



Education Standards and Practices Board
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<http://www.nd.gov/espb>

November 22, 2011

Educators of North Dakota:

As you have probably already experienced, ESPB has joined the electronic age in educator licensure. In February 2011, the Education Standards and Practices Board (ESP&B) implemented a new electronic process for your license renewal. The renewal process is entirely online except for the necessity of submitting your transcripts to our office for renewal credits, if applicable.

This electronic process also allows you to set your own "Alert Preferences" for your licensure renewal reminder, which will be sent to you by email. Since you will be setting your own licensure renewal reminder, ESPB will no longer be mailing reminder letters to you or to your administrators. ESPB will still accept paper applications mailed to our office but utilizing the online system will be quicker and more efficient route.

Please go to our website at www.nd.gov/espb, scroll down to "What's New," click on the **ND Teach Online Licensure Application Site** (<https://secure.apps.nd.gov/dpi/ndteach/Login.aspx>), register for the first time, then log back in to view all of your licensure and credential information.

Our Board has also recently voted to **remove the requirement** for three recommendations from the renewal application, making your renewal process even more efficient.

If you have any questions or concerns, please contact our office at espbnndteach@nd.gov. Wishing you all a wonderful holiday season.

Sincerely,

A handwritten signature in black ink that reads "Janet Placek Welk". The signature is written in a cursive, flowing style.

Janet Placek Welk, PhD
Executive Director