



Name (Last, First, MI)			or
Address			
City	State	Zip Code (9-digit)	
Home Telephone Number	Work Telephone Number	Email Address	

The Minor Equivalency (ME) 16 level is issued for a maximum period of 5 years and is not renewable. Individuals who wish to continue to be endorsed in the area after the 5 year limit must obtain the remaining requirements to complete the ME 24 level. Effective July 1, 2006, Foreign Language teachers will be required to have either a major or major equivalency to teach grades 9-12. Teachers in grades 5-8 or 7-8 will be able to have a minor or minor equivalency.

This "core content" minor equivalency can be used to teach grades K-8.

Foreign Language Education

ME 16 requirement: minimum of 16 SH	Content Completed	# SH	Content Needed	# SH
Required for grades 1-8:				
16 SH coursework in a single language				
Plan-on-File Start Date: (ESPB use only)		Plan-on-File Expiration Date: (ESPB use only)		

Major Equivalency: minimum of 32 SH including teacher methods required for grades 9-12:

Minimum of 9 upper-level SH in a single language (300 level coursework or above)				
Composition & conversational structure of the language				
Culture, Customs, and Civilization Relative to the Language				
Introduction to Literature in the Language				
Methods of Teaching Foreign Language				
	Total SH		Total SH	

Please sign below and attach all transcripts along with the \$75.00 minor equivalency review fee.

Signature of Applicant	Date
ESPB Reviewed By	Date
Executive Director, ESPB	Date

PAYMENT/CREDIT CARD INFORMATION

This documentation will be destroyed upon completion of processing.

Type of Payment	Amount
Name as it Appears on Credit Card	\$
Credit Card Account Number	Expiration Date

Please remember to sign form.

Submit completed form to: Education Standards and Practices Board
2718 Gateway Ave, Suite 303
Bismarck, ND 58503-0585
(701) 328-9641 Office
(701) 328-9647 Fax