

Outdoor Heritage Fund Grant Application

The purpose of the North Dakota Outdoor Heritage Fund is to provide funding to state agencies, tribal governments, political subdivisions, and nonprofit organizations to:

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Exemptions

Outdoor Heritage Fund grants may not be used to finance the following:

- A. Litigation;
- B. Lobbying activities;
- C. Any activity that would interfere, disrupt, or prevent activities associated with surface coal mining operations; sand, gravel, or scoria extraction activities; oil and gas operations; or other energy facility or infrastructure development;
- D. The acquisition of land or to encumber any land for a term longer than twenty years; or
- E. Projects outside this state or projects that are beyond the scope of defined activities that fulfill the purposes of Chapter 54-17.8 of the North Dakota Century Code.

Application Deadline

Applications for the first grant round cycle are due on **December 2, 2013 at 5:00 p.m. CST.** All information, including attachments, must be submitted by that date. See instructions below for submission information.

Instructions

It is our intent to have this form available on line. However, until that on-line form is available we are asking that you submit your application as a Word document. Please download this Word document (available on the Industrial Commission/Outdoor Heritage Fund Program website at <http://www.nd.gov/ndic/outdoor-infopage.htm>) to your computer and provide the information as requested. You are not limited to the spacing provided except in those instances where there is a limit on the number of words. After completing the application, save it and attach it to an e-mail and send it to outdoorheritage@nd.gov .Then submit the Word document as noted in the following paragraph.

Attachments in support of your application may be sent by mail to North Dakota Industrial Commission, ATTN: Outdoor Heritage Fund Program, State Capitol – Fourteenth Floor, 600 East Boulevard Ave. Dept. 405, Bismarck, ND 58505 or by e-mail to outdoorheritage@nd.gov . The application and all attachments must be received or postmarked by the application deadline. You will be sent a confirmation by e-mail of receipt of your application.

You may submit your application at any time prior to the application deadline. Early submission is appreciated and encouraged to allow adequate time to review your application and ensure that all required information has been included. Incomplete applications may not be considered for funding. **Any item noted with an * is required.**

Oral Presentation. Please note that you will be given an opportunity to make a ten-minute Oral Presentation at a meeting of the Outdoor Heritage Fund Advisory Board tentatively scheduled for the week of January 13, 2014. These presentations are strongly encouraged.

Open Record. Please note that your application and any attachments will be open records as defined by law and will be posted on the Industrial Commission/Outdoor Heritage Fund website.

Name of Organization *
Cavalier County Water Resource District

Federal Tax ID# *
45-0374157

Contact Person/Title *
JoAnn A. Mueller, Secretary/Treasurer

Address *
901 Third Street, Ste.8

City *
Langdon

State *
ND

Zip Code *
58249

E-mail Address *
jamueller@nd.gov

Web Site Address (Optional)

Phone *
701-256-2220

Fax # (if available)
701-256-2566

List names of co-applicants if this is a joint proposal

MAJOR Directive: (select the Directive that best describes your grant request)*

Choose only one response

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Additional Directive: (select the directives that also apply to the grant application purpose)*

Choose all that apply

Directive A. Provide access to private and public lands for sportsmen, including projects that create fish and wildlife habitat and provide access for sportsmen;

Directive B. Improve, maintain, and restore water quality, soil conditions, plant diversity, animal systems and to support other practices of stewardship to enhance farming and ranching;

Directive C. Develop, enhance, conserve, and restore wildlife and fish habitat on private and public lands; and

Directive D. Conserve natural areas for recreation through the establishment and development of parks and other recreation areas.

Type of organization: (select the category that describes your organization)*

State Agency

Political Subdivision

Tribal Entity

Tax-exempt, nonprofit corporation, as described in United States Internal Revenue Code (26 U.S.C. § 501 (c))

Project Name*

Mt. Carmel Dam Recreation Area Bathhouse

Abstract/Executive Summary. An Executive Summary of the project stating its objectives, expected results, duration, total project costs and participants.* (no more than 500 words)

Our old bathhouse is physically dilapidated, not ADA accessible and is becoming a safety issue. The objective is to meet the needs of the public with a structurally sound and handicap accessible facility for years to come. We are looking at a total project cost of about \$125,000.00. A contractors bid will be accepted and the project will be overseen by a five member board.

Our park has 148 permanent seasonal campsites all of which are currently full, as well as overnight and weekend camp sites. The Recreation Area is utilized by county residents and many surrounding residents, as well as our Canadians friends to the north. Our park provides public shelter for anniversaries, reunions, etc. throughout the season. Our park is popular for weekend entertainment of boating, fishing, skiing, sail boating, jet skiing and pontooning. Mt. Carmel Recreation Area is a tourist end destination. Within the last couple years we have added 28 new seasonal campsites and a new larger facility is needed to accommodate the additional growth of the park.

Amount of Grant request \$ *

\$50,000.00

Total Project Costs \$*

(Note that in-kind and indirect costs can be used for matching funds)

\$125,000.00

Amount of Matching Funds \$

If applicable

Please indicate if the matching funds will be in-kind, indirect or cash.

\$75,000.00 Cash

Source(s) of Matching Funds

If applicable

Farmers & Merchants State Bank (loan)

Certifications *

XO I certify that this application has been made with the support of the governing body and chief executive of my organization.

XO I certify that if awarded grant funding none of the funding will be used for any of the exemptions noted on Page 1 of this application.

Narrative

Organization Information – Briefly summarize your organization’s history, mission, current programs and activities. *

Include an overview of your organizational structure, including board, staff and volunteer involvement. (no more than 300 words)

Mt. Carmel Recreation Area was established by a drain board about 1969-1970 and then became the County Water Management Board in 1975, at which time the park became operated by the county. The facility was established to provide camping and water entertainment for the residents of Cavalier County. It has grown over the years to become a very popular place for summer leisure and fun. Our park is very well kept and by word of mouth has drawn people from various distances for permanent seasonal camping.

The park is managed by the Cavalier County Water Resource Board (a five man board) appointed by the County Commissioners. The Water Board hires the Park Managers who in turn hire their employees as groundskeepers. The Water Board Office is located in the Cavalier County Courthouse which employs the secretary/treasurer. All employees of the Recreation Area answer to the Water Board.

Purpose of Grant – Describe the proposed project identifying how the project will meet the specific directive(s) of the Outdoor Heritage Fund Program *

Identify project goals, strategies and benefits and your timetable for implementation. Include information about the need for the project and whether there is urgency for funding. Please indicate if this is a new project or if it is replacing funding that is no longer available to your organization. Identify any innovative features or processes of your project.

The proposal of a handicap accessible bathhouse I do believe will fall under Directive D, which is development of park and recreation. The project goal is to begin construction the spring of 2014, with hopes of completion by September 2014. A contractor will be hired for completion of structure. All landscaping, etc. will be done by Park Managers and employees. I guess I would have to say there is urgency for funding since the goal is for the spring of 2014. This is a new project.

Management of Project – Provide a description of how the you will manage and oversee the project to ensure it is carried out on schedule and in a manner that best ensures its objectives will be met.*

Include a brief background and work experience for those managing the project.

Cavalier County Water Resource Board and Mt. Carmel Dam Recreation Area Park Managers will oversee the progress of construction. Two Water Board members are currently assigned to oversee all park activities and projects

Evaluation – Describe your plan to document progress and results. *

How will you tell if the project is successful? Please be specific on the methods you will utilize to measure success. Note that regular reporting, final evaluation and expenditure reports will be required for every grant awarded.

Project will be successful at completion of the structure. Progress of the project construction will be watched closely by a 5-member Water Resource Board to make sure plans are followed accordingly for a structurally sound building. Documentation will be recorded at the time of each inspection and available for final recording.

Financial Information

ATTACHMENT: Project Budget – Using the standard project budget format that is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> , please include a detailed total project budget that specifically outlines all the funds you are requesting.*

The project budget should identify all matching funds, funding sources and indicate whether the matching funds are in the form of cash or in-kind services. As noted on the standard project budget format, certain values have been identified for in-kind services. Please utilize these values in identifying your matching funds. **NOTE: No indirect costs will be funded.**

XO I certify that a project budget will be sent to the Commission*

Sustainability – Indicate how the project will be funded or sustained in future years. *

Include information on the sustainability of this project after all the funding from the Outdoor Heritage Fund has been expended and whether the sustainability will be in the form of ongoing management or additional funding from a different source.

The sustainability of the project, which will include all maintenance, will come from the income obtained from all camping fees.

Partial Funding – Indicate how the project will be affected if less funding is available than that requested. *

If less funding is available it will further increase our loan through our local bank, which will result in a much longer payoff time or a possible cost increase to our Rec. Area citizens.

Scoring of Grants

All applications will be scored by the Outdoor Heritage Fund Advisory Board after your ten-minute oral presentation. The ranking sheet(s) that will be used by the Board is available on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> .

Awarding of Grants

All decisions on requests will be reported to applicants no later than 30 days after Industrial Commission consideration. Applicants whose proposals have been approved will receive a contract outlining the terms and conditions of the grant. Please note the appropriate sample contract for your organization on the website at <http://www.nd.gov/ndic/outdoor-infopage.htm> that set forth the general provisions that will be included in any contract issued by the North Dakota Industrial Commission. Please indicate if you can meet all the provisions of the sample contract. If there are provisions in that contract that your organization is unable to meet, please indicate below what those provisions would be. *

All provisions should be able to be met through the Cavalier County Water Resource District.

Responsibility of Recipient

The recipient of any grant from the Industrial Commission must use the funds awarded for the specific purpose described in the grant application and in accordance with the contract. The recipient cannot use any of the funds for the purposes stated under Exemptions on the first page of this application.

If you have any questions about the application or have trouble submitting the application, please contact Karlene Fine at 701-328-3722 or kfine@nd.gov

Budget Standard Form

Please use the table below to provide a detailed total project budget that specifically outlines all the funds you are requesting and if there are any matching funds being utilized to fund this project. Please note if the matching funds are in the form of cash, indirect costs or in-kind services. The budget should identify all other committed funding sources and the amount of funding from each source. Match can come from any source (i.e. private sources, State and Federal funding, Tribal funding, etc.) Note match funding is not required but an application will be scored higher if match funding is provided. (See Scoring Form.)

Please feel free to add columns and rows as needed. Please include narrative to fully explain the proposed budget.

Note that NO INDIRECT COSTS will be funded from the Outdoor Heritage Fund.

Project Expense	OHP Request	Applicant's Match Share (Cash)	Applicant's Match Share (In-Kind)	Applicant's Match Share (Indirect)	Other Project Sponsors Share
\$125,000.00	\$50,000.00	\$75,000.00	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total Project Costs	\$125,000.00	\$	\$	\$	\$

DRAW TEXT BOX FOR DETAILS HERE

In-kind services used to match the request for Outdoor Heritage Fund dollars shall be valued as follows:

- Labor costs \$15.00 an hour
- Land costs Average rent costs for the county as shown in the most recent publication of the USDA, National Agricultural Statistics Services, North Dakota Field Office
- Equipment Any equipment purchased must be listed separately with documentation showing actual cost.
- Equipment usage Actual documentation
- Seed & Seedlings Actual documentation
- Transportation Mileage at federal rate
- Supplies & materials Actual documentation

More categories will be added as we better understand the types of applications that will be submitted. We will use as our basis for these standards other State and Federal programs that have established rates. For example the North Dakota Nonpoint Source Pollution Management Program has established rates. If your project includes work that has an established rate under another State Program please use those rates and note your source.

Approved by OHF Advisory Board: October 17, 2013
 Approved by Industrial Commission: October 22, 2013



WALHALLA
BUILDING CENTER, INC.
 1820 HWY 32 • WALHALLA, NE 58282
 701-549-2320

Estimate for Cavalier County Water board

Date 11-29-13

34' x 42' bath house @ Mt. Carmel dam

Line No.	Pieces	Description	Feet	Unit Price	TOTAL
1					
2					
3		2x6 joists w/ treated bottom plate.			
4		Factory Truss Rafter's.			
5		Colored Ribbed Steel Siding.			
6		Asphalt shingles.			
7		Pre finished soffit.			
8		4- commercial entry doors.			
9		4- interior doors			
10		1- Residential entry door			
11		2- windows			
12		Glass board interior walls			
13					
14					
15					
16		Materials \$32,773.00			
17		Labor \$29,500.00			
18		Slab \$8,925.00			
19		Plumbing \$42,152.00			
20		Electrical \$4,700.00			
21		excavate \$6,950.00			
22		Total \$125,000.00			
23					
24					
25					
26					
27					
28					