

2332 - Columbus Cougar Park

Application Details

Funding Opportunity:	1307-Outdoor Heritage Fund March 2020 - Round 16	Initial Submit Date:	Mar 2, 2020 1:29 PM
Funding Opportunity Due Date:	Mar 16, 2020 3:00 PM	Initially Submitted By:	Brooke Watterud
Program Area:	Outdoor Heritage Fund	Last Submit Date:	
Status:	Under Review	Last Submitted By:	
Stage:	Final Application		

Contact Information

Primary Contact Information

Active User*:	Yes
Type:	External User
Name*:	Ms. Brooke E Salutation First Name Middle Name
Watterud	Last Name
Title:	
Email*:	brooke@bdec.coop
Address*:	615 Main Street PO Box 94 Columbus North Dakota City State/Province
58727	Postal Code/Zip
Phone*:	701-339-1687 Ext. Phone ### ### ####
Fax:	### ### ####
Comments:	

Organization Information

Status*:	Approved
Name*:	City of Columbus
Organization Type*:	Municipal Government
Tax Id:	
Organization Website:	
Address*:	PO Box 27 Columbus North Dakota City State/Province
58727	Postal Code/Zip
Phone*:	701-939-5000 Ext. ### ### ####
Fax:	### ### ####
PeopleSoft Supplier ID:	
Location Code:	

Budget

Objective of Grant

Objective of Grant:

We are raising funds to develop the old Columbus High School lot into a new community park called Cougar Park. Funds will be used to purchase playground equipment, to prepare the lot, and to safely install the equipment.

Summary

Grant Request: \$8,000.00
Matching Funds: \$24,495.00
Total Project Costs: \$32,495.00
 You must have at least 25% match
Percentage of Match: 75.38%

Project Expenses

Project Expense Description	OHF Request	Match Share (Cash)	Match		Other Project Sponsor's Share	Total Each Project Expense
			Share (In-Kind)	Match Share (Indirect)		
Cougar Park Equipment	\$8,000.00	\$24,495.00	\$0.00	\$0.00	\$0.00	\$32,495.00
	\$8,000.00	\$24,495.00	\$0.00	\$0.00	\$0.00	\$32,495.00

Budget Narrative

Budget Narrative:

We would request a one time draw down of the OHF funds prior to June 1, 2020. If adequate funding is in place, we plan to begin the project in Summer 2020 and fully complete it before the winter months.

Bid Attachments

Description	File Name	Type	Size	Upload Date
Cougar Park Quote	Quote for Project.pdf	pdf	53 KB	02/25/2020 01:31 PM

Match Funding

Match Amount	Funding Source	Match Type
\$7,500.00	St. Joseph's Community Health Foundation	Cash
\$3,000.00	NW ND Community Foundation Andrist Fund Grant	Cash
\$2,500.00	Farm Credit Services Pat NOW	Cash
\$2,500.00	ND Vets Gaming - Kenmare	Cash
\$2,500.00	MDU Foundation	Cash
\$4,995.00	Sharing Success Program - Burke-Divide Electric, CoBank, Basin Electric	Cash
\$1,000.00	Williston STAR Fund, Community Enhancement Grant	Cash
\$500.00	Burke-Divide Electric Operation Round Up	Cash
\$24,495.00		

In-Kind

In-Kind Total:

Description

Directives

Major Directive*: Directive D
Choose One

Additional Directive: Choose All That Apply

Type of Agency*: Political Subdivision
Choose One

Abstract/Executive Summary

Abstract/Executive Summary*:

We are raising funds to develop the old Columbus High School lot into a new community park called Cougar Park. Funds will be used to purchase playground equipment, to prepare the lot, and to safely install the equipment. The new park will be located on the corner of Main Street and 5th Avenue West in Columbus, ND. We currently have one park in our community located on the far East edge of town at the local golf course. With the addition of a new park, the residents and visitors of Columbus will have a new location to meet, socialize, and gather for community events. The local kids will have a fun, new park to enjoy! Because the new park will be centrally located, it will be easily accessible by all community members and easily found by all visitors to town.

The total estimated cost of Cougar Park is \$60,000 and we plan to use Safety First Playground Maintenance to coordinate the project. If enough funds are raised in 2020, we plan to begin and complete construction before the end of the year. If funding is not yet in place, we will continue to fund raise into 2021 and plan for construction in the summer of 2021.

Columbus is a great small town to raise a family. Many residents would benefit from a new community park and the kids in town will have a fun, exciting place to gather together to play. Outdoor play is so important for youth and we want to provide something new for our kids to enjoy.

Project Duration

Project Duration*:

We would request a one time draw down of the OHF funds prior to June 1, 2020. If adequate funding is in place, we plan to begin the project in Summer 2020 and fully complete it before the winter months.

Narrative

Narrative

Briefly summarize your organization's history, mission, current programs and activities. Include an overview of your organizational structure, including board, staff and volunteer involvement.

Organization Information*:

The City of Columbus was founded in 1906 in Burke County, North Dakota. Our current population is approximately 130 people. The City is governed by President David Ronning, Vice-President Chris Kihle, Council Person Cindy Lautenschlager, Council Person Amber Nygard, Auditor Christine Aasheim, and Mayor JoAnn Lunstad. In July 2019, the City Council provided approval to Brooke Watterud to begin fundraising efforts for Cougar Park. Brooke Watterud is a volunteer community member who is leading the fundraising efforts for the park.

Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program.

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

Note: if your proposal provides funding to an individual, the names of the recipients must be reported to the Industrial Commission/Outdoor Heritage Fund. These names will be disclosed upon request.

If your project involves an extenuating circumstance to exempted activities please explain.

Purpose of Grant*:

The ultimate goal of the project is to raise enough funds to develop the old Columbus High School lot into a new park for the community to enjoy. Due to age and deterioration, the old high school was torn down. The open lot is well maintained. We are working to develop the lot into a new park with playground equipment for the residents and youth of Columbus.

Project Timeline

July 2019

Receive approval from City Council to begin fundraising efforts for Cougar Park.

Ongoing

Continue all fundraising efforts including but not limited to grant applications and donation request letters.

Update City Council on progress as requested by Council and/or after important information is received.

Work with Safety First Playground Maintenance to coordinate project timeline and equipment design.

April 2020

Evaluate if adequate funding is secured to move forward with project in Summer 2020. If funding is available, send payment to Safety First Playground Maintenance for summer construction season.

If necessary, continue fundraising for playground equipment.

June 2020

If funding is in place, coordinate equipment installation with Safety First Playground Maintenance.

September 2020

Organize a community event to welcome all residents to enjoy the new Cougar Park.

Please list the counties that would be impacted by this project:

Counties*: Divide, Burke

Is This Project Part of a Comprehensive Conservation Plan?* No

Does Your Project Involve an Extenuating Circumstance?* No

Provide a description of how you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met. Include a brief background and work experience for those managing the project.

Management of Project*:

We will be working with Safety First Playground Maintenance. Safety First Playground Maintenance has expert experience in park development projects and they will be our resource to ensure the project is successfully completed. While we are working on fundraising, Brooke Watterud, Project Lead, is submitting all applications and donation requests and City Auditor Christine Aashiem is depositing the funds received. The Mayor and City Council is also updated with information at the monthly meetings. Appropriate levels of separation of duties are in place to ensure financial accountability.

Indicate how the project will be funded or sustained in future years. Include information on the sustainability of this project after OHF funds have been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

Sustainability*:

By using a professional company for initial installation, we are committed from the beginning to make sure Cougar Park is a long-term success for our community. The City of Columbus is committed to maintaining the lot and equipment in Cougar Park to ensure that the park is a hub for our community for many years.

Indicate how the project will be affected if less funding is available than that requested.

Partial Funding*:

If partial funding is received, we will continue to raise funds for the remainder of the project costs. We are committed to making Cougar Park a reality for our community so we will work towards our goals until we raise enough funds.

If you are a successful recipient of Outdoor Heritage Fund dollars, how would you recognize the Outdoor Heritage Fund partnership? * There must be signage at the location of the project acknowledging OHF funding when appropriate. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be.

Partnership Recognition*:

We will be printing a sign and installing it at the park to recognize all donors to the Cougar Park project.

Do you have any supporting documents, such as maps or letters of support that you would like to provide? If so, please provide them in a single file.

Supporting Documents*: Yes

If Yes, Please Provide Copies in a Single File: Park Drawings.pdf

Awarding of Grants - Review the appropriate sample contract for your organization. Sample Contract

Can You Meet All the Provisions of the Sample Contract?* Yes

Tasks

Tasks

Task	Start Date	Completion Date
Coordinate Installation	05/01/2020	05/31/2020
Evaluate Fundraising Needs	04/30/2020	05/01/2020
Finalize Installation	09/01/2020	09/30/2020
Fundraising	06/01/2019	04/30/2020
Grand Opening	09/30/2020	09/30/2020
Install Equipment	06/01/2020	09/01/2020

Description of Tasks

Please Describe Tasks:

July 2019-Receive approval from Council to begin fundraising.

Ongoing-Continue all fundraising efforts. Update City Council on progress as requested by Council and/or after important information is received. Work with Safety First Playground Maintenance to coordinate project timeline and equipment design.

April 2020-Evaluate if adequate funding is secured to move forward.

May 2020-Coordinate installation with Safety First Playground Maintenance

Sept 2020-Installation complete and Grand Opening

Deliverables

Deliverables

Deliverable	Quantity	Unit of Measurement, if applicable
Community Enjoyment!	1.000	
Safely Install Equipment	1.000	
Secure Adequate Funding	60000.000	Dollars

Certification

Certification

Certification: Yes

Name: Brooke Watterud
First Name Last Name

Title: Project Lead
Title

Date: 03/02/2020

Internal Application Number

#/ID: 16-01

If Yes, what are the contingencies?:

Minutes:

SafetyFirst Playground Surfacing LLC

31095 Baugh St NW

Princeton, MN 55371 US

3204931877

marissa.bauer@safetyfirstplayground.c

om

www.safetyfirstplayground.com



Estimate

ADDRESS

Brooke Watterud

City of Columbus ND

PO Box 27

Columbus, ND 58727

SHIP TO

Brooke Watterud

City of Columbus ND

PO Box 27

Columbus, ND 58727

ESTIMATE # 2090

DATE 09/16/2019

ACTIVITY

AMOUNT

Columbus, ND Playground (60' x 58')	
Burke Proposal 138-121669-1	35,540.00
Installation of equipment	8,900.00
Site prep and excavation	4,480.00
6" x 6" x 8' treated timber interlocking border installed at ground level	2,848.00
Drain tile and installation	585.00
4" pearock for drainage (cubic yards)	1,175.00
Fabric Liner and Installation in playground 3 mil heavy duty square foot	0.30
Nature'sPlus ASTM Compliant Playground Safety Surfacing	4,560.00
Install surfacing	2,240.00

ASTM Compliance documents may be viewed/ copied at
www.safetyfirstplayground.com
Tax ID 45-0604004

TOTAL

\$60,328.30

BCIBURKE.COM | 800.266.1250

Burke
PLAY THAT MOVES YOU.



Grondahl
RECREATION INC.

COLUMBUS CITY PARK

PROPOSAL: 138-121669-1

