

# Outdoor Heritage Fund Grant Application



The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

**Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

**Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

**Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

## **Exemptions**

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code

## **NO CONSIDERATION:**

In addition to those specific items in law that are ineligible for funding, in the absence of exceptional circumstances, the following projects will NOT receive consideration for funding:

- Projects that are already completed;
- Projects that are on-going (Phased projects would be considered);
- Staffing;
- Feasibility studies;
- Annual maintenance;
- Paving projects for roads and parking lots;
- Swimming pools;
- Non-permanent equipment (such as tractors, snowmobiles);
- Research;
- Projects where the applicant is not directly involved in the project.

## **Application Deadline**

Applications for the second grant round cycle are due on **August 1, 2014 at 5:00 p.m. CT.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

**Instructions**

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov). The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an \* is required.**

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization \* Fingal Wildlife Club

Federal Tax ID# \* State Non-Profit Organization (If more information is required it can be provided)

Contact Person/Title \* Brian Johnson & Jason Manlove

Address \* 1010 4<sup>th</sup> Ave SW

City \* Valley City

State \* ND

Zip Code \* 58072

E-mail Address \* [Brian.Johnson@kljeng.com](mailto:Brian.Johnson@kljeng.com) or [Jason.Manlove@kljeng.com](mailto:Jason.Manlove@kljeng.com)

Phone \* 701-845-9442 (o) 701-490-070 (c) Brian or 701-490-4981(c) Jason

Fax # (if available)

List names of co-applicants if this is a joint proposal: None

**MAJOR Directive: (select the Directive that best describes your grant request)\***

Choose only one response

**Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Additional Directive: (select the directives that also apply to the grant application purpose)\***

Choose all that apply

**Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

**Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

**Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Type of organization: (select the category that describes your organization)\***

State Agency

Political Subdivision

Tribal Entity

X Tax-exempt, nonprofit corporation.

**Project Name\* Fingal Wildlife Club Dam Restoration**

**Abstract/Executive Summary.** An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.\* (no more than 500 words)

The Fingal Wildlife Club intends to restore a dam, built by its members in the mid-1960's that is used for recreational fishing and family picnic area. This area, when it was suitable for stocking fish, was used for both ice and summer fishing. This area, on private land, is an excellent example of cooperation between land owners, public entities and a non-profit club to bring recreational benefits while developing strong environmental stewardship.

The legal description of the area is the NE1/4 –SE1/4 of Section 23; 138-58; the stream that runs in to the dam is an unnamed tributary of the Sheyenne River, 8 miles West of Fingal and about 6 miles north of Kathryn on Barnes county Rd. 21 and then one mile east on 45<sup>th</sup> Street SE, then south about ½ mile along a prairie trail.

The dam is an earthen embankment dam the primary spillway is a 4'X4'X5' concrete inlet structure that connects to a corrugated steel pipe that outflows into the creek below. The earthen emergency spillway is at the south end of the dam. The reservoir covers about 7 acres. The corrugated steel pipe for the primary spill way has rusted and the dam has some erosion around the inlet structure causing it to tilt and settle. Trees in the embankment would need to be removed.

The Fingal Wildlife Club's plan would be to reset the inlet structure, install polymeric coated corrugated steel pipe from the inlet structure to the creek below. If enough funds are available, the club along with the contractor would do the repair work on the emergency spillway. The emergency spill way also has some erosion problems that would need reshaping, geotextile fabric, and riprap installed. If funds are not available for this work it could be completed at a later time.

With funding, local contractor availability and good weather, this project would be completed during 2015 and would be ready for restocking of fish as soon as practical following construction.

Total estimated project costs are \$52,600 for work to the repair work to the principal spillway. If additional funds are available or the project runs under budget addition work may be completed on the emergency spillway. The Fingal Wildlife club has cash funding on hand to aid with the cost share. The club also has members with talents to donate in-kind work including surveying, drafting design and plan development and specifications, and general on site contractor work.

Our members have expressed an interest in working on the project. They see a benefit for restoration of this area for the entire community and Barnes County area.

**Project Duration:\* 12 months**

**Amount of Grant request: \$35,500.00**

**Total Project Costs: \$52,600.00**

(Note that in-kind and indirect costs can be used for matching funds)

**A minimum of 25% Match Funding is strongly encouraged. Amount of Matching**

**Funds \$17,100.00**

Matching funds will be a combination of in-kind and direct cash

**Source(s) of Matching Funds\***

Matching funds will be provided by the Fingal Wildlife Club in the form of in-kind donations of labor and by cash on account

**Certifications \***

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

**Narrative**

**Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. \***

The Fingal Wildlife Club was chartered in 1949 and currently has 50 members. In 1966 the club assisted in the construct of the dam to provide the general public with a fishing and recreational site.

The dam was built with club funds and additional funds from the Agricultural Stabilization and Conservation Service (ASCS). The ASCS was an agency of the United States Department of Agriculture. Once the earthen dam and spillways were complete the National Guard also assisted by providing equipment and operators to place gravel and riprap. The riprap was all donated by club members or local farmers and delivered to the site by the National Guard. The club members helped with hand placing the rock for riprap, putting up fencing around the sight and planted many trees.

In the past the Dam was stocked with fish but it hasn't been for some time due to it's low water condition caused by the erosion of the principal spillway.

Over the years the wildlife club has done its part to help maintain the area by graveling the access road when needed and doing general cleanup work. Roughly ten years ago erosion problems started around the principal spillway and then in the emergency spillway and the erosion has increased over the years.

**Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program \***

The grant funding for this project will provide resources for a replacement and repair of the principal spillway and possible repair work of the emergency spillway as well providing erosion controls, tree removal, and vegetation restoration. It will provide access to land for sportsmen and recreational use along with restoration of habitat and fishing areas.

Without this funding, the club alone will not be able to restore the property and provide recreational and fishing opportunities for people in the Fingal and Barnes Bounty area.

The dam is an earthen embankment the primary spillway is a 4'X4'X5' concrete inlet structure that connects to a corrugated steel pipe that outflows into the creek below. The earthen emergency spillway is at the south end of the dam. The reservoir covers about 7 acres. The corrugated steel pipe for the primary spillway has rusted and the dam has some erosion around the inlet structure causing it to tilt and settle. Trees in the embankment would need to be removed.

The Fingal Wildlife Club's plan would be to reset the inlet structure, install polymeric coated corrugated steel pipe from the inlet structure to the creek below. If enough funds are available, the club along with the contractor would do the repair work on the emergency spillway. The emergency spill way also has some erosion problems that would need reshaping, geotextile fabric, and riprap installed.

The current land owners have been involved in the process and they have not expressed any issues or concerns with repair work the club intends to accomplish.

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.\***

Membership of the Fingal Wildlife Club consists of outdoor enthusiasts of all walks of life and careers. There are several engineers, surveyors and contractors along with general 'hands' that can manage this project. In addition, the club will hire a local contractor, Swanberg Construction of Valley City to aid in the project completion.

The Fingal Wildlife Club will be able to provide a great deal of in kind work. Within the membership of the club several people work in the construction and engineering fields. A majority of the membership time will be in-kind and donated. Several members own miscellaneous pieces of construction equipment that will be used throughout the project. The members will haul in borrow dirt and riprap and provide these material onsite for the contractors use.

**Evaluation – Describe your plan to document progress and results. \***

Success of the Fingal Wildlife Clubs project will be restoration of the recreation area and stocking of the pond for public use. Also, success will be determined by quality of work and long-term rehabilitation of the area for fishing.

The club intends to do the work during 2015 and will be ready for restocking of fish as soon as practical following construction.

**Financial Information**

**ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is strongly encouraged.\***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

x I certify that a project budget will be sent to the Commission\*

**Sustainability – Indicate how the project will be funded or sustained in future years. \***

The Fingal Wildlife Club has demonstrated the ability to maintain this area by their length of existence and consistency of membership. They have committed to continuing maintenance of this area and will work with the public and landowners to maintain the area for long-term use.

The club has relied on donations and hosts annual successful fund-raisers that will aid in funding the project. The wildlife club has a solid group of members that believe in outdoor heritage and recreation open to the public.

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested. \***

Project request is for total funding. If project was funded partially, the club would have to delay the rehabilitation of the dam until they were able to secure additional funds through fundraising and or grant writing. This would delay the reconstruction project by at least 12-18 months.

### **Scoring of Grants**

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

### **Awarding of Grants\***

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. \*

### **Responsibility of Recipient**

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or [kfine@nd.gov](mailto:kfine@nd.gov)

Revised July 3, 2014

## Budget Standard Form

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share	Total Each Project Expense
Survey 20 hrs. (1)	\$	\$	\$ 300.00	\$	\$	\$ 300.00
Drafting and design 50 hrs. (2)	\$	\$	\$ 750.00	\$	\$	\$ 750.00
On site work (3)	\$	\$ 1,000	\$ 3,750.00	\$	\$	\$ 4,750.00
Contract/construction management 20 hrs. (4)	\$	\$	\$ 300.00	\$	\$	\$ 300.00
Concrete for inlet (5)	\$ 4,400.00	\$	\$	\$	\$	\$ 4,400.00
Main spillway construction (6)	\$31,100.00	\$ 8,000				\$39,100.00
Tree removal and reseeding (7)	\$	\$ 1,000	\$	\$	\$	\$ 1,000.00
Members equipment use (8)			\$ 2,000.00			\$ 2,000.00
<b>Total Costs</b>	<b>\$ 35,500.00</b>	<b>\$ 10,000.00</b>	<b>\$ 7,100.00</b>	<b>\$</b>	<b>\$</b>	<b>\$ 52,600.00</b>

1) The club has access to professional surveyors and will be able to provide their services as in-kind donations

2) A member has volunteered his professional services for drafting and design. While the allowable estimate for labor costs is \$15/hour, his normal rate is considerable higher. For this grant purpose, we have used the standard rate.

(3) A majority of the labor will be donated by membership, but the club has built into the budget funding to pay for specialized or additional labor

The Fingal Wildlife Clubs Portion of the work would include:

1. Clearing and Grubbing of the brush and trees
2. Provide the borrow dirt
3. Provide the riprap
4. Provide and seed the completed work over principal spillways
5. Provide and install erosion control measures
6. Disposal of corrugated steel pipe.

(4) Several members have construction and engineering backgrounds and will be doing the construction and project management.

(5) The spillway estimate for rehabilitation has been estimated for polymeric coated corrugated steel pipe. This price may fluctuate depending if poly is more affordable and the membership has time to place

(6) This will be hard costs by a local contractor for construction of the spillway and dam restoration.

Swanberg Constructions portion of the project would be on the primary spillway only:

1. Supply and install approx. 170' of polymeric coated 24" corrugated steel pipe
2. Resetting the existing concrete inlet structure
3. Place Borrow dirt in eroded areas around inlet structure
4. Place Riprap approx. 10 CY at the principal spillway outlet and at 25 CY at inlet structure
5. Removal and replacing of existing topsoil at the principal spillway work area
6. Removal of the old corrugated steel pipe
7. Grading and pipe backfilling of new pipe

(7) Overgrown trees will need to be removed and the dam will need to be reseeded. Partial costs will be covered under on-site work done by the membership but some of the seed will need to be purchased by the club funds.

(8) Members have offered in-kind use of their equipment and gas such as tractors and other heavy duty construction equipment.