

AA 10-26-09

**COMMISSION ON LEGAL COUNSEL FOR INDIGENTS
POLICY ON USE OF PERSONAL VEHICLE**

State-owned vehicles shall be used for business travel for the performance of official duties whenever possible. The Executive Director, Deputy Director, or an employee's supervisor may authorize the use of a personal automobile in specified circumstances or in a specific situation. The Executive Director or Deputy Director may authorize travel by private airplane in a specific situation.

Comment: See also OMB Fiscal Policy 511 (explanation of liability coverage and reimbursement rates)