Applications Between 15 and 10 Years of Age

Age in Years	Department		Application Name	Description
14	108	Office of the Secretary of State	Contractor	Licensing any person who engages in the business or is acting in the capacity of a contractor within the state.
14	108	Office of the Secretary of State	Business Registration	This application is used for business registration work.
14	108	Office of the Secretary of State	Tradename	This application contains trade name registrations.
14	108	Office of the Secretary of State	Trade Mark	This application contains Trademark registrations.
14	108	Office of the Secretary of State	Partnership	Partnership registrations, general, limited, limited liability, limited liability limited
14	108	Office of the Secretary of State	Fictitious Name	This application contains fictitious name registrations.
14	108	Office of the Secretary of State	Reserved Name	Reserved Name registrations of business entities including corporations and partnerships.
14	108	Office of the Secretary of State	Accounting	Accounts receivable & payable along with all other accounting functions.
14	108	Office of the Secretary of State	Lobbyist	Licensing any person who engages in the activities listed in NDCC 54-05.1-02
14	108	Office of the Secretary of State	Fundraiser/Solicitor	If the solicitation is to be made in whole or in part by a professional fund-raiser or professional solicitor, such solicitation must be licensed in this state.
14	108	Office of the Secretary of State	Charitable Organization	Licensing any charitable organization which may solicit contributions from persons in this state.
14	108	Office of the Secretary of State	Public Document Inventory	Inventory of public documents such as Blue Books, NDCC, Admin. Code etc.
14	108	Office of the Secretary of State	Boxing	Regulation of Boxing, Kickboxing, and Sparing.
14	108	Office of the Secretary of State	Chemical Appointment of Agent	"Appointment of Agent for use of Chemical Applications. A Chemical Applicator Appointment of Agent is a written power of attorney designating the secretary of state as the agent of such nonresident upon whom service of process may be served"
14	108	Office of the Secretary of State	Notary	Appoint Notaries Public. Notary holds office for a period of six years.
14	108	Office of the Secretary of State	Elections	Constitutional and Statutory Petition Review.
14	110	Office of Management and Budget	Cost Allocation	Allocate SAMIS transactions from a cost pool to grants.
14	192	Public Employees Retirement System	Flex Comp Entry System	This system is used to enter new FlexComp agreements at the beginning of each plan year. A file containing this information is uploaded to the mainframe for access by the central payroll system to update the employee's payroll record

Source: State Information Technology Systems Risk Assessment, May 2002

Applications Between 15 and 10 Years of Age

Age in Years	Department		Application Name	Description
14	301	Department of Health	Supplemental Nutrition Program for Women, Infants and Children (WIC)	Used to collect data from all local WIC agencies around the state to provide reporting about the number clients using the WIC program.
14	325	Department of Human Services	Cost Allocation	This system is a reporting system. The actual cost allocation is done using OMB's cost allocation system.
14	325	Department of Human Services	Child Care Assistance	The CCA system is designed to enter information for payments for child care recipients on a monthly basis. It does not calculate the payments. All calculations are done manually by the eligibility workers and the information entered into the system. Re
14	471	Bank of North Dakota	Guaranteed Student Loans	Student Loans Guarantee System--Guarantees loans to other finanical inst. In ND. Starts here with paperwork. Advanced Loans system takes over after this system.
14	770	Water Commission	Well Inventory DBMS	Provides facilities to manage data resources that are generated as part of the State Water Commision's on-going efforts to manage both surface water and ground water resources in North Dakota. This system includes information about test holes, observatio
14	801	Department of Transportation	Automated Requisitions	Requesting supplies from either inventory or from purchasing.
13	110	Office of Management and Budget	Forms Index, File Index (Facilities Management)	This application creates lists of Facility Management files and forms. Created in MS Word
13	112	Information Technology Dept	Micrographic Index System	Identify number, retention, date created, type, and content of original film and microfiche.
13	112	Information Technology Dept	Micrographic Billing System	Includes source data and billing history for ITD micrographics services.
13	125	Office of the Attorney General	Charitable Gaming system	Tracks the gaming activities of the agency
13	125	Office of the Attorney General	Uniform Crime Reporting	The UCR system is a statistical reporting system which is used to compile crime and arrest information from local law enforcement agencies. A file is generated from the PC based software and either transmitted to the Attorney General office or mailed to
13	215	North Dakota University System	Fixed Asset System	The University System has setup an ACCESS database that they use to track their inventory.

Source: State Information Technology Systems Risk Assessment, May 2002

Applications Between 15 and 10 Years of Age

Age in Years	Department		Application Name	Description
13	401	Office of the Insurance Commissioner	Petroleum Tank Fund	This application is a state program which provides for pollution/containment clean up costs of underground fuel storage tanks. This sytem is a DOS-based database (NutShell) that they have been using for approximately 10 years.
13	471	Bank of North Dakota	Lender Manifest	Used by SLND Guarantor, allows lenders to the National student loan database reporting. Database for lenders, guarantors, universities to look at. Students name, ssn, where they got loans, etc.
13	471	Bank of North Dakota	Real Estate Loans	Real estate loans system used by loans department. All home loans. Keeps track that insurance is paid, taxes, payments. Tracks everything on loans.
13	471	Bank of North Dakota	Commercial Loans	Commercial loans system used by loans department. Has loan information after it has been dispursed.
13	471	Bank of North Dakota	Tax Reporting	Tax reporting system used by loans department. 1098 INT are kept tracked here. Informs IRS about detailed info on customer about taxes paid. Generates file to state and IRS
13	801	Department of Transportation	Financial Accounting (fixed assets).	Equipment $5000 and greater
13	801	Department of Transportation	Bridge Inventory System	Bridge Inventory System.
13	801	Department of Transportation	Fleet Services Online Reservation System	Fleet Services Online Reservation System. Accessed by Fleet Services.
13	801	Department of Transportation	Drivers License Master File	Drivers License Master File. Contains data on drivers. Accessed by Drivers License and Traffic Safety staff.
13	801	Department of Transportation	International Fuel Tax Agreement	International Fuel Tax Agreement. Accessed by Motor Vehicle.
12	110	Office of Management and Budget	CAFR Closing Package	On-line forms for agencies to complete in order to report financial information not on SAMIS and other information necessary for CAFR completion - System ID is MB59
12	110	Office of Management and Budget	Central Duplicating	A billing and management information system for capturing duplicating production data. Designed to capture time and materials production data; however, this type of data is no longer collected and parts of the system are no longer used. - System ID CS 2

Source: State Information Technology Systems Risk Assessment, May 2002

Applications Between 15 and 10 Years of Age

Age in Years	Department		Application Name	Description
12	110	Office of Management and Budget	Leases by County/Agency (Facilities Management)	This application lists all state agencies that rent office/storage space located in other areas of the state. (This is a spread sheet created in Microsoft Excel
12	110	Office of Management and Budget	Capitol Improvement Projects (Facilities Management)	This application lists all projects and improvements at the Capitol Complex to determine if the project should be capitalized. Lists include dates, invoices, and project amounts. This program has been created in Microsoft Excel.
12	112	Information Technology Dept	Online Work Request System	This application contains information for the Development Section at ITD for the development work needing to be done for other state agencies.
12	112	Information Technology Dept	Time Reporting	System tracks hours worked, where charged, and leave taken.
12	125	Office of the Attorney General	Case Management	This system Tracks all information about criminal and drug cases that the agents are working on. It interfaces with Word documents.
12	192	Public Employees Retirement System	Batch Entry System	This system allows for batch data entry of monthly retirement contributions, insurance premiums and deferred compensation deductions which are entered and uploaded to the mainframe system
12	201	Department of Public Instruction	School Personnel (Certified & Non-Certified)	School personnel file Teachers and staff members for each school district
12	325	Department of Human Services	Day Care System	This system tracks daycares in the state of ND and tells us what type of certification that they have obtained, the number of children they can care for etc.
12	471	Bank of North Dakota	Account Analysis	Bank operations system for doing account analysis. Analysis of other institutions. Analyze what kind of activity they are doing. They use this information to charge fees other institutions based on these analysis's.
12	473	North Dakota Housing Finance Agency	DBC (Deboise Brown and Company)	Calculateds cash flow forecasts for Agency Bonds

Source: State Information Technology Systems Risk Assessment, May 2002

Applications Between 15 and 10 Years of Age

Age in Years	Department		Application Name	Description
12	720	Game and Fish Department	Cost Tracking and Accounting	The Cost Tracking and Accounting system is used for Time and Attendance and also as the primary input vehicle for department accounting information to SAMIS. This system is used to keep track of employee time and expenditures so we can track them back to
11	125	Office of the Attorney General	Concealed Weapons	This system tracks all permits issued to people to allow them to carry a concealed weapon.
11	125	Office of the Attorney General	Legal Docket system	The Docket system was set up to keep track of North Dakota Attorney General Office civil litigation cases. It is used to track all lawsuits that came into the Office of Attorney General. These lawsuits may be against the state, state agencies or state emp
11	192	Public Employees Retirement System	Service Purchase System	This is an in-house developed system that provides recordkeeping functions for employees purchasing retirement service credit
11	201	Department of Public Instruction	School Finance	School financial information. The purpose of the finance system is to handle the financial reports that are received from school districts. The system validates and makes sure all the amounts balance on the reports. The master file is a VSAM file (pi1
11	325	Department of Human Services	Fully Automated Child Support Enforcement System (FACSES)	The Fully Automated Child Support Enforcement System (FACSES) is designed to be used by State Child Support, Regional Child Support and Clerks of Court to maintain and manage child support enforcement activities such as establish paternity, court order es
11	473	North Dakota Housing Finance Agency	Bonds	Bond disclosure program
11	473	North Dakota Housing Finance Agency	DAY (program that runs once a day)	Creates daily wire to authorize fund transfers to NDHFA bank accounts
11	473	North Dakota Housing Finance Agency	Delphi	Loan processing software which accumalates inputted information from a loan application and verification and creates closing documents
11	473	North Dakota Housing Finance Agency	Wellsnet/Bonds Receivable	Provides the trustee account balances and statements. Pulls information from the WellsFargo as well as the mortgage accounting and merges the two to faciliate the reconciliation.

Source: State Information Technology Systems Risk Assessment, May 2002

Applications Between 15 and 10 Years of Age

Age in Years	Department		Application Name	Description
11	506	State Radio Communications	Seatol (Statewide Radio)	This application is used for 9-1-1 mapping services. Auditor's note: This system is used to provide locations for 911 calls.
11	770	Water Commission	Water Permit DBMS	Provides facilities to manage Water Permit data. This system has been integrated into a variety of activities relevant to the management of North Dakota's water permit system including the management of Water Use, the management and development of legal
10	110	Office of Management and Budget	Classification/Reclassificatio n Log (Central Personnel)	Tracks all position classification and reclassification request forms
10	125	Office of the Attorney General	Legal Mail Tracking	The Mail Tracking application manages correspondence that is received at the Attorney General's Office and addressed to the Attorney General specifically or to the Attorney General's office overall. The system tracks who sent the correspondence, the subje
10	125	Office of the Attorney General	Sex Offender Registration	Tracks the registry information on sex offenders
10	192	Public Employees Retirement System	Cafeteria Plan Administration software	This software package is used to account for all FlexComp plan activity, such as recording contributions, processing claimes, issuing reimburesement checks and reporting participant account activity. The Cafeteria Plan Administration software is the reco
10	301	Department of Health	Vital Receipts	This application is used to enter the fees received for certificate requests. The totals are used for reconciling the daily deposits.
10	414	Office of the Securities Commissioner	Securities Enforcement Program	Maintains and records information about ongoing and closed investigations initiated by this office.
10	414	Office of the Securities Commissioner	Securities Program	The application serves as the register of registrations and approvals of securities, preneed funeral contracts, franchises, dealers, agents and investment advisers as requried by statute.
Number of Applications Between 15 and 10 years of age:			71	

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