

Outdoor Heritage Fund Grant Application

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

Application Deadline

Applications for the first grant round cycle are due on **December 2, 2013 at 5:00 p.m. CST.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

It is our intent to have this form available on line. However, until that on-line form is available we are asking that you submit your application as a Word document. Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov .Then submit the Word document as noted in the following paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov . The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board tentatively scheduled for the week of January 13, 2014. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization * North Dakota 4-H Foundation

Federal Tax ID# *45-6012061

Contact Person/Title * Adrian Biewer, Youth Development Specialist, Center for 4-H Youth Development

Address *Box 6050 Dept. 7280

City *Fargo

State *ND

Zip Code *58108

E-mail Address *Adrian.Biewer@ndsu.edu

Web Site Address (Optional)

Phone *701-231-6184

Fax # (if available) 701-231-8565

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

- Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;
- Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and
- Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

- Directive A.** Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;
- Directive B.** Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;
- Directive C.** Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and
- Directive D.** Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Type of organization: (select the category that describes your organization)*

- State Agency
- Political Subdivision
- Tribal Entity
- Tax-exempt, nonprofit corporation, as described in United States Internal Revenue Code (26 U.S.C. § 501 (c))

Project Name* North Dakota 4-H Camp

Abstract/Executive Summary:

The current camp has served 4-H and others well over the last 40 years. Our successful capital campaign, *To Shape a New Destiny*, will provide an opportunity to renovate and expand our camp facility to better serve our state's youth in the future. Our large outdoor space at the camp could be better developed and utilized for recreation and outdoor education.

The goal of the project is to provide more program accessibility to physically challenged youth, to develop more outdoor educational program diversity, and to provide some native habitat for insects and birds. A fishing pond, shooting ranges, an inspirational area, horse and livestock arena improvements, butterfly and native plant gardens, teaching sites, walking trails, and bridges will provide access and resources for outdoor and natural resource education. We want to be able to teach youth about our native species and provide examples for them to look at.

Our first objective is to update the existing camp program amenities to meet current and future needs. The walking trails, arenas, and inspirational areas need updating to provide access to physically challenged youth, increase safety, and to expand their current use for the camp program.

The second objective is to add new camp program areas and sites to respond to a growing need. Shooting sports and sport fishing is very popular in North Dakota and a large part of our heritage. However, nationwide participation is trending down. We want to support these activities and continue the North Dakota tradition by including them into each camp session.

We expect that the additional program amenities added to the camp will greatly increase our ability to offer youth a diverse camp experience. This \$143,596 grant request will be well invested. We expect over 30,000 youth in our camp program and 20,000 in our shooting sports program to participate in our camp experience in the next 40 years. With the renovation and expansion of our facilities and the addition of the project amenities, this number could be significantly more. Our youth also bring adults into the sport. Many of the instructors certified in our program have not shot a gun or bow or rode a horse before that experience. They participate because of a family interest or the benefit they want for their family members. We train over adult 100 volunteers in these areas each year.

Amount of Grant request \$ 143,596

Total Project Costs \$*

(Note that in-kind and indirect costs can be used for matching funds)

~~\$163,953~~ \$ 164,453

Amount of Matching Funds \$20,857

Source(s) of Matching Funds: Camp funds and labor contribution

Certifications *

X I certify that this application has been made with the support of the governing body and chief executive of my organization.

X I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

The North Dakota 4-H camp is an 80 acre property located on the banks of the Missouri River near Washburn. Each year over 400 youth, ages 8 through 18 years of age attend camp. In addition, another 250 youth participate in shooting sports activities. The camp is also utilized by extension staff as well as other youth groups. The camp facilities include three cabins with a main lodge, an outdoor inspirational area, and two modest horse arenas. The camp was built in the late 1960's and is slated for renovation of the existing buildings and an addition of a new multi-purpose building in 2014. Seventeen 4-H camp sessions were held in 2013.

The North Dakota 4-H camp is owned by the North Dakota 4-H Foundation, Inc. which is located in Fargo under the umbrella of the North Dakota State University Extension Service. The Foundation is a nonprofit 501(c) 3 entity and is dependent on donations, rentals, and camper fees for the camp operation. To keep camping affordable, the revenue generated only covers the cost of the camps and minimum maintenance of the grounds and facilities.

The camp program is developed and implemented by the North Dakota State University Extension Service Center for 4-H Youth Development. The camp facility is staffed with part time seasonal workers. The camp program is delivered utilizing college-age counselors and NDSU extension agents. The counselors deliver the recreational activities and supervise camper chores. Extension agents organize the camps around educational topics, recruit other staff and adult volunteers, and deliver the camp content through experiential learning activities.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Camp Program Goal

While the current camp has served 4-H and others well over the last 40 years, the Foundation and Extension Service leadership have been actively developing a long term plan to make additions that will better serve our state's youth in the future. The camp buildings will be renovated starting in summer of 2014 and a new building is currently being designed by an in-state architectural firm. The camp has potential to be developed for recreation and outdoor education but has remained relatively undeveloped. One goal of the long term plan is to make the camp more accessible, especially in the program areas. Another goal of the long term plan is to develop more educational and recreational activities for camp users to do while they are at the camp. The camp's topography, along with its natural amenities, makes it an ideal setting for this type of project. Due to length of the summer camp season, our project may be a two year project.

Objective #1

The existing camp amenities will be updated to meet current and future needs.

Project: The camp has a chapel area that is underutilized because it has limited access from the main camp campus. It will be renovated to become an inspirational area with new seating, new roof shingles, and a campfire ring. The area will also be re-landscaped to include native plant and butterfly gardens.

In 2012, over two miles of walking trails were cleared around the camp. The trails can benefit from further development by having wood mulch added to the surface of the trails for maintenance and to allow use in wet weather. Establishing native plant sites along the trail that include plant and bird identifying markers along the trail for educational purposes are also planned. The walking trails cross two ravines that prevents accessibility for some types of users. To create a continuous loop around the camp utilizing these trails, three walking bridges would be constructed over the ravines so that it would be making the camp property, including the inspiration area, more handicapped-accessible and allow better access for all types of users to the trail.

The 4-H Camp has a history of hosting many livestock and horse educational and recreational programs. Future plans include a continued focus on livestock and horse youth related activities. The camp has two arenas. In 2013, one of our arenas was relocated due to recurring wet conditions. We are still in the process of completing this move. The long term plan for the arenas includes two observation/announcer decks, lighting, handicap mounting decks, stalling facilities, and a PA system. A raised deck with a ramp would allow physically challenged youth to mount horses and as a spectator viewing area for these youth as well. The towers are needed to provide a safe environment for observation and direction.

Objective #2

New camp amenities to respond to a growing need.

Shooting sports are a significant aspect of our North Dakota heritage. In 4-H, this is one of our largest program areas. In 2013, the shooting sports program attendance was near 10,000 youth. The state 3-D and air rifle match hosts over 270 participating youth with 500 adults assisting and observing from across the state. Each 4-H camp session also has a shooting sports component. In addition, we conduct over a dozen outdoor skill day camps held across the state each year. The 4-H camp is the ideal place to establish a modest but permanent range for safe shooting activities for youth. It would include a two pad trap range, a 10 point rifle range, and an archery range including 3-D, field archery, and FITA. These ranges would be utilized throughout the spring, summer, and fall season. Other groups supporting shooting sports, of which some already utilize the camp would find this an ideal complement to hunter safety education, Outdoor Women Workshop, Rendezvous, and other types of activities.

The 4-H environmental science project includes a sport fishing program. Currently, a few camps bus campers to locations to fish, which is expensive and not always productive. The camp would like to include a fishing experience for all by constructing a fishing pond on the property. The fishing pond area would include benches, tables, a fishing friendly shoreline, and a fishing pier. The pond will be

designed to teach canoe and kayak activities. The pond will have to be lined and fish structure created. It will also need a pump and water lines to maintain fresh water in the pond.

Management of Project – Provide a description of how the you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

The 4-H camp program is developed and implemented by the Center for 4-H Youth Development which is part of the NDSU Extension Service. The 4-H Camp facility is owned by the North Dakota 4-H Foundation. The 4-H Foundation has a permanent standing committee responsible for the oversight of the facility. This committee gathers input from the users, develops an operational plan, manages improvements, and secures funding for the camp's improvements. For the Outdoor Heritage Grant Project, this committee will appoint a manager for each sub-project to monitor and direct their completion. The members of this committee are current NDSU Extension employees and volunteers of the 4-H Foundation. Many committee members live in Bismarck or near Washburn. Supervisors of the project are listed below.

Cheryl Kuhn, Executive Director, North Dakota 4-H Foundation, Inc.

- Grant management
- Non-profit management
- BA degree from Moorhead State University Moorhead

Duane Hauck, Emeritus Director, NDSU Extension Service

- Organization leadership
- Agriculture and Natural Resources leadership and management
- Conservation Stewardship and Management
- NDSU Extension Service retiree, several positions including Ag and Natural Resources Assistant Director and Extension Service Director
- BS and MS degrees from NDSU

Brad Cogdill, Chair, Center for 4-H Youth Development

- Youth Development
- NDSU Extension Service 34 years, held various positions as county extension agriculture agent, office chairman and District Director. Held current position for seven years.
- BS and MS degrees from NDSU

Adrian Biewer, 4-H Youth Specialist, with emphasis in Agricultural and Environmental Science, Center for 4-H Youth Development

- NDSU Extension Service 12 years
- School Administrator five years
- Science and Physical Education Instructor eight years
- BS Degree 1981, MS Degree 2000

Evaluation – Describe your plan to document progress and results. *

The 4-H camp program conducts yearly surveys of 4-H campers, camp staff, volunteers, and parents on facility needs and satisfaction with the camp program each season. The state specialist who works with camping provides the 4-H Camp Development Committee and 4-H Statewide Camping Program

Committee with a comprehensive report including attendance, program and facility improvements, and budget information. The state specialist who works with camping oversees the budget along with the Center for 4-H Youth Development director and administrative secretary. The 4-H Foundation provides monthly financial reports to the Center for 4-H Youth Development state specialist who works with camping.

4-H campers and parents report a high level of satisfaction with the current program and expect to maintain this level of satisfaction over time. The surveys will include specific questions about the program experience that campers and the public have due to the expanded offering of amenities. The youth receive a paper survey and the parents complete an online version. We will make any needed adjustments according to the survey information and staff recommendations.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting.*

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

X I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Revenue for the North Dakota 4-H Camp is generated primarily by camping and rental fees. Our camping fees are \$200 per youth with a discount for military youth and scholarships for those who request financial assistance. Our rental fees vary but have a limit of \$1,000 per three day weekend use of the 80 acre camp facility. Our long range sustainability plan includes additional rental opportunities because our building renovation and expansion are designed to increase camp capacity and support additional camping as well as rental opportunities. The renovation of the current camp buildings for multi-seasonal use will expand our camping and rental season opportunities before and after our camping season.

With additional program sites and camp amenities, our camp facility will be more flexible, provide more educational opportunities, and appeal to more rental groups. Campers will benefit because additional rental fees will help offset a greater portion of the cost to maintain the camp.

Our camp attendance and rental use are continuing to grow. We expect the additions to the camp to support increased camp attendance and private use so our camp will be viable for many future years.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

Our camp generates revenue to sustain itself with normal maintenance and modest improvements. However, the general fund will never be large enough to make substantial improvements such as

those proposed in the grant. We hope to keep campers fees low so it is affordable to most families. It is unlikely that we would be able to complete any projects beyond our capabilities as indicated by our contribution to the match in our budget.

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and if there are any matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Note match funding is not required but an application will be scored higher if match funding is provided. (See Scoring Form.)

Project Expense	OHF Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsor's Share
Fishing Pond	\$95,809	\$	\$4,800	\$	\$
Gardens	\$2,270	\$	\$ 960	\$	\$
Inspiration Area	\$1,970	\$	\$1,248	\$	\$
Arenas	\$24,240	\$5,211	\$1,392	\$	\$
Shooting Range	\$15,670	\$2,996	\$1,920	\$	\$
Walking Trails	\$36,640	\$	\$2,330	\$	\$
Total Project Costs	\$143,596	\$8,207	\$12,650	\$	\$

Fishing Pond excavation rates could be up to \$3.50 per cubic yard to excavate the pond with an average depth of 8 feet. 12,904 cubic yards of dirt at a cost of \$45,164. Aeration pump from is \$899 plus shipping from Grainger. A fill pump and lines is \$849 from Menards with 250 feet of hose at \$3/foot for \$750. Suction hose at 25 feet @\$8/ft. with strainer on end from Menards for \$200. Estimated cost for a pond liner is \$ 20,000. Electrical is \$3/ft. 250 feet and connections. Pier for \$4,500 and Benches and tables and pier are constructed from 2'x6' treated lumber \$8.23 for 12 foot piece at Menards for \$2500. Labor cost estimated at \$20,000. Total cost is \$95,809. In-kind contribution of site preparation and clearing labor 120 hours @ \$24/hr. for \$2,880. Site landscaping after the pond construction. 80 hours @\$24/hr. for \$1920. Average wage of \$24/hr. for extension employee \$50,000/yr.

3 Native plant and butterfly gardens need 30 each of 6"x6"x10 foot landscape logs at \$1439 at Menards. The nails to secure them are approximately \$75. Soil for the garden at \$10/ yard for 44 yards @ \$440 plus \$200 for delivery. Plant purchase seed is between \$18.50 and \$20 per pound. 10 pounds of seed per plot @ \$21.50 for \$215.00 Total cost for the plant gardens is \$2,269. In-kind contribution in labor will be 40 hours @\$24/hr. for \$960.

Inspiration area pavers circle for the campfire ring @.78 each with the campfire ring cost of \$69.00 for a total cost of the fire pit of \$250 at Menards. Cedar shingles for the chapel @ \$60/20 sq. ft. for \$800 from Menards. The benches constructed of treated 2'x6'x12' 16 benches @ 12' long and 28 inches wide. 102 10' boards @ \$8.23 at Menards for a total \$839.00. \$80 for supplies. Total cost of \$1969.46. In-kind contribution of labor of 52 hours @\$24/hr. for \$1248.

Arena improvements includes two handicap accessible mounting decks made from materials at Menards treated 2'x6"x12' @ \$8.23 and 1 5/16 x5"x12' decking @ \$7.77 and 4"x4" posts @\$10.49 for 8', 12' @ \$11.97 each, and spindles @ .97 each. A 12' x 12' deck with a ramp will need 10 posts, 30 deck boards, 15-2'x6' floor framing and deck rail, 70 spindles, and screws, \$60, for the decks. Deck costs are \$1030. Two 4'x20' foot ramps will require 8 posts, 14 - 12' deck boards, 12- 2'x6' x12' and 70 spindles for \$341. Deck stain 5 gallons @\$229. The total for the arena handicap mounting and observation decks is \$1660. Total arena costs are \$2160 for mounting decks. In-kind contribution will be 48 hours@\$24/hr.= \$1152.

DRAW TEXT BOX FOR DETAILS HERE

Arena announcing/observation tower cost is \$5500 in materials. Labor costs are 72 hours @\$24/hr. for \$1728. Ten box stalls @\$1550 each for \$15,500. Total request for arena improvements is \$24,240. In-kind contribution of labor for set up of box stalls is 10 hours @\$24 for \$240.

Shooting range is divided into three areas. The archery range needs 6 large 5'x5' range targets at \$600 each. We request four of them @ \$2,400. 6 PVC bow racks @ \$90 for \$540. Material cost for archery range is \$2940. In-kind labor contribution to set up would be 30 hours @\$24/ hr. for \$720.

The rifle range 6- 12'benches from treated 2'x6' lumber and 3/4" plywood. For each bench, 8- 2'x6'x12' @ \$8.23 each for \$65.87, 5-4' 4"x4" posts @\$11.97 each for \$47.88. Plywood tops 40" x12' @ \$37.97 and screws. Total cost is 8 treated plywood sheets for \$303.76, 429.25 for posts, \$526.96 for 2'x6", and \$80 screws for \$1339.97. Bridge planks and posts for safety baffles are 5 Bridge planks @ \$67 at Menards for \$335. 10 posts @ \$267 each for \$2,670. Material costs are \$4344.97. Labor cost 80 hours @ \$24 for \$1920. Total cost for the rifle range is \$5544.97. In-kind labor contribution is 20 hours @\$24 for \$480.

The shotgun range, two Atlas electric throwers \$6,000, and trap houses on cement pads \$4/sq. foot for \$200 and cinder blocks @\$1.25 each for \$145 and roof material for the trap house \$240. Total for shotgun range is \$6,585. Labor costs estimated at 40 hours @\$24 for \$960. Total cost for the shotgun range is \$7545. In-kind labor contribution is 30 hours @\$24/hr. for \$720.

The walking trails with grass mulch average costs is \$2.00/ sq. foot. To apply to 1.5 miles would be \$15,000 in mulch materials. Walking bridges costs estimated at \$15,500. Labor estimate of cost would be \$4,500. Total walking trail costs are \$36,440. In-kind labor contribution to apply wood mulch would be estimated at 96 hours @\$24 for \$2330.

Customer: Job
 NORTH DAKOTA STATE ...

Invoice

Invoice To
 NORTH DAKOTA STATE UNIVERSIT
 Ironroad, Haylie Ironroad

Template: **Print Preview**

Bulldog invoice

Date	Invoice #
06/20/2013	545
Ship To	North Dakota state
219 Family Life Center Dept 7280, PO Box 6050 Fargo, ND 58108-6050	
P. O. No.	Terms

Item	Description	Qty	Rate	Amount	Tax
RDFPSD	RANGEDOG FP OUTDOOR STAND and sun cover	2	399.99	799.98	E
misc- discount	10% club Discount		-79.98	-79.98	E
PLEASE REMEMBER TO MAKE CHECK OUT TO HEARTLAND ARCHERY LTD					

Customer Message

0.00	Edit
0.00	
Total	720.00

To be printed
 To be e-mailed

Add Time/Costs... Apply Credits... Payments Applied 0.00
 Balance Due 720.00

Memo

[Learn about our payment processing solutions.](#)

Save & Close Save & New Clear

533287



Korral Supply

20501 72nd St SW
Douglas ND 58735

Estimate

Date	Estimate #
3/22/2013	5

Name / Address
4-H foundation NDSU dept 7280 P.O. Box 6050 Fargo ND 58108

Die New

Arena Panels + Gates

			Project
Description	Qty	Rate	Total
12' Utility Panel	68	83.9975	5,711.83
16' Brown Bull Gate	2	225.905	451.81
Korral supply & Priefert Mfg. contribution to the 4-H foundation for this arena effort	-1	1,200.00	-1,200.00
Korral Supply will also deliver all product to the camp near Washburn All items are currently in stock will need posts to hang gates on and to tie off panels too. All panels and gates are powder coated rather than painted. all panels chain together for easy set up on any terrain			
		Subtotal	\$4,963.64
		Sales Tax (5.0%)	<i>248.18</i> \$0.00
		Total	<i>5211.82</i> \$4,963.64

