FIRST-YEAR TEACHER RECORD OF ONE-ON-ONE MEETINGS

EDUCATION STANDARDS AND PRACTICES BOARD

SFN 59228 (07-2011)

NORTH DAKOTA TEACHER SUPPORT SYSTEM

Instructions for First-Year Teachers:

1. Using this form, record all one-on-one sessions with mentor. Use more than one sheet as necessary.
2. When the 15 hour/half year requirement is fulfilled, give a copy to your mentor to submit for his/her stipend payment. Retain a copy to submit for your online class.

Instructions for Mentors:

1. Attach your copy of this form to your "Request for Payment of Mentor Stipend" form (along with other required forms) and present to the first-year teacher's building administrator for verification.

❒ Fall 2011 ❒ Spring 2012 ❒ Fall 2012 ❒ Spring 2013
Name of First-year Teacher
Name of Mentor

Date	Time	Duration	Place
		Total on this page _____	
		Total for semester _____	

Signature of First-Year Teacher	Date signed
X	

All forms for the Teacher Support System Mentoring Grant can be found online at http://www.nd.gov/espb/profdev/forms.html.

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