Outdoor Heritage Fund Grant Application

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

**Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

**Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

**Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Exemptions**

Outdoor Heritage Fund grants may not be used to finance the following:

A. Litigation;
B. Lobbying activities;
C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
D. The acquisition of land or to encumber any land for a term longer than twenty years; or
E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code

**NO CONSIDERATION:**

In addition to those specific items in law that are ineligible for funding, in the absence of exceptional circumstances, the following projects will NOT receive consideration for funding:

- Projects that are already completed;
- Projects that are on-going (Phased projects would be considered);
- Staffing;
- Feasibility studies;
- Annual maintenance;
- Paving projects for roads and parking lots;
- Swimming pools;
- Non-permanent equipment (such as tractors, snowmobiles);
- Research;
- Projects where the applicant is not directly involved in the project.

**Application Deadline**

Applications for the second grant round cycle are due on **August 1, 2014 at 5:00 p.m. CT**. All information, including attachments, must be submitted by that date. See instructions below for submission information.
Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at [http://www.nd.gov/ndic/outdoor-infopage.htm](http://www.nd.gov/ndic/outdoor-infopage.htm) ) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization *
Morton County Parks

Federal Tax ID# *
45-6002226

Contact Person/Title *
Timothy R. Nilsen / Morton County Parks Director

Address *
210 2nd Ave. NW

City *
Mandan

State *
ND

Zip Code *
58554

E-mail Address *
tim.nilsen@mortonnd.org
Web Site Address (Optional)
www.co.morton.nd.us

Phone *
701-667-3363

Fax # (if available)
701-667-3348

List names of co-applicants if this is a joint proposal

**MAJOR Directive:** *(select the Directive that best describes your grant request)*
Choose only one response

O **Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

O **Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

O **Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

X **Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive:** *(select the directives that also apply to the grant application purpose)*
Choose all that apply

X **Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

X **Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

X **Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

X **Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.
Type of organization: (select the category that describes your organization)*
O State Agency
X Political Subdivision
O Tribal Entity
O Tax-exempt, nonprofit corporation, as described in United States Internal Revenue Code (26 U.S.C. § 501 (c))

Project Name*
Graner Park Bank Stabilization

Abstract/Executive Summary.

The purpose of this grant request is to secure funding for a desired bank stabilization project which includes re-shaping of 1,175 feet of Missouri River bank at a 2:1 slope, installation of engineered geotextile fabric and placement of rip-rap to prevent further erosion from taking place. The project completion date is October 31, 2015.

Graner Park is located 19 miles south of Mandan lying east of ND Highway 1806 on the south bank of the Missouri River. This 45.3 acre treed park offers 46 camping sites along with more than 50 primitive sites and is surrounded by a wildlife management area. All sites have 20, 30, and 50 amp electrical service and the potential for expansion is excellent based on the heavy usage of the facility. In 2013, there were 910 family outings consisting of a one or more night stay in the campground. A public boat ramp and dock, fish cleaning station, courtesy dock, playground equipment, camper dump station, picnic shelters, potable water hydrants, vault toilets, and paved access roadways supplement your stay. The park has hosted several events including the Professional Walleye Trail Tournament, Bis-Man Reel and Rec Tournaments, Sporting Chance and Teen Challenge.

Expected results include a near maintenance free, long term solution to the continued erosion of Park property. Given the massive investment of time and funding (federal, state, local, and donated) devoted to the flood recovery of 2011, a permanent solution is necessary to protect these and future investments. Since 2011, Morton County Parks along with the support of ND Parks, has expanded electrical camping pads at Graner Park by nearly 50 units. In addition, a great deal of debris removal, grass and tree plantings, playground equipment, fish cleaning stations, and restroom facilities have been restored, repaired or replaced.

A successful grant determination will allow Morton County to complete the project. This will allow Morton County to expand Graner Park camping areas an additional 60%.
Direct participants in the project include Morton County Parks and the Morton County Highway Department. Statements of support have been obtained from the U.S. Army Corp of Engineers, ND Game and Fish Department, and the citizens group Friends of Graner Park.

**Project Duration:**
Project is expected to last approximately four weeks and will be completed by October 31, 2015.

**Amount of Grant Request:** $187,650

**Total Project Costs:** $250,200
(Note that in-kind and indirect costs can be used for matching funds)

**A minimum of 25% Match Funding is strongly encouraged.** Amount of Matching Funds $62,550.

**Source(s) of Matching Funds**
Morton County Parks Levy – Cash reserves

**Certifications**
X I certify that this application has been made with the support of the governing body and chief executive of my organization.

X I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

**Narrative**

**Organization Information – Briefly summarize your organization’s history, mission, current programs and activities.**

Morton County’s Parks were established in 1968. At that time, the seven member Park Board consisted of five County Commissioners and two civilians. Today the Park Board is made up of two County Commissioners and five Civilians. Morton County Parks employs two full time staff and seven seasonal employees. Volunteers help our system quite often and are a very valuable asset to the Parks. These volunteers assist with light maintenance, planning, and fund raising. Our mission is to provide comprehensive, cost-effective and efficient services to the people and businesses that create our community. These services will serve the common good in a collaborative, considerate, ethical
and fiscally responsible manner. Morton County Parks currently operates and maintains thirteen campgrounds and recreational areas. Morton County Parks also maintains three hiking and biking trails and has the responsibility of maintaining eight abandoned cemeteries. Morton County Parks is currently working on the expansion of Graner Park and Harmon Lake.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

The primary purpose of this project is to protect and conserve natural areas for parks and recreation through stabilization and reinforcement of the Missouri River bank at Graner Park. Secondary benefits include; improvement and restoration of soil conditions, providing shore fishing access on public lands and conservation and restoration of fish habitat on public lands. The need for project funding is urgent as Missouri River currents continue to destabilize the river bank and threaten Park property.

The contractor will re-shape the river bank at a 2:1 slope, install engineered geotextile fabric and place rip-rap to prevent further erosion from taking place on the bank of the Missouri River. The benefits of this project are enormous. This project will prevent further erosion from taking place on the bank of the Missouri River. It would also maintain the current primitive campground, allow for access to shore fishing and conserve a stand of large native cottonwood trees. Included are pictures of the current situation showing the need for bank stabilization. Also included is a 2012 aerial photograph obtained from the North Dakota Game and Fish Department showing the current shoreline. The red line indicates the shore line in 1995. This illustrates that Graner Park has lost anywhere from 20 feet to 40 feet of campground and picnic areas. The North Dakota State Comprehensive Outdoor Recreation Plan states; the primary needs for Region Seven (where this project lies) is creation and preservation of Campgrounds, Water Access, Playgrounds, Picnic Areas and Open Space Parks. Graner Park has lost several camping pads, picnic areas and open spaces. The erosion and loss will continue until action is taken.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Development of project plans and specifications will be completed in late 2014 by Morton County Engineering Staff. A formal bidding process will be held prior to Spring 2015. The project completion date will be October 31, 2015. The Morton County Parks Director and Morton County Engineer and staff will oversee all aspects of the construction assuring a successful project.

Morton County Parks Director Tim Nilsen has been employed 28 years by Morton County Parks and has been Parks Director for the past two years. Mr Nilsen’s talents include a heavy farming background, welding, fabrication, construction, and strong desire to grow a County Parks program to be the best in the state.

Morton County Engineer Mike Aubol has vast experience in development of parks in Morton County and Burleigh County. Prior projects include campground layout and paving of Harmon Lake and Graner Park in Morton County, paving of Steckle boat ramp, lot design and paving of Kimball Bottoms boat ramp, Kneifel Landing and McLean Bottoms parking lot and access roadways in Burleigh County.
Evaluation – Describe your plan to document progress and results.

Performance and Payment bonds will be required of the successful bidder. A preconstruction meeting will be held and project work schedule submitted after award of the project. Liquidated Damages will be assessed per Section 104.04 of the ND Standard Specifications for Road and Bridge Design adopted October 2008 if the project is not completed by October 31, 2015. Bank stabilization will eliminate vertical banks that pose a safety hazard for public fishing and children at play. The permanent protection measure of bank stabilization will also allow Morton County to further invest in the development of camping spots, playground equipment, tree plantings, and picnic shelters for enjoyment of the public for years to come.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at http://www.nd.gov/ndic/outdoor-infopage.htm, please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is strongly encouraged.* The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. NOTE: No indirect costs will be funded.

X I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years.

Once completed, this project should be virtually maintenance free. Yearly inspections will be made to ensure that the upstream border of the rip-rap is not being undermined by Missouri River currents. If undermining should occur additional material and/or shaping would be accomplished by Morton County staff.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested.

If this project is funded at level lower than requested other maintenance efforts within the Morton County Park system would have to be deferred.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at http://www.nd.gov/ndic/outdoor-infopage.htm.

Awarding of Grants*
All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at http://www.nd.gov/ndic/outdoor-infopage.htm that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be.

**Responsibility of Recipient**

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Revised May 27, 2014
Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Note a minimum of 25% match funding is strongly encouraged. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to add columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding -- see Exemptions in the Application Form. Effective January 29, 2014 the following guidelines were approved by the Industrial Commission:

**NO CONSIDERATION:**
In addition to those specific items in law that are ineligible for funding, in the absence of exceptional circumstances, the following projects will NOT receive consideration for funding:

- Projects that are already completed;
- Projects that are on-going (Phased projects would be considered);
- Staffing;
- Feasibility studies;
- Annual maintenance;
- Paving projects for roads and parking lots;
- Swimming pools;
- Non-permanent equipment (such as snowmobiles, tractors);
- Research;
- Projects where the applicant is not directly involved in the project.

<table>
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<tr>
<th>Project Expense</th>
<th>OHF Request</th>
<th>Applicant's Match Share (Cash)</th>
<th>Applicant's Match Share (In-Kind)</th>
<th>Applicant's Match Share (Indirect)</th>
<th>Other Project Sponsor's Share</th>
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<td>$250,200</td>
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In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- **Labor costs** $15.00 an hour
- **Land costs** Average rent costs for the county as shown in the most Recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- **Permanent Equipment** Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- **Equipment usage** Actual documentation
- **Seed & Seedlings** Actual documentation
- **Transportation** Mileage at federal rate
- **Supplies & materials** Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Approved by OHF Advisory Board: October 17, 2013
Approved by Industrial Commission: October 22, 2013
Revised by OHF Advisory Board: January 22, 2014
Approved by Industrial Commission: January 29, 2014
Revised by OHF Advisory Board: May 13, 2014
Approved by Industrial Commission: May 27, 2014
GRANER PARK BANK STABILIZATION

**EXISTING BANK SECTION**

**PROPOSED BANK SECTION**
July 28, 2014

Tim Nilsen
Morton County Parks
210 2nd Ave. NW
Mandan, N.D. 58554

RE: Graner Bottoms – Shoreline Stabilization Project

Dear Mr. Nilsen:

I am writing to show support for the Graner Bottoms shoreline stabilization project. I am in receipt of a copy of your proposal and 404 application and believed that the proposed project will benefit and help protect much of what we have invested and worked hard to develop in that area. My department has worked closely with the Morton County Park Board since 1985 to develop this area into a popular public recreation area and I’ve attached a copy of expenditures to show our expenditures since that time.

Hopefully, funding for this project can be secured which will ensure for the continued operation and growth of this park for generations to come.

Thank you for your continued efforts in providing the public with such valuable recreational facilities. If you have any questions or comments, please feel free to contact me at 328-6346.

Sincerely,

Bob Frohlich
Fisheries Development Supervisor
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Graner Bottoms - Lake Oahe
(Game & Fish Expenditures)
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**GRAND TOTAL** 476,167.80 256,795.52 23,247.65 196,202.14
Tim, 

Thanks for stopping in to discuss the completion of the bank stabilization project at Graner Park Recreation Area. The completed portion to the north of the main campground has held up nicely and has stopped the erosion in this area which has plagued the recreation area for many years.

It is my understanding the Morton County is applying for grants to utilized in the completion of 1,250.0 feet of bank stabilization to the east. As we both know, this area is highly erodible and Morton County has lost primitive camping areas and access roads due to the ongoing erosion.

We will continue to support your efforts to complete the bank stabilization project at Graner Park Recreation area. I am sure that we will meet and discuss the construction plans and permits required for the rip rapping of the shoreline at your earliest convenience.

Thanks again!

Bud

Francis D. "Bud" Kuhn, Field Realty Specialist, HQs CECO-C-RAO assigned to: U.S. Army Corps of Engineers, Omaha District Real Estate Division - Riverdale/Bismarck, North Dakota
Telephone: (701) 255-0015
FAX: (701) 255-4917
Cell: (701) 391-4723

-----Original Message-----
From: Tim Nilsen [mailto:Tim.Nilsen@mortonnd.org]
Sent: Thursday, April 03, 2014 2:36 PM
To: Kuhn, Francis D NWO
Subject: [EXTERNAL] Graner Park

Hi Bud,

The distance that we are looking at rip-rapping will be about 1250 ft. Thanks
Morton County Graner Park Rec Lease No. DACW45-1-08-8097

The State of North Dakota has compiled this data according to conventional cartographic standards, using what is thought to be the most reliable information available. North Dakota does not guarantee freedom from errors or inaccuracies and disclaims and legal responsibility or liability for interpretations made from the data, or decisions based thereon.

Notes: A tract of land located in the SE1/4NE1/4 Sec 25, T137N, R80W and NW1/4SW1/4 Sec 30, T137N, R79W, Morton County, North Dakota, containing 45.3 acres, more or less.