

# Outdoor Heritage Fund Grant Application

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

**Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

**Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

**Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

## Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code

## NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of exceptional circumstances, the following projects will NOT receive consideration for funding:

- Projects that are already completed;
- Projects that are on-going (Phased projects would be considered);
- Staffing;
- Feasibility studies;
- Annual maintenance;
- Paving projects for roads and parking lots;
- Swimming pools;
- Non-permanent equipment (such as tractors, snowmobiles);
- Research;
- Projects where the applicant is not directly involved in the project.

## Application Deadline

Applications for the second grant round cycle are due on **April 1, 2014 at 5:00 p.m. CT.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

## Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov) or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to [outdoorheritage@nd.gov](mailto:outdoorheritage@nd.gov). The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. Any item noted with an \* is required.

**Oral Presentation.** Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

**Open Record.** Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization \* Golden Lake Improvement Association

Federal Tax ID# \* EIN # 450376395

Contact Person/Title \* Paul Kotaska, Currently President

Address \* 831 Great Plains Court

City \* Grand Forks,

State \* North Dakota

Zip Code \* 58201

E-mail Address \* [bohunk@gra.midco.net](mailto:bohunk@gra.midco.net)

Web Site Address (Optional)

Phone \* 701-739-5303

Fax # (if available)701-746-6845

List names of co-applicants if this is a joint proposal none

**MAJOR Directive: (select the Directive that best describes your grant request)\***

Choose only one response

**Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

**Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

**Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Additional Directive: (select the directives that also apply to the grant application purpose)\***

Choose all that apply

**Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

**Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

**Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

**Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

**Type of organization: (select the category that describes your organization)\***

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation, as described in United States Internal Revenue Code (26 U.S.C. § 501 (c))

**Project Name\* South Golden Lake Inlet Beautification Project**

**Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.\* (no more than 500 words)**

It is our hope that this project will be a big step in making Golden Lake a destination place. The area of the proposed project sits adjacent to a "point", where our pavilion is located. Currently the area is used mostly for boat launching, fishing, pavilion events, and some primitive camping. Eventually, we would like to create designated camping spots, plant more trees, provide an area for swimming and so on. This endeavor would significantly clean up the area which would create more interest and enthusiasm to further make improvements.

As far as the duration, Lakeside construction tells me that if we use the muck from the inlet as fill to shape the area, we may have to let it settle for a year, otherwise once it dries up it will leave us with the same "bumpy" surface we have now.

The main players in the project will be Lakeside Construction, J & G Landscaping, directors and members of the Golden Lake Association, and the Steele Co. Park Board.

The scope of work involves almost 100% heavy equipment, ex: track hoe, bulldozer, commercial roto tiller, hydro seeder, etc. In-kind labor would involve burning out the inlet, cleaning up the garbage, cutting some Russian Olive trees and coordinating the excavator and landscaper to achieve the goal we're after. If the weather co-operates, and the muck isn't an issue, and contractor schedules don't conflict, I would expect the entire project could be completed in a month or two.

**Amount of Grant request \$ 67,342**

**Total Project Costs \$74,342**

(Note that in-kind and indirect costs can be used for matching funds)

**A minimum of 25% Match Funding is strongly encouraged. Amount of Matching Funds \$\***

Please indicate if the matching funds will be in-kind, indirect or cash.  
\$5000 cash, \$2000 in-kind

**Source(s) of Matching Funds\***

Please provide verification that these matching funds are available for your project.  
The Golden Lake Improvement directors has authorized \$5000 from our bank account.  
I have informed 3 members of the Steele Co. Park board of our plan to submit this grant application.  
The Park board doesn't meet during the winter months, and their next meeting is the 1<sup>st</sup> week in April.  
I have asked to be put on their agenda to describe in full what our proposed project is, and to see if they would be willing to contribute to the cause. Because the meeting isn't until the after the application has to be submitted, I cannot speculate on if they will contribute or not.

**Certifications \***

X I certify that this application has been made with the support of the governing body and chief executive of my organization.

X I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

**Narrative**

**Organization Information – Briefly summarize your organization's history, mission, current programs and activities. \***

Include an overview of your organizational structure, including board, staff and volunteer involvement.  
(No more than 300 words)

The Golden Lake Improvement Association was established in the late 1970's or early 1980's. The board consists of 10 directors who represent their respective areas of the lake.

People who want to become members of the Association pay a yearly \$20 membership fee, and usually there are around 150 members. Various types of fundraisers are held throughout the year.

Some of the things we do are: provide roll-off dumpsters for garbage and scrap metal in the spring and fall for lake dwellers for cleanup, have lake get-togethers in the spring and fall, usually a pig roast in the spring, and a fall breakfast. We have a 40' X 60' Lester building which was constructed in 1997, and that is our community "pavilion". It was recently re-named the "Lee Johnson Pavilion" to pay respect to our late game warden, Lee Johnson who made it all possible.

In the last 3 years, we have added a 12' X 60' addition to the pavilion in which there is a full kitchen, 2 bathrooms, and a 12' X 20' storage garage. We have rural water and a septic system. This summer we will be constructing a 16' X 30' deck off the addition overlooking the lake.

In the past, much of our funds went to the upkeep and operation of our 30 year-old aquatic weed harvester, but it's beyond repair now, so we will be using some of our funds to try control our lake weeds with chemicals and weed rakes

We have sponsored events like fishing contests for kids, made donations to local charities, held church services in the pavilion, etc. We have a watercraft parade every year around the 4<sup>th</sup> of July, the winner gets a \$25 cash prize and a rusty minnow bucket trophy. We also plan on doing a "Halloween in August", where the lake kids can walk around the lake (3 miles), and trick or treat at houses who are participating.

**Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program \***

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

Golden Lake is a 330 acre lake located in northeast Steele County. The lake was "born" in the 1960's as a result of a joint effort with Garrison, North Dakota Game and Fish, and local entities. Through a series of small dams, gates, sloughs, and approximately 15 miles of ditching, it diverts water from Beaver Creek, to Rush Lake, then to South Golden, then to North Golden, and back to Beaver Creek. South Golden is the only body with cabins on it.

This new project concerns the approximate 200 yards of inlet from a small spillway to where it empties into South Golden. Each spring when the runoff is at its peak, thousands of fish swim up that little channel to the spillway in an attempt to spawn I guess. We have a walk bridge spanning the channel providing a good view of the fish. The local schools use our little bridge as class field trips. The channel needs to be dredged out. It is overgrown with cattails, scrub brush, and generally looks horrible. This project would clean and deepen the channel, landscape the area, 3 rows of trees would be planted on each side of channel with new grass seeded in the excavated area. This would provide much additional area for fishing and nature viewing. We try and burn out the inlet every spring, but it needs heavy equipment to shape it.

**Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.\***

Include a brief background and work experience for those managing the project.

The two contracting firms who would be involved are local.

Lakeside excavating is located less than a mile from the lake, and the owner grew up there. He is aware of what we are looking to accomplish, and always helps us out when we ask, and his work is top notch. It would be their job to dredge out the channel, remove the scrub brush, and smooth and shape the shoreline and surrounding area.

J & G landscaping would coordinate with lakeside to determine if the excavating is done to their satisfaction to begin the fine grading process. One of the owners of J & G is on our board of directors, and they have contracts in the city of Grand Forks, as well as our 2 air bases. They have done many landscaping jobs for residents around the lake. We are all friends, and want to see this succeed. J & G's estimate states that they will water the trees and guarantee them for 1 full year. Myself and other directors will be involved with the process from start to finish

**Evaluation – Describe your plan to document progress and results. \***

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

Before and after pictures will be the best measure of success. You will see kids walking up and down that channel fishing and catching frogs and so on. I have no doubt that it will attract many spectators and questions like “why wasn’t this done years ago?”

**Financial Information**

**ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is strongly encouraged.\***

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

X I certify that a project budget will be sent to the Commission\*

**Sustainability – Indicate how the project will be funded or sustained in future years.**

**The upkeep, watering, mowing, weed control would be maintained by members of the Golden Lake Improvement association in conjunction with the Steele Co. Park Board.**

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

**Partial Funding – Indicate how the project will be affected if less funding is available than that requested. \***

**I suppose we’ll have to scale it back, or do just a little of it each year until it’s somewhat close to what we wanted to accomplish**

**Scoring of Grants**

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

### **Awarding of Grants\***

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. \*

I have looked over the sample contract, and I believe that we can meet the provisions

### **Responsibility of Recipient**

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or [kfine@nd.gov](mailto:kfine@nd.gov)

Revised January 29, 2014



- Permanent Equipment      Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage      Actual documentation
- Seed & Seedlings      Actual documentation
- Transportation      Mileage at federal rate
- Supplies & materials      Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Approved by OHF Advisory Board: October 17, 2013  
 Approved by Industrial Commission: October 22, 2013  
 Revised by OHF Advisory Board: January 22, 2014  
 Approved by Industrial Commission: January 29, 2014



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# Estimate

Date	Estimate #
3/21/2014	1908

Your Complete Aggregate Source!

Customer
Golden Lake Improvement PO Box 3 Finley, ND 58230

Terms	P.O. No.
Due Upon Receipt	

Qty	Description	Cost	Total
1	Ditch cleaning at South Golden Lake To include South of the walk bridge to lake 1. Removing all trees and hauling away 2. Ditching out waterway approx 3-5 feet deep and leveling all spoil 3. Rough level out complete area for landscapers for grass seeding Work to be completed with Paul Kotaska in charge	18,500.00	18,500.00

Thank you for considering this bid!

<b>Sales Tax (6.0%)</b>	\$0.00
<b>Total</b>	\$18,500.00

I accept this quote and agree to the payment terms within.

\_\_\_\_\_  
 Customer Signature

\_\_\_\_\_  
 Lakeside Construction & Services Inc.











