

Policy	Description of Change	Effective
521 Moving Expenses	<p>The mileage rate for moving expenses has changed from 19 cents per mile to 23.5 cents per mile.</p> <p><b>NOTE: The mileage rate <i>has not</i> changed for anything else.</b> Even though the IRS has increased the mileage rate, NDCC says we must follow the rates established by the United States General Services Administration (GSA) and they <u>have not</u> increased the mileage rate.</p>	07/01/11
300 Purchasing Card	1099 Reportable Services	01/01/11
507 Travel in City of Employment	Changed mileage rate to 51 cents per mile.	01/01/11
511 Use of Personal Vehicle	Changed mileage rate to 51 cents per mile.	01/01/11
519 Charter, Lease, or Rental of Aircraft	Changed mileage rate to 77 cents per mile.	01/01/11
521 Moving Expenses	Changed mileage rate to 19 cents per mile.	01/01/11
513 Lodging Receipts and Payments	Removed the requirement to obtain a sales tax exemption from the destination state.	10/18/2010
505 Reimbursement for Meals and Lodging	GSA rate changes for lodging increased from \$63.00 to \$69.30 plus applicable taxes.	10/01/2010
300 Purchasing Card	Definition of Travel Expense Usage	07/01/2010
Appendix A Fixed Assets	Added new category: Intangible Assets. Changed policy on how to record software.	06/30/2009
521 Moving Expenses	Changed mileage rate to 16.5 cents per mile.	01/01/2010
507 Travel in City of Employment	Changed mileage rate to 50 cents per mile.	01/01/2010
511 Use of Personal Vehicle	Changed mileage rate to 50 cents per mile.	01/01/2010
505 Travel	Standard meal rate for continental US is \$46; Clarified language on rates to use; Changed "Local Meals Rate" to "Local Meals Rate plus Incidentals"	08/01/2009
511 Use of Personal Vehicle 519 Charter, Lease, or Rental of Aircraft	The mileage rate for allowable private aircraft travel is one and one-half times the Privately Owned Vehicle (POV) Mileage Reimbursement Rate established by the U.S. General Services Administration (GSA). Use the applicable rate for an automobile if no Government Owned Vehicle available.	08/01/2009