



**TITLE IV-E INCOME CALCULATION WORKSHEET**  
 DEPARTMENT OF HEALTH AND HUMAN SERVICES  
 CHILDREN AND FAMILY SERVICES-FOSTER CARE  
 SFN 873 (10-2022)

Name of Child	Client ID
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This form is used to determine if the income of the Assistance Unit meets the 1996 AFDC guidelines as required for Title IV-E foster care eligibility. Do not include any income from SSI or TANF.

<b>CHILD'S ASSISTANCE UNIT</b>	The assistance unit must include the dependent child, natural or adoptive parents, and any siblings in common with said parents residing in the home. <b>18+ Continued Care</b> - child is an assistance unit of one child <b>DO NOT INCLUDE STEP-PARENTS , STEP-SIBLINGS OR SSI INDIVIDUALS IN ASSISTANCE UNIT</b>	Number of Dependent Children	Number in the Assistance Unit												
		Number of Eligible Caretakers													
<b>STEP 1. 100% GROSS INCOME QUICK TEST</b>	Child's Assistance Unit 100% Standard of Need (See Basic Requirements Table) ** (A)														
	Household's Gross Income (Earned and Unearned) of all household members, include the step-parent's gross income (B)														
	If (B) is less than (A) <b>STOP, the household is income eligible.</b> If (B) is greater than (A), proceed to Step 2 below. If no step-parent, go to Step 3.														
<b>STEP 2 DETERMINING COUNTABLE STEP-PARENT INCOME</b>	Total Gross Income of Step-parent														
	LESS: A. \$90 Work Expense Allowance														
	B. Step-parent Assistance Unit 100% Standard of Need (step-parent and step-parent's dependent children)														
	C. Payments Outside of Home														
	D. Alimony or Child Support														
	TOTAL of Lines A, B, C, & D														
	TOTAL Available Step-parent Countable Income (Enter this amount in Step 4, Line (D))														
<b>STEP 3. 185% GROSS INCOME TEST</b>	Child's Assistance Unit 185% Standard of Need (See Basic Requirements Table) ** (A)														
	Household's Gross Income (Earned and Unearned) of all household members, include the step-parent's countable income (B)														
	If (B) is less than or equal to (A), go to Step 4. If (B) is greater than (A), <b>STOP, the household is not income eligible.</b>														
<b>STEP 4. 100% NET INCOME TEST</b>	Total Gross Monthly Earned Income (do not include step-parent income) (A)														
	Minus Earned Income Exemptions:		Total Earned Income Exemption												
	Less \$90 Work Expense Allowance Per Parent (except step-parent)														
	Childcare - Up to \$200 for children under age 2 - Up to \$175 for children age 2 and over														
	Net Monthly Income (B)														
	Monthly Unearned Income (child support-less \$50 Pass through, Pension, Social Security, RR, VA)														
	<table border="1" style="width:100%"> <tr> <th>Type</th> <th>Amount</th> <th>Type</th> <th>Amount</th> <th>Type</th> <th>Amount</th> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>	Type	Amount	Type	Amount	Type	Amount								(C)
	Type	Amount	Type	Amount	Type	Amount									
Total Available Step-parent Income (from Step 2 above) - <b>amount cannot be less than \$0</b> (D)															
Total Net Monthly Income (E)															
If line E is <b>greater than</b> the 100% standard of need amount in Step 1, Line A, <b>THE HOUSEHOLD IS NOT INCOME ELIGIBLE.</b> If line E is <b>less than</b> the 100% standard of need amount in Step 1, Line A, <b>THE HOUSEHOLD IS INCOME ELIGIBLE.</b>															

\*\* If there is a medical insurance premium being paid by the parent, add the out-of-pocket premium amount to the standard of need.

Determination  
 Household exceeds income maximums     Household is income eligible

Notes

Name of Staff Determining Eligibility	Date
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**BASIC REQUIREMENTS TABLE (Effective 07-16-1996)**

**100% STANDARD OF NEED - NET INCOME TEST**

Number of Children in AFDC Unit		0	1	2	3	4	5	6	7	8
Number of Eligible Caretakers	0	0	110	208	294	368	430	479	516	553
1 Eligible Caretaker	1	223	333	431	517	591	653	702	739	776
2 Eligible Caretakers	2	301	411	509	595	669	731	780	817	854

**185% STANDARD OF NEED - GROSS INCOME TEST**

Number of Children in AFDC Unit		0	1	2	3	4	5	6	7	8
Number of Eligible Caretakers	0	0	203	384	543	680	795	886	954	1023
1 Eligible Caretaker	1	412	616	797	956	1093	1208	1298	1367	1435
2 Eligible Caretakers	2	556	760	941	1100	1237	1352	1443	1511	1579