

ADDICTION COUNSELOR II
James River Correctional Center-Jamestown, ND
Department of Corrections and Rehabilitation – Bismarck, ND

Salary Range: \$2,984-\$3,979/mth **Closing Date: 11-16-2009**
Location: Jamestown, ND **Status: Full-time**
Position No.: 530-518-5682 **Recruitment: Internal/External**
Division: James River Corr Center **Section: Treatment Services**
Date Posted to Web: 11-02-2009

Minimum Qualifications:

Must be licensed as an Addiction Counselor by the North Dakota Board of Addiction Counseling Examiners and two years experience in a private or public facility with duties similar to those listed for an Addiction Counselor I. A master's degree may substitute for one year of the experience requirement. Must successfully complete a standard background and criminal record check.

IF NO QUALIFIED APPLICANTS ARE FOUND AT THE ADDICTION COUNSELOR II LEVEL THE DEPARTMENT OF CORRECTIONS WILL CONSIDER UNDERFILLING AS AN ADDICTION COUNSELOR I (LAC I) WITH A PAY RANGE OF \$2,738-\$3,650 PER MONTH. MINIMUM QUALIFICATIONS FOR THE LAC I ARE LISTED BELOW.

Addiction Counselor I requires licensure as an Addiction Counselor by the ND Board of Addiction Counseling Examiners.

**** The qualified applicant selected for the position are eligible to receive up to a \$1000.00 sign on bonus as a LAC II and up to \$500.00 sign on bonus as a LAC I, (under fill). Upon hire, the employee will be required to sign a service agreement with specific payment conditions regarding the bonus.**

Application Procedures:

Submit the following documents to: Mark Bollinger
James River Correctional Center, 2521 Circle Drive, Jamestown, ND 58401, 701-253-3660

- Application form – SFN10950
- Resume
- Transcripts

Application forms (SFN10950) may be obtained at the ND State Penitentiary, Job Service or the following website: <http://www.state.nd.us/hrms/>. Application materials must be received or postmarked by 4:00 p.m. on closing date listed above. Application materials must clearly explain how experience and education are related to the minimum qualifications and job duties.

Applicants who are residents of ND and eligible to claim veteran's preference must include Form DD214. Claims for disabled veteran's preference must include a current statement of disabled status from the Veteran's Affairs Office.

Contact Mark S. Bollinger Human Resource Officer at 701-253-3804 or TTY 800-366-6888 for more information or assistance in the application or interview process.

Summary of Work:

To provide effective and holistic counseling services to inmates and their families. The problem foci will include, but may not be limited to, alcohol and other drug abuse, sexual offenses, and other dysfunction or acts of aggression. The position will work as part of the Mental Health Unit Team providing multi-level addiction treatment and case management. Duties consist of assisting in the design and implementation of addiction treatment programs. Other duties include providing assistance with supervision of trainees and level I addiction counselors. This position will provide offender screenings, assessment evaluations, recommend treatment diagnosis, and monitor offender progress. Duties include providing documentation for individual, group, and family counseling services to inmates at the James River Correctional Center.

Equal Opportunity Employer

The state of North Dakota does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provisions of services, and complies with the provisions of the North Dakota Human Rights Act.