

Outdoor Heritage Fund Grant Application

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- Litigation;
- Lobbying activities;
- Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- The acquisition of land or to encumber any land for a term longer than twenty years; or
- Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of exceptional circumstances, the following projects will NOT receive consideration for funding:

- Projects that are already completed;
- Projects that are on-going (Phased projects would be considered);
- Staffing;
- Feasibility studies;
- Annual maintenance;
- Paving projects for roads and parking lots;
- Swimming pools;
- Non-permanent equipment (such as tractors, snowmobiles);
- Research;
- Projects where the applicant is not directly involved in the project.

Application Deadline

Applications for the second grant round cycle are due on **April 1, 2014 at 5:00 p.m. CT.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov or print it and mail it to the address noted in the next paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov. The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization * Mott Park District

Federal Tax ID# * 45-6004842

Contact Person/Title * Dean Wehri, Parks Supervisor

Address * HC 2 Box 137

City * Mott

State * North Dakota

Zip Code * 58646

E-mail Address * kdwehri@ndsupernet.com

Web Site Address (Optional)

Phone * 701-824-3217

Fax # (if available)

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

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Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Total Project Costs \$* \$ 59,624.00

(Note that in-kind and indirect costs can be used for matching funds)

A minimum of 25% Match Funding is strongly encouraged. Amount of Matching Funds \$* \$29,312.00

Please indicate if the matching funds will be in-kind, indirect or cash.

Cash – sport court and chainlink fence purchase and installation.

Inkind – City of Mott & Mott Park supervisors site preparation.

Source(s) of Matching Funds*

Please provide verification that these matching funds are available for your project.

Funds will be from the Mott Park District budget utilizing the sales tax account.

Certifications *

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

Mott Park District has been in operation since the 60's and made up of a 5 member board with a clerk. Our mission is to provide quality recreational activities to the citizens and visitors of Mott. Seasonal staff includes park maintenance, baseball coaches, pool manager and lifeguards.

Bope Park consists of playground structures, a shelter, frisby golf and a skating rink. This park also has the pool which houses the seasonal bathroom. American Legion Park consists of playground structures, shelter and seasonal bathroom. Maercklein Park currently has nothing in it as stated earlier. Westside Trailer Park has a camper parking site for seasonal parking of 22 campers with full service.

Current summer youth programs we offer are baseball with little league, girls softball, midgets and t-ball. Little league tournaments have been hosted many times at our field. And our pool offers great summer swimming fun along with lessons, aerobics, pool parties and adult swim. In 2012 the park district hosted Candisc at the pool and Bope Park. Parents can relax at the Bope

Park with their children either at the playground or can keep an eye on them at the pool, which is a great connection. The pool was renovated in 2004 with help from a loan, donations, local groups, fundraising and sales tax funding.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

The Maercklein Park basketball court is a new project that will meet the Directive D of the Outdoor Heritage Fund in that we are conserving an area for recreation. Our timetable for implementation will be the summer/fall of 2014. Currently none of our other parks have recreation that fits the needs of the older youth and/or adults and much time has elapsed already to put this park back into a usable park, so there is an urgency to this project.

Management of Project – Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

Dean Wehri, parks supervisor will manage the project from start to completion with the help from the other park board members and City of Mott. The project should be completed in summer /fall of 2014 with preparation of site, installation of sport court and chainlink fence. City of Mott will assist the Park District with the site preparation. 85x53 sport court with 2 non-adjustable basketball hoops will be installed and completed by Deckmasters with a 15 year warranty. 6 foot high chainlink fence with two 4 foot gates will be installed and completed by Deckmasters around the sport court for safety purposes due to street and water hazard.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

Successful, when we see the kids, adults and visitors are there and utilizing the basketball court. The sport court will be a much more durable, easier to maintain, more safe and usable surface than pavement or cement. Chain link fence will provide safety for the street and water hazard. Success will be measured by the patrons usage of court and customer satisfaction in the park district in providing quality recreation for the residents of Mott and its visitors.

Reports will be provided in a timely manner as requested.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> ,

Type of organization: (select the category that describes your organization)*

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation, as described in United States Internal Revenue Code (26 U.S.C. § 501 (c))

Project Name* Maercklein Park Basketball Court

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words)

Mott Park District conducted a survey in 2013 to the City of Mott residents on what they wanted to see done with/in our current parks in Mott. The basketball court was the #1 request to have put back into the Maercklein Park. The basketball/tennis court was dismantled due to severe pavement deterioration over 14 years ago and replacement too costly to the Park District to do on their own. Also the playground equipment removed from this park due to outdated, unsafe and insurance request. Project objective and expected results is to provide recreation for our older youth and adults as well as visitors to the community. Additionally to start putting this park back in operation with the help of this outdoor heritage fund grant.

Bope and American Legion Parks over the last 15 years have been updated with shelters, trees and playground equipment geared toward the younger children through the assistance of multiple grants and local Mott groups. The Mott Park District goal is to gear the Maercklein Park towards the older youth and adults as like with the basketball court. This park currently still has the lighting setup, no reclamation due to using old pavement as the base for new court, walking bridge centrally located for easier access across water built by the National Guard. Future plans for this park is to add a shelter and horseshoes pit.

Duration of this project with plans of completion by this summer/fall of 2014.

Total project cost is ~~\$58,625.00~~
\$59,624.00

Participants will be Mott Park District Supervisors, District staff and City of Mott.

Amount of Grant request \$ * \$29,312.00

please include a detailed total project budget that specifically outlines all the funds you are requesting. Note that a minimum of 25% match funding is strongly encouraged.*

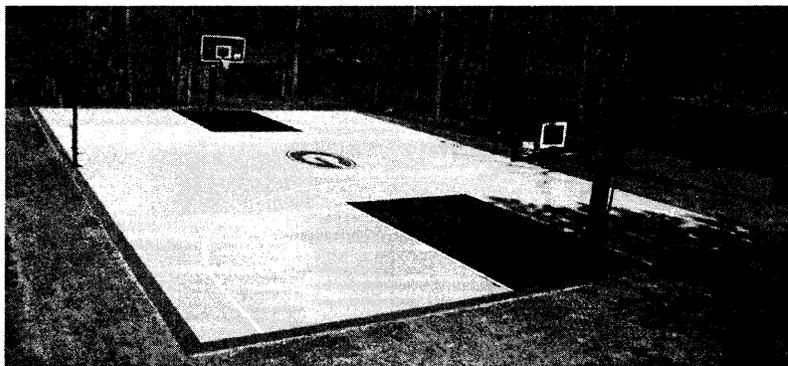
The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

■ I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

This sport court is a high-impact polypropylene product that will not decay and is recyclable with a 15 year warranty will be maintained by the park district budgeted funds and staff. We will be responsible for all maintenance and operation ensuring the basketball court will be enjoyed by many for years to come.



OUTDOOR INDOOR

Backyard Basketball Courts for Your Family

COURT BUILDER

COURT GALLERY

FAQS

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

Depending on how much less may not move forward with this project.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants*

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Revised January 29, 2014

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and the matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Note a minimum of 25% match funding is strongly encouraged. An application will be scored higher the greater the amount of match funding provided. (See Scoring Form.)

Please feel free to add columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund. Also by law several items are ineligible for funding -- see Exemptions in the Application Form. Effective January 29, 2014 the following guidelines were approved by the Industrial Commission:

NO CONSIDERATION:

In addition to those specific items in law that are ineligible for funding, in the absence of exceptional circumstances, the following projects will NOT receive consideration for funding:

- Projects that are already completed;
- Projects that are on-going (Phased projects would be considered);
- Staffing;
- Feasibility studies;
- Annual maintenance;
- Paving projects for roads and parking lots;
- Swimming pools;
- Non-permanent equipment (such as snowmobiles, tractors);
- Research;
- Projects where the applicant is not directly involved in the project.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share
Property site prep	\$	\$	\$1000.00	\$	\$
Deckmasters	\$29,312.00	29,312.00	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$29,312.00	\$29,312.00	\$1000.00	\$	\$
Total Project Costs	\$58,625.00 \$59,624.00	\$	\$	\$	\$

DRAW TEXT BOX FOR DETAILS HERE

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most Recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Permanent Equipment Any equipment purchased must be listed separately with documentation showing actual cost. (For example: playground equipment)
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Approved by OHF Advisory Board: October 17, 2013
 Approved by Industrial Commission: October 22, 2013
 Revised by OHF Advisory Board: January 22, 2014
 Approved by Industrial Commission: January 29, 2014