



Name (Last, First, MI)				or
Address				
City	State	Zip Code (9-digit)		
Home Telephone Number	Work Telephone Number		Email Address	

Endorsement Process: Rules of Licensure: NDAC 67.1-02-03-08

Prerequisite: Valid North Dakota Professional Educator's License with a major in Math or English.
Redeucation Plan: Work with Career Technical Education (CTE) Special Needs State Supervisor to develop and approve your educational plan as per below.
Submit completed form to ESPB.
Fees: If you wish to add this endorsement between renewals, a non-refundable fee of \$75 must be enclosed. There is no additional fee to add this endorsement at the normal renewal time for your license.
Timeline: Redeucation for the CTBSE endorsement must be completed within two years of assignment as a CTBSE. This timeline applies only to the completion of the endorsement and does not alter your regular license renewal due date.

Program of Study

ESPB will conduct a review of past coursework and recommend additional studies for completion of this endorsement.			
Content	Completed Coursework	Need to Complete	Semester Hours
Philosophy and Practices of CTE Courses			
Vocational Assessment			
Career Development			
Competency based career and technical education			
Cooperative Education (Coordinating Techniques)			
Special Needs Teaching Methods			
Introduction to exceptional children, mental retardation, learning disabilities, emotional disturbance, etc.			
Working with at-risk students			
Behavior Problems			
Remedial Math			
Remedial Reading			
Other courses or workshops approved by CTE Supervisor			

Signature of Applicant			Date	
Program Approved by CTE Special Needs Supervisor			Date	
Executive Director, ESPB			Date	
License Code 28000	License Type	Level of Equivalency	Level of Preparation	Restriction

Submit completed form and fee to: Education Standards and Practices Board
 2718 Gateway Ave, Suite 303
 Bismarck, ND 58503-0585
 (701) 328-9641 Office
 (701) 328-9647 Fax

PAYMENT/CREDIT CARD INFORMATION

This documentation will be destroyed upon completion of processing.

Type of Payment	Amount \$
Name as it Appears on Credit Card	
Credit Card Account Number	Expiration Date

Please remember to sign form.