



# INDUSTRIAL COMMISSION OF NORTH DAKOTA

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## OIL AND GAS RESEARCH COUNCIL

Governor  
**John Hoeven**  
Attorney General  
**Wayne Stenehjem**  
Agriculture Commissioner  
**Roger Johnson**

### Memorandum

TO: Oil and Gas Research Council  
FR: Karlene Fine, Ron Ness and Lynn Helms  
DT: January 10, 2008  
RE: Technical Advisory Services

This past June Dave Fischer informed the Council that because of his workload he needed to reduce the amount of time he was working on Oil and Gas Research Council activities.

We met with Dave in October and developed the following concept of providing the technical advisory services that are needed for the operations of the Oil and Gas Research Program.

We are proposing that Dave continue as the Oil and Gas Research Program Technical Advisor and two individuals be retained under separate contracts to assist Dave with the work of the Program. Those two individuals are Monte Besler and Bob Johnson. These two individuals would provide the following technical advisory services:

- Review project applications to see if they meet technical criteria
- Assist with the finding of independent technical reviewers
- Review the comments of the independent technical reviewers and prepare comments for Dave Fischer
- If the project is funded, follow-up with the principal investigators on the work being completed, filing of reports, advising the principal investigator if there are questions about the project;
- Prepare summaries of the projects that have been assigned to them for each Oil and Gas Research Council meeting; and
- Assist the Technical Advisor, as needed, with promoting the Oil and Gas Research Program at meetings, trade shows, oil and gas conferences and other oil and gas industry related functions.

Dave would continue to make the Technical Advisor recommendations to the Council and to the Commission.

We anticipate the cost of this proposal would be \$1,000 a month (\$500 each for Bob and Monte) plus expenses for a total of \$18,000 a year. These would be costs in addition to the costs under the Technical Advisor's agreement.

We ask for your favorable consideration of our proposal for providing the technical advisory services for the Oil and Gas Research Program.

Ron Anderson, Chairman  
Ed Murphy  
Ryan Kopseng

Al Anderson, Vice Chairman  
Lynn Helms  
Bob Mau  
Robert Harms

Wayne Biberdorf  
Anthony Duletski  
Ron Ness

