



RECORD OF OBSERVATION AND VIDEOTAPE TIME--SPRING SEMESTER
 EDUCATION STANDARDS AND PRACTICES BOARD
 SFN 59279 (07-2011)



Instructions for First-year Teacher and Mentor:

1. Record the time you spend on Observations and Videotaping to fulfill your requirements.
2. Attach this form to the "Request for Payment of Mentor Stipend" form (along with other required forms) and present to the first-year teacher's building administrator for verification. When signed, send to Teacher Support Office.

<input type="checkbox"/> Spring 2012 <input type="checkbox"/> Spring 2013	
Name of Mentor	Mentor's School
Name of First-Year Teacher	First-year Teacher's School

Mentor Observes First-year Teacher

Month	Date	Time of Observation	Duration of Observation	Class Observed	Number of paid substitute hours used
January					
March					
April					

First-year Teacher is Videotaped

Month	Date	Time of Videotape	Duration of Videotaping	Date of discussion with mentor	
February					

First-year Teacher Observes Other Teachers (six hours required)

Month	Date	Time of Observation	Duration of Observation	Class Observed	Number of paid substitute hours used

Total:

We certify the above is an accurate report of our Observation experiences.

First-Year Teacher Signature	Date
Mentor Signature	Date
Building Administrator signature	Date

For questions, contact Laurie Stenehjem at lstenehj@nd.gov or 701.328.9644.
 All forms for the Teacher Support System Mentoring Grant can be found online at <http://www.nd.gov/esp/espdev/forms.html>.
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