Education Standards and Practices Board
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CORRECTION

MINUTES—AUGUST
August 13, 1998
Peace Garden Room, State Capitol

The Education Standards and Practices Board (ESPB) meeting was called to order by board chair, Linda Davis Board members present were Doug Johnson and Laurie Carney. Staff members present were Diane Weber and Deb Jensen. Visitors present were James Fleming from the Attorney General's Office and Janet Placek. Other board members available via conference call were Maryjane Martens, Bev Sandness, Mary Harris and Don Haugen

Board members unavailable were Randy Gordon and Mike Schatz.

The minutes were approved with the correction for the July and June minutes re: Jennifer Daniels. Motion made by Laura, second by Don. Motion carried.

Personnel
Linda Davis welcomed Janet Placek as the new executive director. Deb presented the overtime hours that were accrued for the months of July/August for staff members, Diane and Bonnie. Diane had 65.75 hours and Bonnie had 25.50 hours. A motion was made by Doug for the comp hours to be taken as additional time off or issue the comp time as pay. The staff members can decide how they would like the comp hours used. In the future, any comp time requests are to be approved by the executive director Second by Don. Motion carried

Lauri Nord has accepted the administrative III/licensing clerk position and will be starting on September 1, 1998.

The executive director will be working with the reclassification issue over the next few months as well as drafting a personnel manual.

The raise increases were placed on hold until the September board meeting.

Assistant Director's Report
The Administrative Rules were approved for submission for the rules process. Motion made by Bev. Seconded by Maryjane Martens Motion carried.

Discussion was held on the substitute teacher shortage. A suggestion was made that a change be placed in the rules process to deal with the eight-semester hour requirement. The board would like the staff to investigate what the other states are doing regarding the requirement for substitute teachers.

Deb informed board that at the May board meeting a motion was made to increase the fingerprinting fee by an additional $20. That motion may be in question. ESPB has the authority to charge for licenses but not the authority to charge for processing.

Discussion was held to draft a provisional/temporary license to new applicants who are waiting for fingerprint clearance.

John Hoover, Bureau of Educational Services and Applied Research (RESAR) indicated that our customer satisfaction survey data information rate of return was an accurate sampling. Motion made by Mary to reduce mailing sampling to every 10th license Seconded by Maryjane. Motion carried.

Deb also informed the board of teacher shortage areas. In addition to the previous shortage areas in vocational education and foreign language, the 1998-99 teacher shortage areas are **art,** business education, math, music, science and **a near shortage in English** . Now that this has been established, requests may be granted thru emergency licensure.

Cases

Olheiser

As of the board meeting date, the original note had not been turned over to the authorities. A motion was made by Doug to have Doug Bahr send a letter to Jolette Peters that if the original letter is not available for testing by July 27, the case will be dropped due to insufficient evidence to hold a hearing. Seconded by Maryjane. Motion carried.

McGuillis

The board held an executive session due to confidentially of the background check Motion made by Doug to issue a teaching license to Ms. McGuillis, second by Don Motion carried.

Deb informed the board on other agenda cases which were followup issues

Linda Davis
Chair

Executive Director (Asst Dir - acting)

dmw
9/98