

Outdoor Heritage Fund Grant Application

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

Application Deadline

Applications for the first grant round cycle are due on **December 2, 2013 at 5:00 p.m. CST.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

It is our intent to have this form available on line. However, until that on-line form is available we are asking that you submit your application as a Word document. Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov .Then submit the Word document as noted in the following paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov . The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board tentatively scheduled for the week of January 13, 2014. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization *

Spirit Lake Nation Fish and Wildlife Department
Federal Tax ID# *

45-03144494

Contact Person/Title *

Carrie Duafala, Biologist
Address *

P.O. Box 359
City *

Fort Totten
State *

North Dakota
Zip Code *

58335
E-mail Address *

slnfdw_biologist@outlook.com
Web Site Address (Optional)

www.spiritlakenation.com/sltfwd.htm
Phone *

701-766-1243
Fax # (if available)

701-766-1277

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Type of organization: (select the category that describes your organization)*

State Agency

Political Subdivision

Tribal Entity

Tax-exempt, nonprofit corporation, as described in United States Internal Revenue Code (26 U.S.C. § 501 (c))

Project Name*

Mapping of Tribal Land for Sportsmen

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words)

The Spirit Lake Reservation is becoming a targeted spot for hunters of all types; white-tail deer, waterfowl, and upland game. This past year, the Spirit Lake Nation Fish and Wildlife Department has seen the increase of out of state hunters double from previous years. They are attracted to the plentiful wildlife species and world class fishing. Currently, any hunter not from the Reservation can only hunt on tribal property. The Spirit Lake Reservation does not have a good map of the reservation showing wetlands, tribal land boundaries, and right-a-ways into tribal property.

The Spirit Lake Nation Fish and Wildlife Biology Department has also broken up the reservation into management areas for hunting and wildlife management purposes. These areas need maps to give out to incoming hunters. During the 2013 hunting season, an informal poll was taken with all hunters (Tribal members included) asking what feature they would like to see to better improve their hunting experience and every person said we need a better map and marking the tribal hunting areas better. Many new pieces of tribal lands do not have access points established. Part of this project will be contacting private land owners to establish access points across their land to tribal land and mapping this out. The marking of Tribal land is also part of this department's responsibilities, so erecting signage at boundaries will also be a part of this project.

A map database is also needed to complete various wildlife management projects, such as mapping out sightings of mountain lions, habitat areas, waterfowl nesting areas, fisheries areas, etc. These areas, as well as right-a-ways into tribal property, need to be physically mapped out with a GPS so that they may be incorporated into the map.

The Bureau of Indian Affairs has agreed to assist the Spirit Lake Nation Fish and Wildlife office in compiling a map data base and training. They have also agreed to share relative data files to this project.

Having a better map in general would help alleviate some problems that arise every year between hunters and private land owners. It would also help increase the interest in hunting on the Reservation. The Spirit Lake Nation Fish and Wildlife Office would also use these maps to help educate the public on proposed projects and environmental education. Being able to physically mark the boundaries of the huntable tribal land will also help alleviate many problems.

Amount of Grant request \$ *8567.93

Total Project Costs \$* 8567.93

(Note that in-kind and indirect costs can be used for matching funds)

Amount of Matching Funds \$ 0

If applicable

Please indicate if the matching funds will be in-kind, indirect or cash.

Source(s) of Matching Funds

If applicable

Certifications *

I certify that this application has been made with the support of the governing body and chief executive of my organization.

I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

The Spirit Lake Nation Fish and Wildlife Department (SLNFWD) is small, growing Tribal conservation organization. The SLNFWD is responsible for conserving the habitats and wildlife species on the Spirit Lake Reservation and for the protection of these habitats and species. The department is broken up into three different divisions; Biology, Law Enforcement, and Parks and Recreation. All employees in the department work/assist in all divisions.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

The purpose of this grant is to provide better maps to assist hunters and wildlife management on the Spirit Lake Reservation. The directives that this grant fulfills would be directive A, providing access to sportsmen in the form of maps, signage, and agreements with private land owners, and directive B, to create a base for land/wildlife stewardship. The goals of this project is to have a series of maps ready by the end of August for the 2014 hunting season, for both the whole reservation and for the management units. Another goal is to have our survey routes/points on maps for volunteers to follow for future surveys.

Another purpose of this grant is to update the computer system used for mapping in the Spirit Lake Nation Fish and Wildlife office. The current system is over 10 years old and cannot support the new mapping technology. The BIA office in Fort Totten has suggested the computer system to use for mapping, which is in the budget for this project. The Spirit Lake Nation Fish and Wildlife Department is able to use both the Cankdeska Community College and the BIA mapping printer for large maps, but needs a printer for 8X11 and 11X17 map copies.

There is an urgent need for this project as there is much demand to make the hunting experience on the reservation more user-friendly. The Spirit Lake Nation Fish and Wildlife Department is working under a severely limited budget and currently the biology department of the SLNFWD is completely grant funded.

Management of Project – Provide a description of how the you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

Management of the project will be overseen by the Biologist and the Director at the Spirit Lake Nation Fish and Wildlife Department. The biologist has close to 20 years of experience in wildlife management and habitat improvement as well as multiple degrees in wildlife ecology/biology. She also has GIS experience and experience in cartography. Field work will be completed by the SLNFWD game wardens and the wildlife tech. Volunteers have also expressed interest in helping with the field work process. The field work and the computer work will continue at the same time. While field work is being completed, data forms will be filled out for a paper trail of work being done. GPS coordinates and tracks will be uploaded to form shape files for the mapping process as they come in. BIA and tribal reality will be assisting with the GPS marked corner data of tribal property if needed.

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

The project will be evaluated on the completion of maps and the placement of the boundary markers. The maps will be made public on completion and posted to the Spirit Lake Nation Fish and Wildlife Departments website. The local fire department has also expressed interest in obtaining copies of these maps to better assist in fires on the reservation.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please

include a detailed total project budget that specifically outlines all the funds you are requesting.*

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

■ I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

This project will allow the Spirit Lake Fish and Wildlife Department to continue to update the maps due to the rising waters, find out statistical data on the land loss to the rise of the water and the habitat loss/gain, and adjust the maps as tribal property is lost/gained or private land becomes open or closed to hunting. The Spirit Lake Nation Fish and Wildlife Department does not expect to secure additional funding for the mapping part of the project in the immediate future, but when equipment becomes outdated, additional funding might be necessary. Additional funding might be sought after if boundary signs need replaced due to damage or additional signage needs to be erected.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

If partial funding is rewarded, only part of the project will be completed. Of the budget listed, only equipment needs to complete this project are listed.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and if there are any matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.)

Please feel free to add columns and rows as needed. Narrative is welcome to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund.

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Other Project Sponsor's Share
Equipment	\$ 5910.93	\$	\$	\$
Signs	\$ 1657.00	\$	\$	\$
Miscellaneous	\$ 200.00	\$	\$	\$
Gas/Travel	\$ 800.00	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Total Project Costs	\$ 8567.93	\$	\$	\$

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Equipment Any equipment purchased must be listed separately with documentation showing actual cost.
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Approved by OHF Advisory Board: October 17, 2013
 Approved by Industrial Commission: October 22, 2013

Narrative of Budget

The amount asked for on this project is only for supplies and equipment to complete the project. Salaries are being paid through the Spirit Lake Nation Fish and Wildlife Department and no additional employees are needed for this project. Employees of the SLNFWD will work with the BIA to place signs in the appropriate places and the wildlife technician and the biologist will map out right-a-ways and complete the mapping via ArcView. A gas amount is being asked for in the amount of \$800, this is the average spent on gas for a two month period for gas in the ATV and the SLNFWD biology vehicle instead of mileage. Monies are only being asked for during the two months of anticipate field work for this project. For any additional time spent, the Spirit Lake Fish and Wildlife Department will pick up the gas tab.

Mapping of Hunting Areas

	<i>ERSI</i>	<i>Dell</i>	<i>HP</i>	<i>walmart</i>	<i>Cabelas</i>	<i>Voss</i>	<i>Macs</i>
Arc View Package 10.2	\$1,500.00						
Computer T3610 (Dell)		\$2,210.75					
Printer/ scanner (MFP M570dn - Hp)			\$1,099.98	\$350.00			
Thumb Drives - 32 GB				\$25.00			
External Hard Drive 2TB		\$109.99	\$149.99	\$100.00			
Monitor 24 inch		\$389.99	\$349.99				
power strip, surge protector		\$29.99		\$24.99			
GPS Units					\$499.99		
Signs - Voss Signs - 500						\$860.00	
Sign posts - 300							\$747.00
rechargeble AA batteries - 8				\$36.26			
AA battery charger				\$18.97			
sign post driver							\$50.00
Total Cost						\$7,567.93	

Gasoline - 2 months - \$400/month \$800.00
 miscellaneous \$200.00

Grand Total \$8,567.93