

Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations, with higher priority given to projects that enhance conservation practices in this state by:

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year (see Budget Form for how this will be calculated);
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less (see Budget Form for how this will be calculated);

- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project (see Budget Form for definition of comprehensive conservation plan and new or expanded recreational project); or
- A project in which the applicant is not directly involved in the execution and completion of the project.

Application Deadline

Applications for this grant round cycle are due on **March 1, 2016 at 5:00 p.m. CT.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization * Williams County Water Resource District

Federal Tax ID# * 45-0324861

Contact Person/Title * Beth Innis – Williams County Auditor

Address * Williams County Courthouse
205 E Broadway
P.O. Box 2047

City * Williston

State * North Dakota

Zip Code * 58802-2047

E-mail Address * Bethi@co.williams.nd.us

Web Site Address (Optional) <http://www.williamsnd.com/Department/Water-Resource-Board>

Phone * (701) 577-4500

Fax # (if available)

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Directive A. Providing access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improving, maintaining and restoring water quality, soil conditions, plant diversity, animal systems and by supporting other practices of stewardship to enhance farming and ranching;

Directive C. Developing, enhancing, conserving and restoring wildlife and fish habitat on private and public lands; and

Directive D. Conserving natural areas and creating other areas for recreation through the establishment and development of parks and other recreation areas.

Type of organization: (select the category that describes your organization)*

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation.

Project Name* Ryder's Point Recreation Area

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words)

Objectives:

To obtain funding assistance for the one-time development of a vehicle access trail with turnaround areas, a segment of boundary fence, public access signage and boundary markers, and on-site debris removal to enhance the appearance and usability of land included in a recently executed 15 year public access agreement with a private landowner in Williams County North Dakota along the Missouri River.

Expected Results:

Upon completion, outdoor enthusiasts will have an additional public access point to fishing, hunting, and canoeing opportunities along the Missouri River where direct access to the river is limited. Creating an additional well-maintained public access point to the Missouri River will only strengthen the current working relationship the Williams County WRD has with local entities such as the ND Game and Fish Department, Williams County Chamber of Commerce, the Upper Missouri United Sportsmen, and North Star Caviar.

This additional public access area should also reduce localized competition among sportsmen and women and create a better overall outdoor experience. Having a quality recreation area close to town is especially important when introducing youth to the outdoors, which continues to be a priority for many of the clubs and organizations close to an ever expanding population center in western North Dakota.

Duration:

Several weeks of continuous contractor activity will be necessary to construct the access trail, construct the fence segment, remove debris, and appropriately sign the public access area boundaries. Upon completion, general on-site maintenance will regularly occur throughout the year for the life of the public access agreement.

Total Project Costs:

\$127,987.50 (see attached budget)

Participants:

Williams County Water Resource District
Private Landowner
Private Contractors
North Star Caviar – (grant application submitted)
ND Game and Fish Department
Upper Missouri United Sportsmen

Project Duration:* Estimates of nearly one month (weather dependent) will be needed to complete the proposed development phase activities, which upon completion will be in place for the entire 15 year public access agreement.

Amount of Grant request \$ * 30,500.00

Total Project Costs \$* 127,987.50

(Note that in-kind and indirect costs can be used for matching funds)

A minimum of 25% Match Funding is required. Amount of Matching Funds \$*97,487.50

Please indicate if the matching funds will be in-kind, indirect or cash.

\$50,000.00 – cash

\$6,200.00 – in-kind

\$41,287.50 – indirect

Source(s) of Matching Funds*

Please provide verification that these matching funds are available for your project. Note that effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose.

Williams County Water Resource District (WCWRD)
North Star Caviar – application submitted, but WCWRD prepared to pay if needed
Private Landowner
ND Game and Fish Department
Upper Missouri United Sportsmen

Certifications *

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

The Williams County Water Resource District (WRD) oversees drainage issues, reviews storm water management plans, and is the regulatory body for water related issues within Williams County North Dakota. Additionally, the WRD leases, manages and maintains recreational areas throughout the county including; Little Beaver Bay Recreation Area, Lund's Landing at Whitetail Bay, Thompson's Landing, Trenton Lake Recreation Area, Confluence Recreation Area, Pump house Fishing Area, Lewis & Clark Bridge Boat Ramp, Cut Bluff Historic Site, and Kettle Lake. Partnerships with Williams County Parks and Recreation, the ND Game and Fish Department, the US Army Corps of Engineers, Trenton Indian Services, The State Historical Society (Friends of Ft. Union and Buford), and many others are essential to providing quality recreational opportunities for residents of Williams County and its many annual visitors.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project. If your project includes tree/shrub/grass planting, please provide a planting plan describing the site design, planting methods, number of trees/shrubs by species and stock size, grass species and future maintenance. A statement certifying that the applicant will adhere to USDA-NRCS tree/shrub/grass planting specifications along with the name of the governmental entity designing the planting may be substituted for a planting plan. If your project includes Section 319 program funding, please provide, in detail, the specific best management practices that will be implemented and the specific projects for which you are seeking funding. Please note that if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

Development of the Ryder's Point Recreation Area will meet the primary goal of Directive A of providing public access to private land for the next 15 years. Shoreline access to the Missouri River in this part of the state by sportsmen and women is limited by the total number of well-maintained public access points. Current shoreline public access opportunities along the Missouri River in this area are limited to the Lewis & Clark Bridge Boat Ramp, the Pump house Fishing Area, and the Confluence Recreation Area. Opportunities along the nearby Yellowstone River are even more limited to the popular public access point at Sundheim Park.

This area is of particular importance to the sportsmen and women of North Dakota for its value to the regions' paddlefish fishery. From 2011-2015 an average of 10% of the total paddlefish cleaned by North Star Caviar (average 770 fish/year) were taken at Ryder's Point, despite access to this segment of the Missouri River being limited to boat access from the

Confluence Recreation Area nearly 4 river miles upstream. More importantly an average of 11% of the total female (caviar bearing) harvest can be attributed to Ryder's Point.

Under the agreement between the non-profit group North Star Caviar and the ND Game and Fish Department, paddlefish eggs are donated to the project by successful sportsmen and women in exchange for having their fish cleaned free of charge. The roe is then processed into premium caviar and sold on the world market in accordance with the laws established through the international CITES trade agreement. The small portion of each year's proceeds from the sale of caviar is directed to the ND Game and Fish Department for paddlefish research and law enforcement efforts. The remaining proceeds are granted back to non-profit groups in the region to benefit historical, cultural, and recreational projects and efforts which benefit wildlife habitat, land, and water access for outdoor activities.

Additionally, Directive C will be met through the creation of Ryder's Point Recreation Area. Creating the proposed vehicle access trail and boundary fence segment will eliminate many of the trespassing and off-trail issues the landowner currently deals with. The on-site removal of the farm implements and scrap iron by the landowner will also eliminate any public safety hazards once this area is open for access. Our request for funding assistance for debris removal is for the numerous large cottonwood tree stumps stockpiled on-site. We feel these natural obstacles can be relocated on-site to eliminate the numerous off-road trails that have been established in the floodplain forest portion of the access agreement. Once these trails are cut-off from further use, the understory will be allowed to naturally recover and animal use will increase from a decrease in vehicle activity. Any additional stumps not used for blocking off-road trails are planned to be buried on-site.

Finally, we also feel that Directive D will be met as well through the creation of the Ryder's Point Recreation Area, because the Williams County WRD will be creating an additional well-maintained access point to the river which we feel is essential to the future enjoyment of this region's unique natural resources. Paddlefish are enjoyed by not only local residents, but also sportsmen and women from all over the United States and Canada. An average of 3,700 anglers purchase North Dakota paddlefish tags every year. Of those anglers, nearly 70% of them are residents of North Dakota; however, almost 70% of North Dakota anglers travel more than 2 hours from home to participate, meaning this fishery is important to a very diverse group of citizens.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

The Williams County Water Resource District has previously completed large scale projects, such as developing a campground at Little Beaver Bay, developing the Yellowstone-Missouri River Confluence Recreation Area and boat ramp. The Williams County WRD has access to the Williams County Highway Department Engineer as well as our own engineer held on retainer. The Williams County WRD has good working relationships with many local

contractors and will have board members monitor the progress of this project on a regular basis.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

The construction costs will be monitored to make sure they conform to bid quote and all hired contractors will be held accountable. This project is all related to access, so if the area is being used by a significant number of people, for recreational purposes, and is safe to the public, it is deemed a success. Williams County Water Board members and their staff, as well as ND Game and Fish Department personnel will visit the site from time to time to make sure there are no issues needing attention and will report back to the Water Board periodically at their regular monthly meetings.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is required.*

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. Effective July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

X I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

Our OHF request is only for financial assistance for the one-time development of the vehicle access trail, boundary fence segment, debris removal, and access area signage. The operation and maintenance of this public access site will be the responsibility of the Williams County WRD for the life of the executed access agreement. Other funding sources and assistance with annual expenses will be sought; however, the Williams County WRD is prepared to undertake future on-site expenses as they arise.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

The Williams County Water Board has a substantial working balance in our budget, enough to cover additional costs, plus we have support from two local groups, Upper Missouri United Sportsmen and North Star Caviar who we feel would make additional contributions.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * Please note it is a requirement that there be signage at the location of the project acknowledging the funding from the Outdoor Heritage Fund if appropriate for your project.

If successful, the Williams County WRD will add a statement to the planned signage placed at the entrance, which will outline that funding support was provided by the OHF Partnership. The OHF Partnership will also be recognized by local media outlets, likely during paddlefish season to coincide with local news.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants*

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. The Commission can set a limit on duration of an offer on each application or if there isn't a specific date indicated in the application for implementation of the project, then the applicant has until the next Outdoor Heritage Fund Advisory Board regular meeting to sign the contract and get the project underway or the commitment for funding will be terminated and the applicant may resubmit for funding. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Effective as of July 1, 2015 no State General Fund dollars can be used for a match unless funding was legislatively appropriated for that purpose. Note a minimum of 25% match funding is required. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to insert columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding -- see Exemptions in the Application Form. Effective June 10, 2015 the following guidelines were approved by the Industrial Commission:

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of a finding of exceptional circumstances by the Industrial Commission, the following projects will NOT receive consideration for funding:

- A completed project or project commenced before the grant application is submitted;
- A feasibility or research study;
- Maintenance costs;
- A paving project for a road or parking lot;
- A swimming pool or aquatic park;
- Personal property that is not affixed to the land;
- Playground equipment, except that grant funds may be provided for up to 25% of the cost of the equipment not exceeding \$10,000 per project and all playground equipment grants may not exceed 5% of the total grants per year; (See Definitions/Clarifications below)
- Staffing or outside consultants except for costs for staffing or an outside consultant to design and implement an approved project based on the documented need of the applicant and the expenditures may not exceed 5% of the grant to a grantee if the grant exceeds \$250,000 and expenditures may not exceed 10% of the grant to a grantee if the grant is \$250,000 or less; (See Definitions/Clarifications below)
- A building except for a building that is included as part of a comprehensive conservation plan for a new or expanded recreational project; (See Definitions/Clarifications below)
- A project in which the applicant is not directly involved in the execution and completion of the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Total Each Project Expense
Vehicle Access Trail (1)	\$25,000.00				
Boundary Fence Segment (2)	\$1,800.00				
Debris Removal (3)	\$2,700.00		\$5000.00		
Access Area Signage (4)	\$1000.00				
Access Lease (5)		\$45,000.00			
Other Labor (6)			\$1,200.00	\$31,687.50	

Operating Costs (7)		\$5,000.00		\$9,600.00	
Total Costs	\$30,500.00	\$50,000.00	\$6,200.00	\$41,287.50	\$127,987.50

(1) A contractor will be required to build the approximately 1500' vehicle access trail with a turn around area from the maintained gravel road to the river. This will include extensive on-site dirt work to build up a road bed, lay down a base of scoria, and overlay it with gravel. A single culvert will likely need to be installed to prevent erosion and disturbed areas will need to be leveled for reseeding.

(2) A contractor will be required to build an approximately 800' segment of boundary fence from the maintained gravel road to an existing boundary fence.

(3) A contractor will be required to excavate a hole on-site to bury numerous cottonwood stumps which have been piled near the proposed vehicle access trail route. Several of the largest stumps will likely be relocated to block off areas where extensive off-trail driving is currently occurring. The landowner has agreed to hire his own contractor to recycle and remove numerous pieces of farm machinery from the access agreement area.

(4) 2 - 4'x4' reflective aluminum signs with posts and fasteners. 1 - Partner Recognition Sign & 1 - Access Area Regulations Sign

(Cost estimates from: <https://www.signs.com/reflective-aluminum/>)

25 - carsonite posts with decals

(cost estimates from: <http://www.berntsen.com/Surveying/Signs-Witness-Posts/Carsonite-Dual-Sided-Trail-Marker>)

(5) The total value of the access agreement the private landowner signed with the Williams County WRD (\$3000/year x 15 years). *Note: The Williams County WRD is currently seeking assistance with the annual access payment through a grant from North Star Caviar.

(6) The ND Game and Fish Department has agreed to construct the access area signs, place the boundary markers, and reseed the disturbed areas using its own equipment. Estimated hours are 80 hours at \$15.00 an hour and are noted as an In-Kind cost.

The Williams County WRD has agreed to place a dumpster and portable toilet on-site during the paddlefish season for the life of the access agreement like it does at the Confluence Recreation Area and Pump house Fishing Area. (2015 costs: \$505.05 (dumpster) + \$107.25 (toilet) = \$612.30 x 15 years = \$9,187.50). The Williams County WRD has also agreed to blade the road before and after the paddlefish season and intermittently throughout the year as needed.

(Estimated costs: \$500 (blade + operator) x 3 times per year x 15 years = \$22,500.00

(7) Administrative costs for the Williams County Water Resource District for organizing contractors, verifying work completion, payment dispersal (40hrs x \$15.00/hr), annual site maintenance and clean-up (40hrs x \$15.00/hr x 15 years).

The Upper Missouri United Sportsmen have pledged \$5000 to the Williams County WRD to be used for any cost associated with this project.

DRAW TEXT BOX FOR DETAILS HERE

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate

- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Definitions/Clarifications:

Building - Defined as "A structure with a roof either with walls or without walls and is attached to the ground in a permanent nature."

Comprehensive Conservation Plan - Defined as "A detailed plan that has been formally adopted by the governing board which includes goals and objectives--both short and long term, must show how this building will enhance the overall conservation goals of the project and the protection or preservation of wildlife and fish habitat or natural areas." This does not need to be a complex multi-page document. It could be included as a part of the application or be an attachment.

New and Expanded Recreational Project means that the proposed building cannot be a replacement of a current building. The proposed building must also be related to either a new or expanded recreational project--either an expansion in land or an expansion of an existing building or in the opportunities for recreation at the project site.

Playground equipment calculation - Only the actual costs of the playground equipment (a bid or invoice showing the amount of the equipment costs must be provided) - cannot include freight or installation or surface materials or removal of old equipment, etc.

Staffing/Outside Consultants Costs - If you are requesting OHF funding for staffing or for an outside consultant, you must provide information in your application on the need for OHF funding to cover these costs. For example, if you are an entity that has engineering staff you must explain why you don't have sufficient staff to do the work or if specific expertise is needed or whatever the reason is for your entity to retain an outside consultant. If it is a request for reimbursement for staff time then a written explanation is required in the application of why OHF funding is needed to pay for the costs of that staff member(s)' time. **The budget form must reflect on a separate line item the specific amount that is being requested for staffing and/or the hiring of an outside consultant.** This separate line item will then be used to make the calculation of 5% or 10% as outlined in the law. Note that the calculation will be made on the grant less the costs for the consultant or staff.

Recommended by OHF Advisory Board: October 17, 2013
Approved by Industrial Commission: October 22, 2013
Revisions recommended by OHF Advisory Board: January 22, 2014
Approved by Industrial Commission: January 29, 2014
Revisions recommended by OHF Advisory Board: May 13, 2014
Approved by Industrial Commission: May 27, 2014
Revisions recommended by OHF Advisory Board: June 3, 2015
Approved by Industrial Commission: June 10, 2015

LEASE AGREEMENT

This Lease Agreement (“the Lease”), by and between Robert Gannaway and Teryl Gannaway, husband and wife, whose mailing address is P.O. Box 5251, Arizona City, AZ 85123-5251, as landowners/lessor (“Landowners”), and Williams County Water Resource District, a political subdivision of the State of North Dakota, whose address is P.O. Box 2047, Williston, ND 58802-2047, as tenant (“the District”).

WHEREAS, Landowners warrant that they are the sole owners of the Property and improvements described herein in fee simple and have good and marketable title to be able to make this Lease and to satisfy the purpose of the Lease.

WHEREAS, the District desires to lease the real property and improvements from the Landowners; and

NOW, THEREFORE, in consideration of the mutual covenants, conditions and promises set forth herein, Landowners and the District agree as follows:

1. Property. Landowners, in consideration of the rent to be paid by the District, and the District’s agreement to the terms of this Lease, hereby lease unto the District all of Grantors’ interest in the lands, including accreted lands, impoundments, structures, and waters of the Grantors situated in the County of Williams and State of North Dakota and more particularly described as: Lot 5 (20.8) in the SENW of Section 30, in Township 152 North, Range 103 West, in the 5th P.M. of Williams County, North Dakota, commonly referred to as Ryder Point (“the Property”).
2. Term. The original term of this Lease is for fifteen (15) years, commencing on the date of execution of this lease by both parties. Upon termination of the original lease

term, the Lease shall continue for the time and in the manner to be negotiated by the parties.

3. Rent. The District shall pay Landowners annual rent of Three Thousand Dollars (\$3,000.00) during the term of this Lease.

4. Use of Property. This Lease is given to the District for the use and benefit of the District and of the North Dakota Game and Fish Department, and their successors or assigns, and to the public, to include but is not limited to the following uses:

- a. The right to enter upon and over the Property for the purposes of fishing, boating, and related recreational activities;
- b. The right to enter upon and over the Property to lay, construct, maintain, inspect, protect, operate, increase, or decrease any improvements or structures related to or in connection with the purposes of the Lease as stated herein;
- c. The right to ingress to and egress across the Property, together with any contiguous real property owned by Landowners, by means of routes and lanes hereon, if existing, or by such route that provides the least practical damage and inconvenience to Landowners;
- d. The right to trim, cut, fell, and remove from the Property trees, underbrush, obstructions, and other vegetation, structure, or obstacles that interfere with purposes of the Lease set forth herein, without further compensation to Landowners; and

- e. The right and authority to engage in any other use or purpose on the Property deemed necessary by the District to effect the purposes of this Lease.
5. Public Access. Landowners shall allow public access as stated herein and will not charge or accept any fee, payment or any form of remuneration for access to or use of the Property, except for the rent stated herein to be paid by the District.
6. No Interference by Landowners. Landowners shall not do anything on or to the Property that interferes with or is inconsistent with the purpose of the Lease.
7. Termination of Lease. In the event that a determination is made by the District, at any time during the period of this Lease, or any extensions agreed to by the parties, that the Lease is not feasible or necessary for any reason whatsoever, including but not limited a lack of, decrease in, or discontinuation of funding from any federal, state, local, or other source, then the Lease and the rights thereunder cease and are null and void upon 30 days written notice to the Landowners.
8. Taxes and Insurance. Landowners shall be responsible for all property taxes and insurance required for the Property. Such insurance shall not impose any liability on the Landowners for any damages, losses, claims, demands, liens, actions, and costs, including reasonable attorney's fees and expenses, resulting from or caused by the District, its employees, agents, contractors, subcontractors, or any other person for whom the District is responsible at law, arising out of the District's use of the Property or the District's performance or nonperformance of its obligations as provided under this Lease.
9. Assignment. Neither party shall assign this Lease without the written consent of the other party.

10. Modification of Lease. The terms, covenants, and conditions of this Lease may not be changed orally, but only by an agreement in writing signed by the parties.

11. Successors and Assigns. The terms, covenants, and conditions of this Lease shall be binding upon and shall inure to the benefit of Landowners and the District and their respective successors and assigns.

12. Final Agreement. This Lease terminates and supersedes all prior understandings or agreements on the subject matter hereof between the parties.

IN WITNESS WHEREOF, the Landowners and the District have executed this Lease as of the day and year first above written.

FOR LANDOWNERS:

Robert Gannaway

Teryl Gannaway

FOR THE DISTRICT:

Williams County Water Resource District

By _____

Printed Name: _____

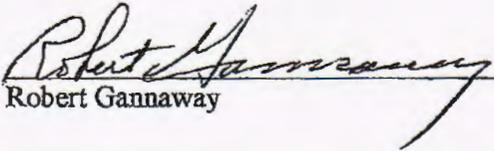
Title: _____

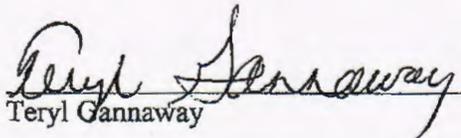
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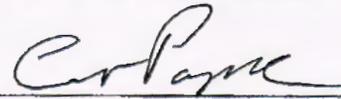
FOR LANDOWNERS:


Robert Gannaway


Teryl Gannaway

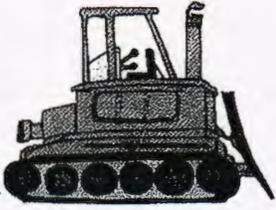
FOR THE DISTRICT:

Williams County Water Resource District

By 

Printed Name: Corey Paryzek

Title: Chairman WCLR D



D.L. BARKIE CONSTRUCTION, INC.

Dennis L. Barkie, President
3420 2nd Ave. E.
Williston, ND 58801
701-572-7282

BID PROPOSAL

PROPOSAL
SUBMITTED
TO:

NAME: Williams County Water Board
STREET: 205 East Broadway
CITY: Williston
STATE: N. D. ZIP CODE: 58801

DATE: 2-1-16
JOB NAME: Road + parking
lot improvements at
Ryder Point

Build up road with dirt from east side of existing trail + cutting down high areas of new parking lot. I install 30' of 18" culvert in low area of road to provide drainage to west side of road.

Haul + spread pit run scoria on road + parking lot + cover scoria with 3" of class # 5 gravel.

Pick up + move 8 or 9 large stumps to block off existing two track trails on east side of project.

Dirt work on road + parking area : \$5,000.00

30' of 18" culvert installed in road bed : \$900.00

400 cu. yds of pit run scoria delivered + spread : \$12,000.00

230 cu. yds of class # 5 delivered + spread : \$7,052.00

Move + place stumps : \$900.00

Total estimate : \$25,852.00

Dig hole + bury remaining stumps : \$1,780.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Dennis L. Barkie

Balance Sheet
As of 12/31/2016 (Cash Basis)

2/10/2016

Page 1

Account	12/31/2016 Balance
ASSETS	
Cash and Bank Accounts	
1130 Bk Tioga	583,419.00
1230 Savings	0.00
1230-1 Savings	0.00
TOTAL Cash and Bank Accounts	583,419.00
Other Assets	
1140 Cash Cust.	0.00
1210 CD	37,299.30
1319 Penl.& Int	0.00
1341 Tax Rec.	0.00
1351 Sp Assmt R	0.00
1352 Sp Asmt De	0.00
1410 Due fm gvt	0.00
1611 Land	10,000.00
1621 Building	0.00
1631 Imp other	0.00
1651 Mach & Equ	0.00
TOTAL Other Assets	47,299.30
TOTAL ASSETS	630,718.30
LIABILITIES & EQUITY	
LIABILITIES	
Other Liabilities	
2121 Fed WH Pay	0.00
2211 St WH Pay	0.00
2321 Notes Pay.	0.00
2332 Int.Payabl	0.00
2420Due otr fnd	0.00
2961 Fund Bal.	0.00
2971 Inv Fx Ast	0.00
PayrollFICA2231	115.49
PayrollMC2232	27.03
TOTAL Other Liabilities	142.52
TOTAL LIABILITIES	142.52
EQUITY	630,575.78
TOTAL LIABILITIES & EQUITY	630,718.30

NORTH STAR CAVIAR 2016 GRANT APPLICATION

For Office Use Only:
Grant #

A JOINT VENTURE OF THE WILLISTON AREA CHAMBER OF COMMERCE AND FRIENDS OF FORT UNION/FORT BUFORD

APPLICANT INFORMATION

Name of Applicant Organization: Williams County Water Resource District			
Contact Person for grant correspondence: Corey Paryzek, Chairman			
Mailing Address for grant correspondence: PO Box 2047			
City: Williston	State: ND	County: Williams	Zip Code: 58801
Phone: 7015774500		Email: paryzek@nemont.net	
Who will administer funds awarded: Williams County Water Resource Board			

DESCRIPTION OF ORGANIZATION

Briefly describe your organization and its objectives: Williams County Water Resource District (WRD) is a county commission appointed board that works on all matters dealing with water within Williams County. Specifically, Williams County WRD addresses drainage issues as well as recreational issues along the Missouri River. The Williams County WRD is the lease holder and managing entity on US Army Corps of Engineers property at Little Beaver Bay, Lund's Landing, Cut Bluff Park, Trenton Lake, and a portion of Paradise Point.	
Number in Membership: 5 on board	Length of Existence: NA

DESCRIPTION OF PROJECT

Describe the project for which North Star funding is requested, including the specific use(s) of the funds:

The Williams County WRD will execute a lease with the private landowner of Ryder Point to maintain the area as a recreation area open to the public, primarily for fishing. The terms of the lease are for approximately 27 acres for \$3000 per year for 15 years. The Williams County WRD will make improvements to the vehicle access trail and cleanup the area of debris and scrap metal. Williams County WRD will also provide an on-site garbage roll off and portable toilets during the paddlefish season, which has been an additional \$612 per year at our other public access sites. Public river access is very limited and any areas where access can be secured is beneficial to the North Star Caviar paddlefish venture, as well as sportsmen in general. From 2011-2015 an average of 11% of the female paddlefish turned into the North Star Caviar are taken at Ryder Point despite limited access. This area has been off limits several of those years depending on the landowner's discretion due to abuse of the area.

Which category best describes your project (see project category definitions for explanation):

<input type="checkbox"/> Cultural	<input type="checkbox"/> Recreational
<input type="checkbox"/> Historical	<input checked="" type="checkbox"/> Resource Related

Location and timeline for completion of project:

Ryder's Point is the tip of land along the Missouri river, about 4 miles downstream from the Confluence Boat Ramp in the middle of section 30 152 103 Buford Township. This is one of the prime paddlefish areas when access is allowed. Weather permitting we would have access improvements made ahead of 2016 paddlefish season.

PROJECT COST

Use this area to outline the total cost of your project, the specific amount requested from North Star Caviar, and funding coming from other sources, including in-kind contributions. **Attach support:** actual estimates, price lists, catalog pages, etc. Your request must be specific, verifiable, and reasonable.

Amount Requested from North Star Caviar (same as \$ below):** \$ 3,612

Project Title:

Project Budget Sources:	North Star Grant	In Kind Water Resource	Other Sources	Total Cost
Salaries and Wages:	NA	\$1500 maintenance worker/admin to get project completed	\$1200 ND G&F seeding, place signs	\$ 2,700
Contracted Services:	\$612/yr rent dumpster/toilet servicing	\$1500 road maintenance,	\$29,500 road improvements, fence, Outdoor Heritage fund	\$31,612
Travel Expenses:	\$	\$	\$	\$
Communication/ Printing Costs	\$	\$	\$1000 signage Outdoor Heritage fund	\$1000
Materials and Supplies:	\$	\$ WRD owns portable toilets	\$	\$
Other: Be Specific _	\$3000/yr : lease cost reimbursement	\$	\$5000 scrape metal debris cleanup Upper Missouri United Sportsmen	\$8,000
Totals	\$3612/yr	\$3000	\$36,700	\$43,312

If granted less than amount requested, will the project move forward? How will the project be completed?
This project has been approved by the board and will go forward, but if the WRD cannot afford to continue with the lease and maintenance expense or find other funding, it will be terminated.

Have you requested or received other funding for this project? If so, from whom?

We have made a request for cost share assistance on the initial improvements to the area from the ND Outdoor Heritage Fund. ND G&F is supporting the project with some seeding and sign placement. Upper Missouri United Sportsmen has donated \$5000 towards completion of this project.

APPLICATION DEADLINE

Deadline for receipt of application is March 14, 2016

NORTH STAR CAVIAR
10 Main Street
PO Box G
Williston ND 58802-0779

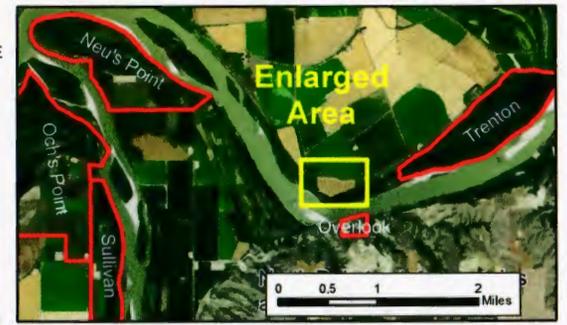
Direct questions to Bekka Bishop at 701-577-3474 or email info@northstarcaviar.com
Our mission Statement, project category definitions, application process, and guidelines are available.
Applications without sufficient supporting detail may be eliminated from consideration.

SIGNED BY:

DATE:

Ryder Point - Gannaway Lease

Williams County



Legend

X-X Existing Fence

+--+ New Fence Needed - Meet existing fence

— Access Road - 490.5 Yards

■ Junk Pile - will remove

□ Easement Area

🚫 No Vehicle Beyond Point Sign

▭ Wildlife Management Areas

▭ NDHUB.PLSSSections

