



CONFERENCE LOG

REV. 07-2011



First-year teacher _____ Mentor: _____

Date _____ Time _____ Duration: _____ School: _____

Progress from last conference:		Reflect
What I feel good about:	What feels the most challenging:	
Focus for today: <i>(Be sure to indicate on the next page which domain, component and element you are working with.)</i>		Focus
Evidence:		
Possible solutions:		Plan
Teacher's next steps:	Mentor's Next Steps:	
Resource ideas:		
Next meeting date:		

Components of Professional Practice

Charlotte Danielson

Domain 1: Planning and Preparation	Domain 2: The Classroom Environment
<p>1a: Demonstrating Knowledge of Content and Pedagogy</p> <ul style="list-style-type: none"> <input type="checkbox"/> Knowledge of content and the structure of the discipline <input type="checkbox"/> Knowledge of prerequisite skills <input type="checkbox"/> Knowledge of content-related pedagogy <p>1b: Demonstrating Knowledge of Students</p> <ul style="list-style-type: none"> <input type="checkbox"/> Knowledge of child and adolescent development <input type="checkbox"/> Knowledge of the learning process <input type="checkbox"/> Knowledge of students' skills, knowledge, and language proficiency <input type="checkbox"/> Knowledge of students' interests and cultural heritage <input type="checkbox"/> Knowledge of students' special needs <p>1c: Selecting Instructional Outcomes</p> <ul style="list-style-type: none"> <input type="checkbox"/> Value, sequence, and alignment <input type="checkbox"/> Clarity <input type="checkbox"/> Balance <input type="checkbox"/> Suitability for diverse learners <p>1d: Demonstrating Knowledge of Resources</p> <ul style="list-style-type: none"> <input type="checkbox"/> Resources for the classroom <input type="checkbox"/> Resources to extend content knowledge and pedagogy <input type="checkbox"/> Resources for students <p>1e: Designing Coherent Instruction</p> <ul style="list-style-type: none"> <input type="checkbox"/> Learning activities <input type="checkbox"/> Instructional materials and resources <input type="checkbox"/> Instructional groups <input type="checkbox"/> Lesson and unit structure <p>1f: Designing Student Assessments</p> <ul style="list-style-type: none"> <input type="checkbox"/> Congruence with instructional outcomes <input type="checkbox"/> Criteria and standards <input type="checkbox"/> Design of formative assessments <input type="checkbox"/> Use for planning 	<p>2a: Creating an Environment of Respect and Rapport</p> <ul style="list-style-type: none"> <input type="checkbox"/> Teacher interaction with students <input type="checkbox"/> Student interactions with other students <p>2b: Establishing a Culture for Learning</p> <ul style="list-style-type: none"> <input type="checkbox"/> Importance of the content <input type="checkbox"/> Expectations for learning and achievement <input type="checkbox"/> Student pride in work <p>2c: Managing Classroom Procedures</p> <ul style="list-style-type: none"> <input type="checkbox"/> Management of instructional groups <input type="checkbox"/> Management of transitions <input type="checkbox"/> Managements of materials and supplies <input type="checkbox"/> Performance of non instructional duties <input type="checkbox"/> Supervision of volunteers and paraprofessionals <p>2d: Managing Student Behavior</p> <ul style="list-style-type: none"> <input type="checkbox"/> Expectations <input type="checkbox"/> Monitoring of student behavior <input type="checkbox"/> Response to student misbehavior <p>2e: Organizing Physical Space</p> <ul style="list-style-type: none"> <input type="checkbox"/> Safety and accessibility <input type="checkbox"/> Arrangement of furniture and use of physical resources
Domain 4: Professional Responsibilities	Domain 3: Instruction
<p>4a: Reflecting on Teaching</p> <ul style="list-style-type: none"> <input type="checkbox"/> Accuracy <input type="checkbox"/> Use in future teaching <p>4b: Maintaining Accurate Records</p> <ul style="list-style-type: none"> <input type="checkbox"/> Student completion of assignments <input type="checkbox"/> Student progress in learning <input type="checkbox"/> Noninstructional records <p>4c: Communicating with Families</p> <ul style="list-style-type: none"> <input type="checkbox"/> Information about the instructional program <input type="checkbox"/> Information about individual students <input type="checkbox"/> Engagement of families in the instructional program <p>4d: Participating in a Professional Community</p> <ul style="list-style-type: none"> <input type="checkbox"/> Relationships with colleagues <input type="checkbox"/> Involvement in a culture of professional inquiry <input type="checkbox"/> Service to the school <input type="checkbox"/> Participation in school and district projects <p>4e: Growing and Developing Professionally</p> <ul style="list-style-type: none"> <input type="checkbox"/> Enhancement of content knowledge and pedagogical skill <input type="checkbox"/> Receptivity to feedback from colleagues <input type="checkbox"/> Service to the profession <p>4f: Showing Professionalism</p> <ul style="list-style-type: none"> <input type="checkbox"/> Integrity and ethical conduct <input type="checkbox"/> Service to students <input type="checkbox"/> Advocacy <input type="checkbox"/> Decision making <input type="checkbox"/> Compliance with school and district regulations 	<p>3a: Communicating with Students</p> <ul style="list-style-type: none"> <input type="checkbox"/> Expectations for Learning <input type="checkbox"/> Directions and procedures <input type="checkbox"/> Explanations of content <input type="checkbox"/> Use of oral and written language <p>3b: Using Questioning and Discussion Techniques</p> <ul style="list-style-type: none"> <input type="checkbox"/> Quality of questions <input type="checkbox"/> Discussion techniques <input type="checkbox"/> Student participation <p>3c: Engaging students in Learning</p> <ul style="list-style-type: none"> <input type="checkbox"/> Activities and assignments <input type="checkbox"/> Grouping of students <input type="checkbox"/> Instructional materials and resources <input type="checkbox"/> Structure and pacing <p>3d: Using Assessment in Instruction</p> <ul style="list-style-type: none"> <input type="checkbox"/> Assessment criteria <input type="checkbox"/> Monitoring of student learning <input type="checkbox"/> Feedback to students <input type="checkbox"/> Student self-assessment and monitoring of progress <p>3e: Demonstrating Flexibility and Responsiveness</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lesson adjustment <input type="checkbox"/> Response to students <input type="checkbox"/> Persistence