

Affidavit

By completing, signing, and filing this form the applicant: (1) appoints the ND Secretary of State as its true and lawful agent or service of process in this state upon whom may be served all lawful process in any action or proceeding against the bidder if the bidder or its registered agent cannot be found for service of process in this state; (2) certifies that the information given above is current and true to the best of their knowledge and is in no way misleading; (3) ensures that correct information will be immediately forwarded to the State Procurement Office should any data change in the future.

- Placement on the bidders list does not guarantee a vendor will receive notice of every solicitation over the amount established for small purchases.
- If notice of a solicitation is returned as undeliverable, that bidder/vendor may be removed from the state bidders list.
- Be sure your email filters are set to receive incoming emails from our office.

From: *ND State Procurement Office [infospo@nd.gov]*

Subject Line: *Notice of North Dakota State Procurement Opportunity*

- Once registered, you may elect to maintain/update your Bidder Profile using our online application, SPO Online.

***Signature**

*Printed Name	*Title	*Telephone Number
*Signature of Authorizing Agent		*Date

HAVE YOU REMEMBERED TO:

- Complete all required sections of the form
- Attach a copy of the ND Secretary of State's "Certificate of Authority"

Return completed form by mail to:

State Procurement Office
14th Floor Capitol Tower
600 East Boulevard - Dept 012
Bismarck, ND 58505-0310

Return completed form electronically to:

Email: infospo@nd.gov
Fax: (701) 328-1615

Questions:

Website: www.nd.gov/omb/vendor
Telephone: (701) 328-2683