

Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of exceptional circumstances, the following projects will NOT receive consideration for funding:

- Projects that are already completed;
- Projects that are on-going (Phased projects would be considered);
- Staffing;
- Feasibility studies;
- Annual maintenance;
- Paving projects for roads and parking lots;
- Swimming pools;
- Non-permanent equipment (such as tractors, snowmobiles);
- Research;
- Projects where the applicant is not directly involved in the project.

Application Deadline

Applications for the second grant round cycle are due on **November 3, 2014 at 5:00 p.m. CT.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. Any item noted with an * is required.

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization * Beach City Park Board

Federal Tax ID# * 45-6004754

Contact Person/Title * Jennifer Erickson, President

Address * PO Box 699

City * Beach

State * ND

Zip Code * 58621

E-mail Address * cjtruckin@midstate.net

Web Site Address (Optional)

Phone * 701-872-6064

Fax # (if available)

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

- Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;
- Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and
- Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

- Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;
- Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and
- Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Type of organization: (select the category that describes your organization)*

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation.

Project Name*

Beach City Park Northside Playground

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words)

The Beach City Park Board would like to develop a public playground on the Northside of the City. Beach is continually expanding and developing. Some due to the oil influx and others are residents that grew-up in Beach now moving back to raise their families. Close to 12 new homes have been or are being constructed on the Northwest side of Beach and the closest playground is near the central part of town and right next to the highway. There is a block on the Northwest side of the City zoned for a park, so we would like to place a playground structure there instead of it being developed into housing. This playground would provide a safe place for children to play without having to cross a major highway. The total cost of the equipment is \$51,000 and landscaping is \$9,000. We would like to have the equipment purchased so installation would happen as soon as the North Dakota weather allows in the Spring of 2015.

Project Duration:* 1 year

Amount of Grant request \$ * ~~\$45,000~~ \$41,000

Total Project Costs \$* 60,000

(Note that in-kind and indirect costs can be used for matching funds)

A minimum of 25% Match Funding is strongly encouraged. Amount of Matching Funds \$* 19,000

Please indicate if the matching funds will be in-kind, indirect or cash.

Cash matching

Source(s) of Matching Funds*

Please provide verification that these matching funds are available for your project.

Park Board reserves \$9,000
City of Beach donation \$10,000

Certifications *

☉ I certify that this application has been made with the support of the governing body and chief executive of my organization.

☉ I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

The Beach City Park Board is comprised of 5 elected members and an executive director. The Park Board employs several employees during the summer months to maintain the City parks and the swimming pool. As the City grows, we are seeing the need for more safe places for our children to play and enjoy the outdoors. During the summer months, we provide t-ball and little league baseball programs along with swimming lessons and open swim at the pool.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

The goal of this project is to have a fun and safe place for children and guests of the Northwest side of Beach to play and enjoy the outdoors. Currently, there is an undeveloped city block that is zoned for parks that we would like to develop into a useable park instead of it being sold and used for housing. As Beach continues to expand, there is a need for a playground on the Northwest side of town so children don’t have to cross the busy highway to go play. Recent expansion of housing, of close to a dozen new homes, is mostly located in this part of Beach. Almost all of these household have small children or grandchildren that would utilize this park.

We would like to purchase the equipment prior to December 1, 2014 as it is on sale and includes free shipping, so to get the better “bang for our buck”, hoping for installation as soon as weather permits in the spring. Our intention is for 2 playground structures and, if funding allows, benches, tables and trees.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

We hope to have the equipment installed professionally as soon as the weather allows in the Spring of 2015. After installation, the park will be maintained by the Park and City employees.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

Installation of the equipment and landscaping would mean this project is a success. There are so many smaller children that live in this area of Beach and residents with grandchildren who would benefit from this project.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is strongly encouraged.*

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

● I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

The maintenance of this park will be funded by tax dollars designated for the park district.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

If we don't receive the funding requested, we will look to other grant opportunities. If we don't secure funding prior to December 1, 2014, it will cost the Board more to purchase the equipment.

Partnership Recognition - If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? *

We could put a sign at the playground or an advertisement in the local newspaper.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants*

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Yes we would meet those provisions.

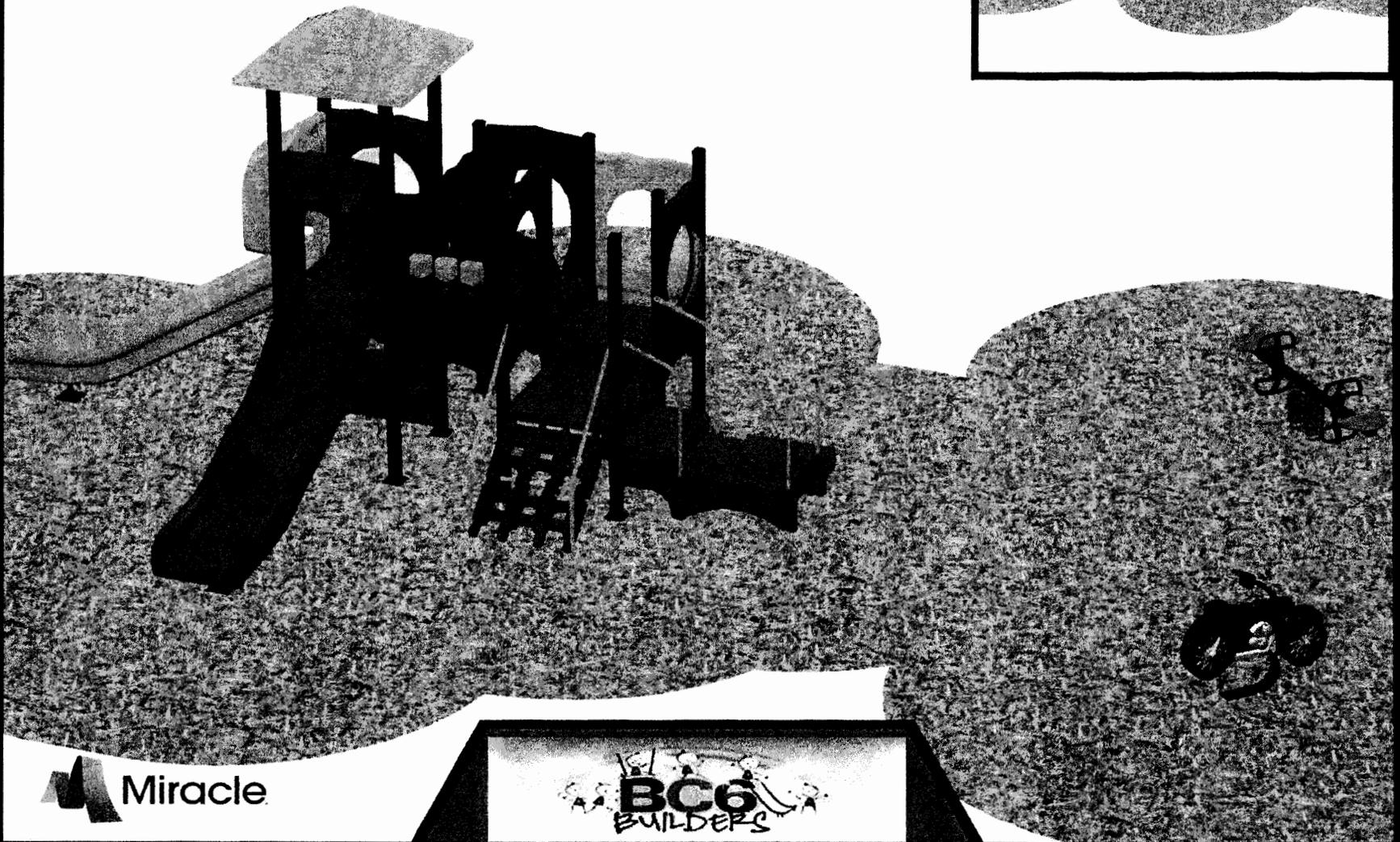
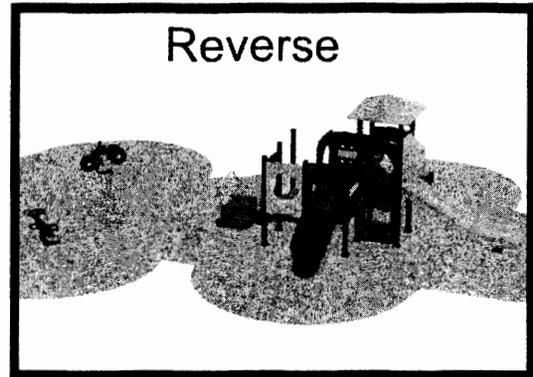
Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Revised August 21, 2014

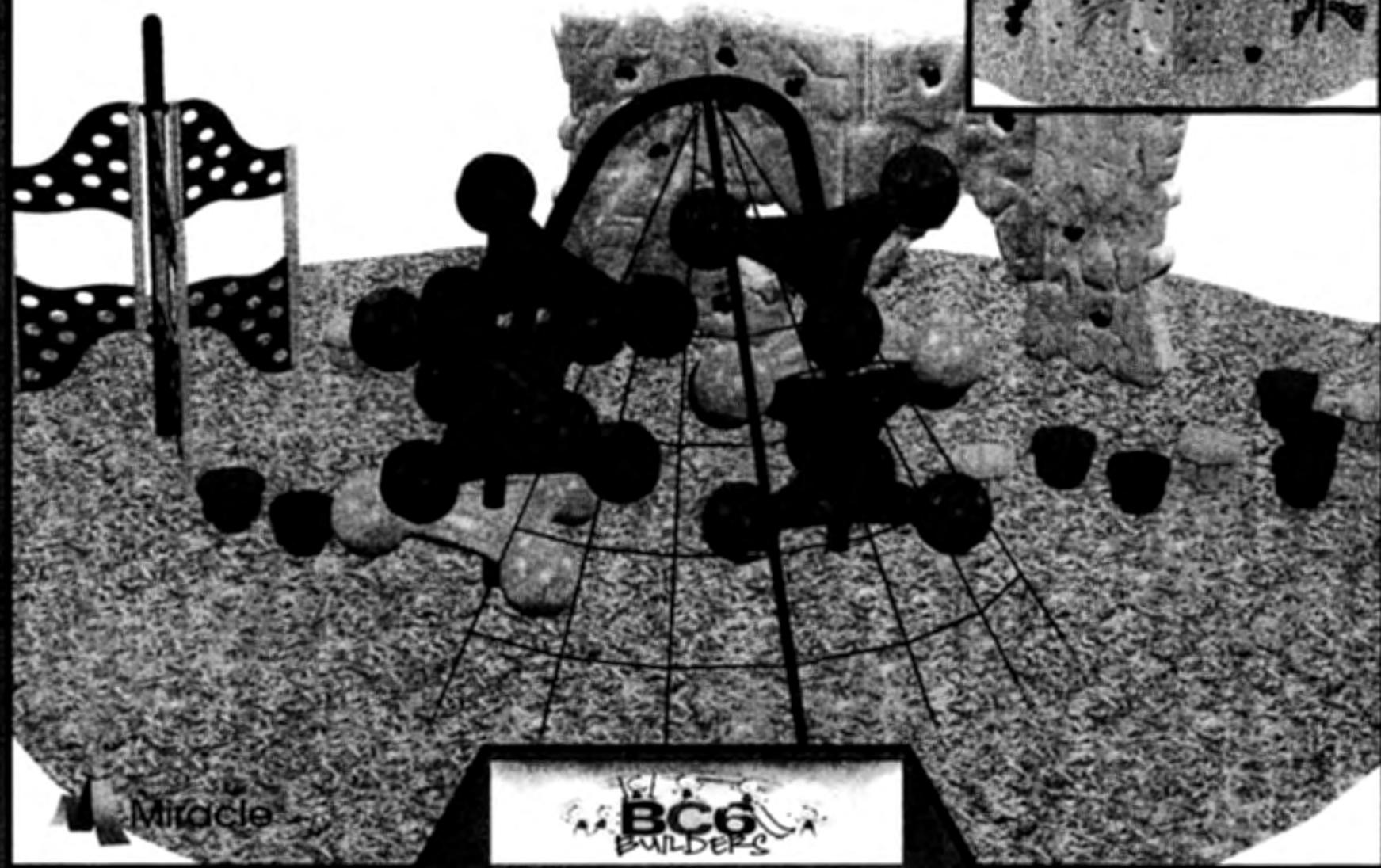
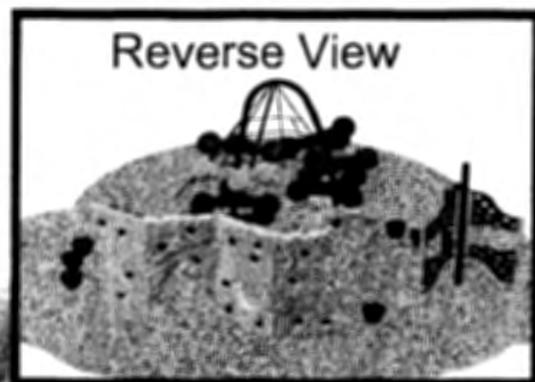
Beach Ages 2-5
Option 1



 **Miracle**

 **BC6**
BUILDERS

Ages 5-12 OPTION 2
Beach, ND



Miracle





City of Beach
153 East Main Street
PO Box 278
Beach, ND 58621-0278
Phone: 701-872-4103
Fax: 701-872-4924
Email:
cityofbeach@midstate.net
2003 ND City of the Year

Mayor

Walter Losinski
PO Box 907
Beach, ND 58621

City Council

Dell Beach
PO Box 91
Beach, ND 58621

Mark Benes
PO Box 55
Beach, ND 58621

Henry Gerving
PO Box 715
Beach, ND 58621

Jeanne Larson
PO Box 756
Beach, ND 58621

Tim Marman
PO Box 662
Beach, ND 58621

Wade Walworth
PO Box 305
Beach, ND 58621

City Auditor

Kimberly Nunberg
PO Box 214
Beach, ND 58621

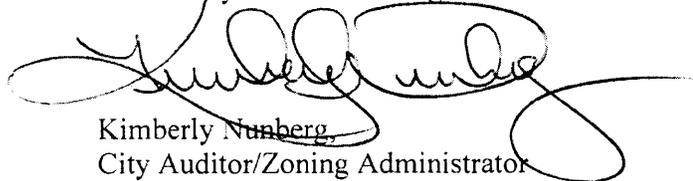
October 30, 2014

Outdoor Heritage Fund
State Capitol, 14th Floor
600 E Boulevard Ave. Dept. 405
Bismarck, ND 58505-0840

Re: Matching Funds for the City of Beach Park Board

To Whom this May Concern,

This letter is to serve as written confirmation that matching funds are available for the City of Beach Park Board to complete the playground improvement project in the NW area of the City. The City of Beach fully supports the Park Board in their efforts to provide a safe recreational environment for the children within our community and surrounding area.



Kimberly Nunberg
City Auditor/Zoning Administrator

Fine, Karlene K.

From: Corey & Jenn Erickson <cjtruckin@midstate.net>
Sent: Monday, November 03, 2014 1:23 PM
To: Fine, Karlene K.
Subject: Re: Outdoor Heritage Fund Application
Attachments: addl heritage grant info.pdf

Please find attached revised pages for the grant and budget, along with the estimates on the equipment.

For the landscaping, it is really an estimate depending on if we can secure grant funds. If we receive grant monies, we will purchase whatever extra pieces we can with the dollars available. If grant/other monies are not available, we will wait until additional funds are available.

If you need something more, please let me know.

Thanks.

Jennifer Erickson

From: Fine, Karlene K.
Sent: Monday, November 03, 2014 11:37 AM
To: cjtruckin@midstate.net
Subject: Outdoor Heritage Fund Application

Jennifer – We did our initial review of your application. You refer in the application to \$15,000 in matching funds in the budget form but in the text of the application you refer to \$19,000 in matching funds from the Park Board reserves and the City of Beach donation. Could you please clarify which amount is going to be used?

The Board likes to see documentation on bids. Could you please include a copy of the quotes for the playground equipment. You also indicated you would like to purchase benches, tables and trees. Do you have estimates or copies of the information on the costs for those items? Karlene

Karlene Fine
Executive Director & Secretary
ND Industrial Commission
State Capitol, 14th Floor
600 E Blvd Ave Dept 405
Bismarck ND 58505
701-328-3722

Corey & Jenn Erickson

From: "Jenn Erickson" <jennjjwcpa@midstate.net>
Date: Tuesday, September 30, 2014 4:28 PM
To: <cjtruckin@midstate.net>
Attach: 11X8.5 3D COLOR OPTION 2 for 5-12.pdf; 8x11 Layout OPTION 2 for 5-12.pdf
Subject: FW: OPTION 2 for 5-12

Jenn Erickson
Manager
James J. Wosepka, PC
PO Box 970
Beach, ND 58621
(701)872-4321
(701)872-4320 fax

From: Cebe Schneider [mailto:cebes@ndsupernet.com]
Sent: 09/29/2014 6:13 PM
To: Jenn Erickson
Subject: OPTION 2 for 5-12

This is Option 2 in the 5-12 which is 714-5361. This one is about \$30,000 fully installed with everything.



Cebe Schneider 701.590.0024
cebes@ndsupernet.com • Fax: 888-433-5072
941 11th St E • Dickinson, ND 58601

Corey & Jenn Erickson

From: "Jenn Erickson" <jennjwcpa@midstate.net>
Date: Tuesday, September 30, 2014 4:25 PM
To: <cjtruckin@midstate.net>
Attach: 11X8.5 3D Rendering Beach TOT 2-5 COLOR.pdf; 8x11 Layout Drawing Beach TOT 2-5.pdf
Subject: FW: new playground drawings

Jenn Erickson
Manager
James J. Wosepka, PC
PO Box 970
Beach, ND 58621
(701)872-4321
(701)872-4320 fax

From: Cebe Schneider [mailto:cebes@ndsupernet.com]
Sent: 09/29/2014 4:13 PM
To: 'Jenn Erickson'
Subject: RE: new playground drawings

Jenn-

This is the 2-5 part of the playground sample. With equipment, freight, install, wood chips and border, this one is around \$21,000. I will send other option pictures shortly and pricing. I am pricing them separately in case you want to do them in two stages.

Thanks,
Cebe



Cebe Schneider 701.590.0024
cebes@ndsupernet.com • Fax: 888-433-5072
941 11th St E • Dickinson, ND 58601

From: Jenn Erickson [mailto:jennjwcpa@midstate.net]
Sent: Friday, September 26, 2014 8:39 AM
To: 'Cebe Schneider'
Subject: RE: new playground drawings