



# Northwest North Dakota Workforce Training

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April 9, 2007

ND Industrial Commission  
ATTN: Oil and Gas Research Program  
State Capitol – Fourteenth Floor  
600 East Boulevard  
Bismarck, ND 58505

Dear Oil and Gas Research Council Members,

Due to unexpected funding sources, attached is a revised budget and narrative for the Service Rig Training Program. Our mission and the scope of work remain unchanged. Future funding for this exciting program is currently in committee at the ND Legislature under HB 1003. However, this potential funding mechanism will not be available to meet our short term needs.

The revised budget request of \$27,066 allows the college time to develop curriculum, to procure additional equipment, to customize to meet area service companies' needs, and to establish permanent funding for a self-sustainable program. A detailed explanation of the revised budget expenditures for April 1 – June 30, 2007 is included in the narrative.

On April 1, the Workforce Training Division hired a Service Rig Trainer. Mr. David W. Heinrich has 26 years of experience working on service rigs; two years as a Rig Supervisor and 16 years as a Service Rig Operator. His experience will be an added benefit to this new program. The college anticipates the training to commence in July.

During the review process of the application, I will be available to answer any questions, feel free to contact me at 701-774-4246.

Sincerely,

*Deanette Piesik*

Deanette Piesik  
Director  
NW ND Workforce  
Training Division  
Williston State College



## **Revised Budget** (April 1, 2007 – June 30, 2007)

<b>ITEM</b>	<b>GRANT REQUEST</b>	<b>WSC MATCH</b>	<b>INDUSTRY MATCH</b>
<b>Salaries &amp; Fringe:</b>			
ISTP Specialist	\$0.00	\$12,593.00	\$0.00
Service Rig Trainer	\$19,389.00	\$0.00	\$0.00
Director	\$0.00	\$15,023.00	\$0.00
<i>Subtotal</i>	<i>\$19,389.00</i>	<i>\$27,616.00</i>	<i>\$0.00</i>
<b>Office Equipment:</b>			
Furniture	\$0.00	\$1,000.00	\$0.00
Laptop Computer	\$1,440.00	\$0.00	\$0.00
Software	\$60.00	\$100.00	\$0.00
Printer	\$177.00	\$200.00	\$0.00
<i>Subtotal</i>	<i>\$1,677.00</i>	<i>\$1,300.00</i>	<i>\$0.00</i>
<b>Training Equipment:</b>			
Videos/PowerPoint	\$0.00	\$300.00	\$500.00
Training Site Equipment/Services	\$0.00	\$1,000.00	\$1,056,563.00
Other Training Equipment	\$4,500.00	\$6,500.00	\$10,000.00
<i>Subtotal</i>	<i>\$4,500.00</i>	<i>\$7,800.00</i>	<i>\$1,067,063.00</i>
<b>Professional Development:</b>			
Conferences/Training	\$1,500.00	\$4,000.00	\$0.00
<i>Subtotal</i>	<i>\$1,500.00</i>	<i>\$4,000.00</i>	<i>\$0.00</i>
<b>TOTAL</b>	<b>\$27,066.00</b>	<b>\$40,716.00</b>	<b>\$1,067,063.00</b>

### **Budget Narrative**

As with any program, the start-up costs are the major expense. For the period of April 1 – June 30, 2007, the Service Rig Trainer will visit and review curriculum from other Community Colleges with similar programs (San Juan Community College in New Mexico and Midland Community College in Texas). This stage is very important in assuring the development of a first-class training program. Our grant application request of \$19,389 will cover salary and benefits for the service rig trainer. In addition, we are requesting funds for a laptop computer, printer, and software of \$1,677. In regards to training equipment, the College will need to develop and provide training manuals and training materials for the participants. This new position will also need to attend professional development conferences and trainings. Currently the college scheduled two training programs to be delivered in Williston by Red Rocks Community College, CO. These two programs are the OSHA 501 course and the 24 – hour Hazwoper course. Service Rig trainees will attend a 40-hour safety course prior to the hands-on service rig training. The OSHA 501 course will be instrumental in the development of the 40-hour safety course.

Match for the program will come from the college and from area oilfield companies. These companies have already donated over one million dollars in equipment and services to develop the hands-on training site. Oilfield service companies are being asked to donate additional items, valued at \$140,000 to fully equip the rig. Williston State College will match the grant application with salaries, equipment and professional development dollars.