TELEPHONE APPLICATION

DEPARTMENT OF CORRECTIONS & REHABILITATION
Division of Adult Services
SFN 50076 (8-2009)

Application instructions and information can be obtained at www.nd.gov/docr

This section must be completed by the Offender and gives automatic approval to add the family or friend phone number to the Offender's active call list (in compliance with the 10 number restriction by policy).

Inmate's Full Name	Inmate Number:	Application Date

READ ALL POLICIES ON THIS FORM	All information is true and correct. I understand that providing false information on the questionnaire is grounds for denying phone call privileges. I have read and fully understand the information on this form.

Inmate's Signature

This section to be completed by family or friend and all fields MUST be complete. Failure to do so shall result in a denied application. This information will be seen by the Offender as the Offender must approve any phone numbers added to their active calling list. All applications must come from the Offender. All applications initiated by family or friends must be mailed directly to the Offender at the appropriate facility. The offender will submit the application to the facility phone administrator.

Your Full Name			Your Relationship to Inmate	
Residence Address	**City**	**State**	**Zip Code**	**Telephone Number To Be Added**

READ ALL POLICIES ON THIS FORM	All information is true and correct. I understand that providing false information on the questionnaire is grounds for denying phone call privileges. I have read and fully understand the information on this form.

Applicant Signature

Important Inmate Telephone/Calling Information:

1. ALL INMATE TELEPHONE CALLS (LOCAL, LONG DISTANCE, ATTORNEY,ETC.) shall be collect calls made at the expense of the person owning the telephone called, or by prepaid telephone debit minutes purchased by the inmate making the call.
2. No credit card, three-way, 1-800 or 1-900 calls are allowed. Call forwarding is prohibited and is subject to disciplinary action.
3. Attorneys are required to contact the institution and will be placed on a global list. Any inmate will be able to contact all global numbers.
4. No information will be given to the general public by authority of Telephone Records and Privacy Protection Act of 2006.
5. Telephones must be touch tone phones.
6. All address changes must be communicated to the phone administrator immediately or as soon as possible.
7. Allow 14 days for application processing and telephone number verification.
8. Reasons for calls being blocked:
   - After 30 days and no application has been received.
   - Called party pressing a 6 instead of 0 automatically puts a perma-block on the phone.
   - Area code changed and or prefix.
   - Securus Billing Department may block for high toll billing, unpaid bill, and daily limit (10 calls).
   - Three way calling or fraud digit stop block.
   - LEC or Local Exchange Company has placed a block.
   - Department of Corrections has placed a block.
   - Called party called the Biling Department to block their number. To unblock party requesting the block, you will have to call 1-800-844-6591 to have the block removed.

DO NOT WRITE BELOW THIS LINE

☐ Approved ☐ Denied	Remarks	☐ Currently at 10 number limit ☐ Application incomplete ☐ False Information provided