



North Dakota Aeronautics Commission

FLIGHT TRAINING ASSISTANCE PROGRAM

Justification and History

The North Dakota Aeronautics Commission (Commission) has determined, from pilot statistics compiled by the Federal Aviation Administration (FAA), that from 1980 to 2005 the number of licensed pilots in North Dakota (ND) has declined from 4,095 to 2,580, a percentage decrease of 63%. The FAA statistics further indicate a disproportional decrease of licensed pilots between rural and urban areas of ND. The number of licensed pilots in the immediate area of ND's eight largest airports, all of which areas are served by active flight instructors, has decreased by 9%. Areas in which rural airports are located, many of which are not served by active flight instructors, has decreased by 47%.

The Commission is advised that at least some of the explanation for the disproportionate decline of licensed pilots in the rural areas is the lack of availability of flight instruction at a cost comparable to the cost of flight instruction in the urban areas. The Commission is further advised that the primary reason for the higher cost of flight instruction in rural areas is that the cost of transportation of the flight instructor to and from the rural airport and the non revenue time spent in the commute must be absorbed by the rural area student pilot.

Authority

The North Dakota Century Code states, in part, that the Commission shall "Cooperate with and assist ... the municipalities of this state ... in the development and coordination of all aeronautical activities," which has been interpreted to include the making of grants for educational purposes. The Commission finds that grants that would facilitate the availability of flight instruction in rural areas of ND at a cost comparable to that cost in urban

areas of the state is a proper and appropriate function of the Commission in the administration of its aeronautical educational grants and has the potential of increasing the utilization of rural airports.

Flight Training Assistance Program

The Flight Training Assistance Program (FTAP) will be offered to rural public use airports not served by an active flight instructor (Eligible Airports) to help defray the cost of flight instructors travel to and from their airports to the extent of the cost of such transportation, either by aircraft or motor vehicle in amounts authorized by state law (currently 70 cents per mile for aircraft and 37.5 cents per mile for motor vehicle travel).

Grant Application

The Commission will make available to the governing body of any Eligible Airports FTAP grant applications which will outline the details of the FTAP, including the applicant airports agreement to reach an agreement with the flight instructor for compensation of enroute non revenue generating time and to monitor and submit requests for transportation grant payments to the Commission.

The Commission will compute the amount of grant payment pursuant to state guidelines and mail the grant check, payable to the Airport, to the Airport's Designated Representative.

Grant Provision

The Commission will provide funds for grants of up to 75% of the amounts paid to the CFI (s) pursuant to the compensation agreement between the Airport and the CFI (s).

Aeronautics Commission Contact

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NORTH DAKOTA AERONAUTICS COMMISSION
(Commission)

FLIGHT TRAINING ASSISTANCE PROGRAM
(FTAP)

GRANT APPLICATION

Name of Applicant Airport: _____

Location: _____

Mailing Address: _____

Designated Airport Representative and Contact Person:

Title of Contact Person, if any: _____

Contact Person's Telephone: _____ Fax: _____

Email Address: _____

The undersigned, being a duly designated representative of the Airport by authorization of the governing body of the Airport, does hereby certify that flight instruction by an active local CFI is not available at the Airport, as of the date of this application and at the direction of the governing body of the Airport, hereby makes application on behalf of the Airport to participate in the Commission's FTAP.

***As a condition of participation in FTAP,
The Airport agrees to the following conditions:***

1. The airport will enter into a written agreement with each participating CFI regarding compensation to the CFI for enroute travel time and any other expenses, such as the cost of overnight stays, meals etc.. Copy of agreement shall be delivered to the Aeronautics Commissions office, attached to application.
2. The Airport will keep such records as are necessary to verify the travel to and from their Airport by a CFI under the FTAP.
3. The airport will certify to the Commission that such travel is eligible for grant reimbursement pursuant to FTAP. With all requests for payment for such travel costs, the names of the student pilots and the nature of the flight instruction resulting from such travel shall be recorded.
4. All grant monies shall flow through the Airport's accounting system and be a part of any audit thereof.
5. Flight instruction includes, but is not limited to, public informational meetings regarding the availability of flight instruction, any flight instruction for any pilot rating, proficiency flying and ground school, including preparation for any FAA required flight reviews.
6. Approval of any flight instruction not referenced herein is eligible for grant payment if approved by the Commission's Contact Person.

Date of Application: _____, 200_____

By: _____
Signature

Print Name

Title

Date of Commission Approval: _____, 200_____

By: _____
Signature

Print Name

Title

(Copy of this Approval to be sent to Applicant)



**NORTH DAKOTA AERONAUTICS COMMISSION
(Commission)**

**FLIGHT TRAINING ASSISTANCE PROGRAM
(FTAP)**

GRANT PAYMENT VOUCHER

Name of Airport _____

The undersigned Designated Representative does, on behalf of the Airport, request grant payment for the following flight training related expenses paid to participating CFI pursuant to the Commission's FTAP and does hereby certify that such requested payment is eligible under the FTAP.

Purpose of Travel

(Flight instruction or other, if other describe.) (If flight instruction, submit Attachment 1)

Computation for reimbursement of expenses

CFI Travel: Between cities: _____ and _____

Total Miles (one-way): aircraft _____ car _____

No. of one-way trips: _____ Total miles x no. of trips = _____ total miles

Air Miles: _____ x .70/mile = \$ _____ x 75% = \$ _____

Car Miles: _____ x 37.5¢/mile = \$ _____ x 75% = \$ _____

Other Expenses: _____ x 75% = \$ _____

Total Computed Reimbursement: \$ _____

Designated Representative: _____ Date: _____



NORTH DAKOTA AERONAUTICS COMMISSION
(Commission)

FLIGHT TRAINING ASSISTANCE PROGRAM
(FTAP)

ATTACHMENT 1

Dated _____, 200____

Name of Airport: _____

Name of CFI: _____

Activity report of Flight Instruction

Name of Student Pilot Date of Instruction Hrs. Instruction Given
