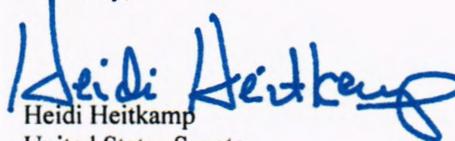
Dear Mr. Barth,

I write today to express my strong support for the Missouri River Warehouse Landing at The Port of Bismarck. The Missouri River played a pivotal role in the development of our great state and continues to have a significant impact on the lives of so many North Dakotans. Whether it is those who use it for recreation, those who rely on it as a source of drinking water, or those who have been impacted by flooding, there are few things as fully ingrained in the lives of North Dakotans as the Missouri River.

As you and I both know, the 2011 Missouri River flood impacted parts of Bismarck, Mandan, and communities up and down the river. The Missouri River Warehouse Landing will play a critical role in helping revitalize The Port of Bismarck. In reviewing the master plan, I appreciate the attention given to preserving the history and heritage of the port. This provides an important opportunity to showcase historic North Dakota to visitors and help educate future generations of North Dakotans about our states heritage. Additionally, the versatility of this facility will play an important role in contributing to the project's sustainability and enrich the lives of all North Dakotans.

As a proud North Dakotan, I truly hope the Fort Abraham Lincoln Foundation receives the support it deserves to make this master plan a reality. Thank you for your hard work and dedication to this project. Please keep me informed of your efforts, and do not hesitate to contact me should you have any concerns or inquiries.

Sincerely,



Heidi Heitkamp  
United States Senate

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KEVIN CRAMER  
NORTH DAKOTA

WASHINGTON D.C. OFFICE:  
1032 LONGWORTH BUILDING  
WASHINGTON DC 20515  
202-225-2611

BISMARCK OFFICE:  
220 EAST ROSSER AVENUE  
SUITE 328  
BISMARCK NORTH DAKOTA 58501  
701-224-0355



CONGRESS OF THE UNITED STATES  
HOUSE OF REPRESENTATIVES  
WASHINGTON, DC 20515

FARGO OFFICE:  
3217 FRECHTNER DRIVE, SUITE D  
FARGO, NORTH DAKOTA 58103  
701-356-2216

MINOT OFFICE:  
315 MAIN STREET SOUTH, SUITE 203  
MINOT, NORTH DAKOTA 58701  
701-839-0255

GRAND FORKS OFFICE:  
CENTER FOR INNOVATION FOUNDATION BUILDING  
4200 JAMES RAY DRIVE, OFFICE 600  
GRAND FORKS, NORTH DAKOTA 58202  
701-738-4880

April 7, 2016

Mr. Aaron Barth  
Executive Director  
Fort Abraham Lincoln Foundation  
401 West Main Street  
Mandan, ND 58554-3164

Dear Mr. Barth:

I am writing to express my interest in the Missouri River Landing Warehouse at The Port of Bismarck, proposed by the Fort Abraham Lincoln Foundation. I value your time and effort in the mission of the foundation to preserve, promote, and develop heritage tourism sites and educational activities that are important to North Dakota, while at the same time, promoting educational and economic benefits resulting from these sites and activities.

The Port of Bismarck is situated alongside the Missouri River, and is an area that has held a significant place in North Dakota's history. The Missouri River Warehouse Landing project will enhance riverfront space in the Bismarck-Mandan area by serving as a museum and as an indoor/outdoor heritage event space for mixed tourist and recreational use, creating new and exciting economic and educational opportunities. Moreover, revenue generated by the center will further advance the goal of the foundation to document our state's rich heritage and make it accessible to its citizens and outside visitors.

To this end, I believe this project should receive adequate support. It will serve as a reminder of our state's history, and provide a tangible educational opportunity for the public. As has been evident in prior projects, the Fort Abraham Lincoln Foundation is firmly committed to ensuring that residents and tourists alike have the opportunity to experience the uniqueness of our state.

Sincerely,

A handwritten signature in blue ink that reads "Kevin Cramer".

Kevin Cramer  
Member of Congress

CRAMER.HOUSE.GOV



May 19, 2016

Aaron Barth  
Fort Abraham Lincoln Foundation  
401 W Main Street  
Mandan, ND 58554

Dear Aaron,

I believe the Missouri River Landing Warehouse will provide a needed and highly visible hub serving a broad group of visitors.

The building design will allow you to better tell the rich stories of piloting the Missouri River – an interesting chapter in our state's history. North Dakota Tourism did extensive research to determine the best way to market our state to visitors. This research showed us that we are a state of legends. The stories are what visitors are interested in and seeking. This is where the North Dakota Legendary brand was born. As a state promotional agency, we cannot deliver on our legendary brand promise—we rely on our partners, like the Fort Abraham Lincoln Foundation and the Lewis & Clark Riverboat staff, to show our visitors why we are legendary.

Visitors also expect the story to be told in an engaging way, in state-of-the-art facilities. The restaurant, gift shop and patios will round off the experience and help extend visitors stay. These services will help broaden the appeal for groups and will also be of great value to residents.

It is exciting to see Bismarck-Mandan grow. Our downtown is vibrant and our riverfront is developing. I believe the new Missouri River Landing Warehouse will provide a needed hub along the Missouri River and I-94 for visitors and residents alike.

Warm regards,

A handwritten signature in black ink, appearing to read "Sara Otte Coleman".

Sara Otte Coleman  
Director – Tourism Division  
North Dakota Department of Commerce



August 24, 2016

Aaron Barth  
Fort Abraham Lincoln Foundation  
401 West Main Street  
Mandan, ND 58554

Dear Aaron,

I'm writing to express to you my strongest support for the construction of the Missouri River Warehouse Landing at The Port of Bismarck. In historic times, the Missouri River was a defining feature of the many people who've called this area home. From the Native American tribes to the German and Scandinavian settlers, the Missouri River has flowed its lifeblood through their human affairs, personal, economic, military, and political. Today is no different. The Missouri River defines us modern central North Dakotans as much as it did and does the Lakota, Mandan, Hidatsa, and Arikara people.

Since moving back to North Dakota, I've been perplexed that the Bismarck-Mandan area hasn't done more to capitalize on the presence of this great river. Your project to construct a Warehouse Landing will mitigate some of that neglect. I wholeheartedly endorse the project, and hope that you receive the support needed to bring this dream to reality.

Best regards,

A handwritten signature in blue ink, appearing to read 'Larry C. Skogen', is written over a light blue horizontal line.

Larry C. Skogen, Ph.D.  
President &  
Interim Provost & VP of Academic and Student Affairs

jc



Let's Play!

May 11, 2016

Attn: Aaron L. Barth  
Fort Abraham Lincoln Foundation  
401 W. Main Street  
Mandan, North Dakota 58554  
Ph. 701-663-4758

Dear Aaron:

We have been thrilled to hear and read about the Fort Abraham Lincoln Foundation's capital campaign and plans to build a multi-use heritage event space adjacent to the Bismarck Parks and Recreation District's trail system and Keelboat Park. Our team looks forward to learning more as to how this facility will provide a much-needed anchor on the northern section of the River Road parks system and create a better quality of life for residents and visitors to the city of Bismarck.

The Missouri River Landing Warehouse not only provides educational opportunities along the Park District's systems of trails and parks, but it also orients us toward the benefits of our free-flowing stretch of the Missouri River. The community will have even more opportunity to utilize this space as a launch for increased kayaking and canoeing in the summers. We also look forward to using this to increase winter recreation such as a launching off point for snowshoeing and cross-country skiing and also partnering with your Foundation to install a seasonal, outdoor ice skating rink nearby.

Projects like this add to healthy, vibrant communities and move them in better directions. Please accept this as a public letter of support. We look forward to when you break ground.

Sincerely,

Randy Bina  
Executive Director

*A nationally accredited park and recreation agency.*

400 East Front Avenue | Bismarck, ND 58504 | P: (701) 222-6455 F: (701) 221-6838 | [bisparks@bisparks.org](mailto:bisparks@bisparks.org) | [www.bisparks.org](http://www.bisparks.org)



April 7, 2016

Aaron Barth  
Executive Director  
Fort Abraham Lincoln Foundation  
401 West Main Street  
Mandan, North Dakota 58554

Dear Mr. Barth

Please accept this as the Bismarck-Mandan Convention and Visitors Bureau's (BMCVB) letter of support in the Fort Abraham Lincoln Foundation's ongoing capital campaign and efforts to build a multi-use heritage event space at the Port of Bismarck. The BMCVB relies on partners who continuously add to the visitor experiences in Bismarck-Mandan, including unique venue locations.

The Fort Abraham Lincoln Foundation continues to move our community forward in this capacity. A multi-use heritage event space on the banks of the Missouri River in the City of Bismarck will help attract more conventions and visitors to our area. Event planners are always looking for unique venues for special receptions, meetings, and events. There is also no other heritage event space like this on the Missouri River between Omaha, Nebraska and the Fort Peck reservoir in Montana.

Conferences and events have a significant impact on the local economy. Meeting and event attendees spent \$26.2 million in our community in 2015. Visitors are intrigued by the Missouri River and the Missouri River Warehouse Landing would provide an opportunity for more people to experience the majestic Missouri River.

The BMCVB looks forward to the completion of the capital campaign and the construction of the Missouri River Warehouse Landing at the Port of Bismarck.

Sincerely,

Sheri J. Grossman, CDME  
CEO/Executive Director

## Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding -- see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

**NO CONSIDERATION:**

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Public Patio	\$91,769.25 <sup>1</sup>	\$30,589.75	\$	\$	\$	\$ 122,359
Fort Abraham Lincoln	\$	\$577,150.25	\$33,250	\$	\$	\$ 610,400.25

<sup>1</sup> September 23, 2015 e-mail correspondence between Chris Wentz (CW Structural) and Aaron Barth (FALF). Wentz estimated a commercial deck designed for a live load of 100psf is \$37 per sq. ft. The public patio will be a total of 3,307 sq. ft. (\$37 x 3,307sq ft = \$122,359.00). Substructure support includes 2x12 joists at 16" o.c. spanning 12 feet, multi-ply 2x12 beams at 12 foot spacing and 10 foot length w/ supporting 6x6 wood columns and concrete piers and pad footings.

Foundation and Partners						
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
Total Costs	\$91,769.25	\$607,740	\$33,250	\$	\$	\$ <b>732,759.25</b>

A breakdown of the match for the entire indoor/outdoor project brings \$5.2 of partnership cash and in-kind labor for every requested ND Outdoor Heritage Fund \$1. The public patio will cost \$122,359. The match request brings \$.25 of private funding cash match for every requested ND Outdoor Heritage Fund \$1. A full list of partners as of October 13, 2016 is on page 3 of this budget form.

**DRAW TEXT BOX FOR DETAILS HERE**

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs                      \$15.00 an hour
- Land costs                        Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment        Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage                Actual documentation
- Seed & Seedlings                Actual documentation
- Transportation                    Mileage at federal rate
- Supplies & materials            Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

**Definitions/Clarifications:**

Building - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

Comprehensive Conservation Plan - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

New and Expanded Recreational Project means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

Playground equipment calculation - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

Staffing/Outside Consultants Costs - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for

reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. **The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an outside consultant.** This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

Recommended by OHF Advisory Board: October 17, 2013  
 Approved by Industrial Commission: October 22, 2013  
 Revisions recommended by OHF Advisory Board: January 22, 2014  
 Approved by Industrial Commission: January 29, 2014  
 Revisions recommended by OHF Advisory Board: May 13, 2014  
 Approved by Industrial Commission: May 27, 2014  
 Revisions recommended by OHF Advisory Board: June 3, 2015  
 Approved by Industrial Commission: June 10, 2015

Partnership donors as of October 13, 2016. Note: the ND Department of Tourism large infrastructure grant qualifies for state fund match, so far as we understand it, since the funding was legislatively appropriated for that purpose.





December 29, 2015

Aaron Barth  
Fort Abraham Lincoln Foundation  
401 W Main St  
Mandan, ND 58554

Dear Aaron:

I am pleased to inform you that the Fort Abraham Lincoln Foundation selected as one of the recipients of the Tourism Infrastructure Grants. The Missouri River Landing Warehouse project will receive a grant of \$66,000 based on the potential the project has to host events which will bring visitors from out-of-state. Congratulations on your excellent application and good luck with your project.

This is the third time the North Dakota Department of Commerce has been able to offer this opportunity as a way to help the tourism industry continue to grow. The intent of the program is to fund tourism operations capable of attracting visitors from outside North Dakota for at least one overnight stay.

Enclosed is an agreement form outlining the guidelines for payment and the requirements for obtaining the funds. Also enclosed is a Business Incentive Agreement form which is used to document whether or not the project creates additional jobs. The grant will be paid out on a reimbursement basis. We look forward to working with you to attract even more visitors to our great State.

Warm regards,

A handwritten signature in cursive script that reads "Sara Otte Coleman".

Sara Otte Coleman  
Director – Tourism Division  
North Dakota Department of Commerce



**TOURISM INFRASTRUCTURE GRANT PROGRAM  
GRANT AGREEMENT – MISSOURI RIVER LANDING WAREHOUSE**

**BETWEEN:** State of North Dakota, acting by and through (Grantor)  
the Department of Commerce,  
1600 E. Century Avenue Suite 2  
PO Box 2057  
Bismarck, ND 58502-2057

**AND:** Fort Abraham Lincoln Foundation (Grantee)  
401 W Main St  
Mandan, ND 58554

**DATE:** December 29, 2015

**SECTION 1  
LEGAL BASIS OF AWARD**

Grantor is authorized to enter into a Grant Agreement and to make an award, from funds received through the North Dakota Department of Commerce to Grantee for the purposes of developing or expanding tourism operations. Grantor is willing to make the grant and Grantee is willing to accept the grant on the terms and conditions of this Agreement. Accordingly, the parties hereby agree as follows:

**SECTION 2  
GRANT AWARD**

Grantee shall complete the grant-funded portion of the project no later than June 1, 2017.

A request for disbursement of grant funds must be documented by the Grantee through a submission of a Request for Payment certifying work on the project and the required one-to-one match. As addendums to the Request for Payment, the Grantee must submit a spreadsheet including costs incurred for the project. This spreadsheet should also include any matching and cost share contributions associated with the project. In addition, the Grantee must submit photos of the completed project.

Up to four (4) partial disbursements of funds may be requested anytime during the course of the project, pursuant to the guidelines above requiring documentation of costs incurred and matching dollars spent to that point.

The Request for Payment and Financial Reports are due no later than ten (10) days after the June 1<sup>st</sup>, 2017 completion date.

The Grantor reserves the right to make a site visit(s) and request additional documentation to confirm the completion of the project and use of the matching funds. Payment will be authorized upon confirmation. If the Grantor is unable to confirm the completion of the project, the Grantor will not authorize payment.

**SECTION 3  
OTHER ARTICLES OF THE GRANT AGREEMENT**

- The Grantee shall notify the Grantor's Grants Manager immediately upon discovery of any financial and/or operational irregularities in connection with this grant award, and submit a written report as directed by the Grantor of the known details of the irregularities.
- The Grantee agrees to submit payment to the Grantor of grant funds upon the award's completion date.
- The Grantor shall not be liable to or indemnify any third party with respect to any claim, debt, damage or demand arising during the implementation of this Grant Agreement and which may be made against the Grantor.
- The Grantor shall not accept liability for compensation for the death, disability or other hazards which may be suffered by the employees and/or volunteers of the Grantee as a result of their activities during work on the subject matter of this Grant Agreement.
- The Grantor shall not be liable for any expenditure incurred in excess of its contribution as specified in this Grant Agreement.

**SECTION 4  
SIGNATURES**

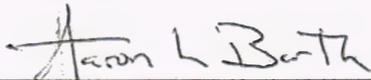
The Grantor and Grantee shall each receive two signed copies of this Grant Agreement, which will serve as official documents in all legal and literal interpretations.

Signed on December 29, 2015 and on behalf of:

Grantor:

  
\_\_\_\_\_

Grantee:

  
\_\_\_\_\_

*Keep this copy for your records*