



The Insider

North Dakota Department Of Corrections And Rehabilitation



North Dakota State Penitentiary Construction Project

Project Description Bid Package #1:

The work of this bid package consists of the construction of a 15,000 square foot warehouse building on State Penitentiary property adjacent to the North Dakota State Penitentiary in Bismarck, ND.

Contractors on the project are:

- General Construction, Capital City, Construction, Bismarck, ND
- Mechanical Construction, H.A. Thompson and Sons, Bismarck, ND.
- Electrical Construction, Mayer Construction, Minot, ND.



Completion Date: January 18, 2011

Project Description Bid Package #2:

The work of this bid package consists of approximately 20,000

square feet of reroofing, removal, and reinstallation of roof mounted security electronics, and razor wire, and related work on the roof of the existing Recreation Building. All work will be inside the secure perimeter of the North Dakota State Penitentiary in Bismarck, ND.

Contractor on the Project is:

- M.J. Dalsin Co., West Fargo, ND.

Completion Date: September 10, 2010

Project Description Bid Package #3:

The work of this bid package consists of the construction of a guard tower, secure perimeter fence expansion, temporary parking lot and roadway, site grading, various utility extensions and relocations and the demolition of two existing buildings and fencing at the North Dakota State Penitentiary in Bismarck, ND.

Contractors on the Project are:

- General Construction, Capital City Construction, Bismarck, ND
- Mechanical Construction, Central

(continue on page 3)

New Operations Administrator at Dakota Women's Correctional and Rehabilitation Center

Joshua Bearfield was recently hired as the operations administrator at the Dakota Women's Correctional and Rehabilitation Center (DWCRC), filling a vacancy created when Colby Braun became the North Dakota Department of Corrections and Rehabilitation (DOCR) Director of Transitional Facilities.

Josh is a graduate of Moorhead State University and shortly after graduating, began his career in corrections as an officer at the North Dakota State Penitentiary. He held the positions of case worker, case manager, and most recently, Director of Classification and Inmate Movement while employed by the DOCR. He recently earned a masters degree in public administration and is certified as an American Correctional Association auditor.

Josh is a seasoned correctional professional who possesses a great deal of knowledge of prison operations. We wish him much luck in this new endeavor and look forward to closely working with him and the staff at DWCRC.

YCC Teacher Named Educator of the Year



Cindy Dykema, instructor at North Dakota Youth Correctional Center (YCC), was named North Dakota Association for Lifelong Learning's (NDALL) Educator of the Year at their fall conference. Cindy's teaching role at YCC has been that of adult basic education (GED) where she has guided students through the GED process. She is organized and determined to make their brief educational time at YCC successful. Cindy holds each of her students to a high standard, taking the most lackadaisical, least motivated of students to the GED "pay window." Many of them become the first in their family to achieve this milestone. In addition, she is very uninhibited in her teaching—if her modes of instruction are not reaching the student, she is the first to seek out other instructors' expertise to be able to best serve her students.

Cindy has been an educator at YCC for the past fifteen years where she continually grows professionally and takes on new duties and positions. She was surprised at the conference with no prior knowledge of the award, and was awarded a hand-painted art piece of a one-room school with an award plate attached to the frame.

North Dakota Warden Selected to Leadership Position

Colby Braun, Warden of Transitional Facilities for the North Dakota Department of Corrections and Rehabilitation has been elected Vice President of the West Central Wardens and Superintendents Association (WCWSA) at the annual meeting in Stillwater, MN. Colby was the Warden for six years at the Dakota Women's Correctional and Rehabilitation Center and has been in the correctional industry for 13 years.

WCWSA is composed of prison wardens and superintendents committed to the professional development of its members. The 62nd annual training will be in the Kansas City area September 12-15, 2011. North Dakota will be the site of the annual training in 2012."

(NDSP Construction... continued from page 1)

- Mechanical, Mandan, ND
- Electrical Contractor, Edling Electric, Bismarck, ND



Completion Date: February 15, 2011

Project Description Bid Package #4:

The work of this bid package consists of off-site construction and storage of approximately 300 precast concrete detention cells, delivery to the building site, and installation at the North Dakota State Penitentiary in Bismarck, ND. Cells will include doors and door frames, exterior windows, mechanical and electrical services and fixtures, and interior finishes. Cell furniture by Rough Rider Industries.

Contractor on the Project:

- Tindall Corporation, Spartanburg, S.C.

Completion Date: April 1, 2011

Project Description Bid Package #5:

The work of this bid package consists of the construction of:

- Entry/Control/Administration area
- Visitation area remodel
- New secure area buildings; Orientation, General Population, and Administrative Segregation
- Food Services Flooring
- East Unit building demolition and remodel

- Sough Guard Tower and fence demolition.
- Medical facilities
- New utility tunnels

Bid opening package for Bid Package #5 is scheduled for late November 2010.



Completion Date: December 2012



The James River Correctional Center (JRCC) Honor Guard participated in the White Cloud Day Parade in Jamestown, ND on July 10, 2010. The Honor Guard marched in the parade displaying the colors of the United States, the State of North Dakota, and the North Dakota Department of Corrections and Rehabilitation. JRCC is not only an important member of the Jamestown community, but also a true symbol of providing a safe environment for the citizens of North Dakota.

Transitional Planning Services: Three Years Post Reorganization

By: Patrick N. Bohn, Director of Transitional Planning

On October 1, 2007 Transitional Planning Services (TPS) was created as a result of the reorganization of the department in order to improve our overall structure and performance. Transitional Planning Services is a team collaboration whose mission is to effectively plan, monitor and advance the department's efforts to reduce offenders' risks of recidivism as they transition throughout our correctional system in order to ensure public safety and preserve the rights of victims.

There have been a number of improvements and accomplishments since the reorganization with some of the more notable achievements listed below:

- The integration of Initial Classification Committee and the Case Planning Committee. I believe the integration of these two committees and the interviewing of inmates has allowed us to improve internal communication and knowledge across numerous disciplines when developing and implementing case plans. This improved communication and increased knowledge is reducing the amount of inmate movement, improving the quality of the case plans and is providing inmates a greater opportunity to have input into their case plan which then leads to greater buy-in into executing the plan.
- The implementation of the Statewide Automated Victim Information and Notification System (SAVIN). SAVIN allows for victims and other interested individuals to register for important notification information regarding offenders such as release notices, parole board activities and when offenders enter into an active revocation status.
- The improvement of offender movement and transportation. Offender movement is an important issue as it has numerous impacts on our system. Effective movement and transportation planning and management decreases costs, increases the safety and security of facilities and reduces the risks associated with moving and transporting offenders.
- The Transition from Prison to Community Initiative (TPCI) has become more firmly entrenched into our daily operations. I believe that one of the greatest achievements of TPCI is an overall improvement in communication within the DOCR and with statewide stakeholders relating the multitude of issues we face as we prepare and return offenders from prison to our communities.
- The creation of two new Reentry Teams with one in Grand Forks and another in Devils Lake. These Reentry Teams are comprised of community leaders and stakeholders that work to improve the coordination of services and planning as offenders return to their communities from prison and jails.

Of course as we move forward there are numerous opportunities that are on the horizon such as launching of the Transition Accountability Plan (TAP) which will be the department's comprehensive case plan that will follow offenders regardless of what label may be ascribed to them (parolee, inmate, probationer) and regardless of where they are located in our

(continue on page 6)

Organizational Characteristics. All DOCR Inmates. One Day Counts On The Last Day Of The Month. These Numbers Use The Association Of State Correctional Administrator (ASCA) Performance Based Measurement Standards (PBMS) And Are Based On The Controlling Sentence	September, 2010	August, 2010	July, 2010	June, 2010	May, 2010	April, 2010	March, 2010	February, 2010	January, 2010	December, 2009
General Organization Information										
Prisoners Housed By DOCR Institutions	1,115	1,080	1,097	1,080	1,080	1,092	1,081	1,085	1,086	1,080
Prisoners Outsourced (Not In A ND DOCR Facility)	360	382	394	417	442	443	424	421	424	424
Total Inmates Under DOCR Responsibility	1,475	1,462	1,491	1,497	1,522	1,535	1,505	1,506	1,510	1,504
Average Length of Sentence (Years)	5.40	5.40	5.30	5.23	5.14	5.11	5.21	5.13	5.09	5.13
Prisoners Serving Sentences Of Court (Prison Sentence)										
Inmates Serving Less Than 1 Year	33	28	32	37	35	37	33	41	41	35
Inmates Serving 1 To 3 Years	775	770	799	805	846	858	829	824	829	830
Inmates Serving 3 To 5 Years (3.01 to 5)	304	304	304	304	292	290	290	294	294	288
Inmates Serving 5 To 10 Years (5.01 to 10)	169	168	166	163	163	164	166	165	166	170
Inmates Serving 10 To 20 Years (10.01 to 20)	92	92	90	89	87	87	87	83	82	84
Inmates Serving 20 To 40 Years (20.01 to 40)	40	39	39	38	38	38	38	37	36	36
Inmates Serving More Than 40 Years (40.01 plus)	9	9	9	9	9	9	9	9	9	9
Inmates Serving Life With Parole	36	36	36	36	36	36	36	36	36	35
Inmates - Life Without Parole	17	16	16	16	16	16	16	17	17	17
Inmates - Death Sentence	0	0	0	0	0	0	0	0	0	0
Crime Distribution Statistics (Use Controlling Sentence)										
Part I Violent Crime Inmates	514	503	501	508	504	509	502	464	467	468
Other Violent Crime Inmates	155	151	159	140	147	143	147	147	140	137
Property Crime Inmates	301	305	308	325	329	339	324	338	339	335
Drug Offense Inmates	336	341	350	354	365	368	368	365	369	374
Other Public Order Offense Inmates	169	162	173	170	177	176	164	192	195	190
Other Crime Inmates	0	0	0	0	0	0	0	0	0	0
Inmate Demographics										
Average Inmate Age	34.77	34.73	34.64	34.58	34.39	34.41	34.55	34.50	34.51	34.57
Male Inmates	1,304	1,290	1,313	1,319	1,346	1,358	1,334	1,331	1,337	1,330
Female Inmates	171	172	178	178	176	177	171	175	173	174
White Inmates	944	940	951	958	978	994	979	973	981	967
Black Inmates	98	96	93	94	93	94	95	95	91	90
Native Hawaiian or Pacific Islander Inmates	0	0	0	0	0	0	0	0	0	0
American/Alaskan Native Inmates	361	352	366	365	370	365	342	347	344	349
Hispanic Or Latino Inmates	70	72	78	76	77	78	85	86	89	92
Asian Inmates	1	1	1	2	3	2	2	2	3	4
Other Race/Ethnicity Inmates	1	1	2	2	2	2	2	3	2	2
Inmates With Unknown/Missing Race/Ethnicity	0	0	0	0	0	0	0	0	0	0
Inmates Non-Citizens	7	8	8	8	8	8	8	8	8	9

For more ASCA PBMS data please go to: <http://www.nd.gov/docr/media/stats.html>

Rough Rider Industries Providing Commissary Services

By: Carol Cristilli, Rough Riders Industries

On July 1, 2010, Rough Rider Industries assumed the operation of the inmate commissary which provides services to approximately 1450 inmates housed at the North Dakota State Penitentiary, James River Correctional Facility, Missouri River Correctional Facility, and the Dakota Women's Correctional and Rehabilitation Center. While still in its inception, the commissary is proving to be a successful endeavor and is a good fit for the North Dakota Department of Corrections and Rehabilitation's (DOCR) goal of reducing recidivism.

Rough Rider Industries, the DOCR workforce training program, located its central commissary operation at the James River Correctional Center in Jamestown. From that location products, which range from food to hygiene items, clothing, and electronics, are received, inventoried, stocked, shipped, and delivered on a weekly basis to all four facilities. All products offered for sale are reviewed and approved by the appropriate DOCR officials considering inmate needs and security requirements. Inmates order from a catalog of pre-approved items and fill in a bubble-sheet order form. The forms are scanned into the system which verifies the inmates' eligibility to purchase those items and the availability of funds to pay for the purchase. The orders are inspected for accuracy and packaged into clear, tamper-proof plastic bags for delivery to each facility.

Operating the commissary locally is a win-win situation for the inmate population as well as ND taxpayers. The commissary provides goods for inmate purchase and allows opportunities for inmates

working in the commissary to be trained in transferable skills in the fields of retail, warehousing and inventory management. Melissia Kleven, the commissary's manager, currently employs ten inmates at the James River Correctional Center location and one inmate works with the North Dakota State Penitentiary commissary staff.

Providing work programs utilizing on-the-job experiences will help to enable inmates to transition back to the community from incarceration. Having transferable skills upon release from prison is an important component of the DOCR reentry efforts. Profits generated from commissary sales will be used to sustain commissary operations and to enhance the department's current and future educational and vocational re-entry efforts.

(Transitional Planning Services: Three Years Post Reorganization continued from page 4)

system (Examples: NDSP, Bismarck Transition Center, or in their own residence). The new construction and remodel at the North Dakota State Penitentiary will certainly give us an ability to better manage our inmate population. I also think there are great opportunities for staff development and advancement in the next few years which will allow the department to continue to advance our overall performance as we continue to address the complex issues associated with corrections as we strive to meet our obligations to safeguard and improve public safety.

Advance Program Updates

By: Tracy Stein and Nikki Sackman

On September 20, 2010 twenty Advance Program participants and several Advance Committee members participated in the Mid-Year Training Event at the Bismarck State College National Energy Center of excellence. The training included topics such as Bridging the Generation Gap, Exploring Interpersonal Skills of Mentoring and Mentee Best Practices. NDSP Deputy Warden Pat Branson spoke with the participants on his career path and how his decision to enhance his skills and education assisted him in obtaining his personal career goals within the DOCR.



During the afternoon representatives from the ND National Guard conducted team building activities where participants negotiated through ropes course and what the Guard called "mine fields". The mine field activity allowed pairs to learn how important communication skills are and helped the pairs establish trust.

From the Coordinators:

It is the first year for the Advance Program and I am pleased on how the program is moving along. I appreciated all of the positive comments about the Advance Program and would like to say thanks to all of the participants, committee members, and Jeanne Masseth with BSC for their assistance. Since I am also a mentor, I have been able to learn skills from my mentee and I hope that he has learned skills from me.

The Advance Committee is in the process of refining the program and policy. In 2012, the Advance Program will involve an additional training event (for a total of four scheduled events) and will incorporate the mentee's supervisor in the process more.

Advance participant applications are currently being taken at the present time

(continue on page 8)

A Message From The Editor

The Insider Newsletter is an official publication of the North Dakota Department of Corrections and Rehabilitation, and is published four times each year. Its goal is to enhance communication and keep staff, and all those interested, informed of developments and achievements throughout the Department.

All employees are encouraged to submit articles, letters, comments, and ideas for future issues of TheInsidertobeconsideredinthenextpublication.

The Editor reserves the right to edit or exclude, if deemed inappropriate, any items submitted for publication. Please e-mail articles to:

Editor: Michelle Linster
E-mail: mminster@nd.gov
Phone: (701) 328-6362

ND Department of Corrections & Rehabilitation
PO Box 1898
Bismarck, ND 58502-1898

"Learning that someone else feels the same way and passing the knowledge on."

and I would encourage D O C R personnel to participate in this

The inaugural year for ADVANCE has been a great success! I'd like to thank everyone for their dedication to the program. It has been well received and has opened up many doors for those participating in it.

meaningful program. You can find the application on the DOCR Intranet. Go to the Employee Training Tab and you will see the brochure along with mentee and mentor applications that can be printed out, completed, and sent to me. (In the near future I will be trying to make the application electronically fillable on line) Please send me the completed applications by January 1, 2011. Once training dates are scheduled with BSC, the brochure will reflect the 2011 program dates.

I would encourage all staff to learn more about employee mentoring. Feel free to visit with this year's participants or a committee member about ADVANCE. If you are up for the challenge, apply to be a mentor or mentee for 2011.

"I feel this is a great program, and I have a really sincere and wonderful mentor that goes out of her way to help me."

Tracy Stein, HR Director & ADVANCE Program Coordinator

Nikki Sackman, HR Officer II & ADVANCE Assistant Program Coordinator

Parole Board Members

Pardon Advisory Board Members

Parole Board Members are appointed by the Governor for a three-year term. The Parole Board Members are listed as follows:

Members	Location
John Olson, Chairman	Bismarck
Everett Nels Olson	Minot
Beverley Adams	Fargo
Donna Jacobsen	Dickinson
Sheri Baker	Bismarck
Jennifer Thompson	Fargo

Pardon Advisory Board Members are appointed by the Governor for an open ended term to include the attorney general, two members of the parole board, and 2 citizens/residents of the state. The Pardon Board Members are listed as follows:

Members	Location
Duane Dekrey, Chairman	Pettibone
Wayne Stenehjerm	Bismarck
Beverley Adams	Fargo
Everett Nels Olson	Minot
Berly Nelson	Fargo

Parole Board Meeting Dates for 2010

Pardon Advisory Board Dates for 2010

January	10-11
February	8-9
March	7-8
April	11-12
May	10-11
June	6-7
July	11-12
August	8-9
September	12-13
October	10-11
November	7-8
December	5-6

April 13

November 9

Our mission is...

To enhance public safety, to reduce the risk of future criminal behavior by holding adult and juvenile offenders accountable, and to provide opportunities for change.