

NORTH DAKOTA PARDON ADVISORY BOARD APPLICATION

THE PARDON ADVISORY BOARD MEETS THE FIRST TUESDAY IN APRIL AND NOVEMBER. THIS FORM MUST BE RECEIVED 90 DAYS BEFORE THE BOARD CONVENES. IF YOU FAIL TO COMPLETE THIS APPLICATION IN FULL, IT WILL BE RETURNED AND COULD RESULT IN A POSTPONEMENT OF YOUR HEARING. **IF ADDITIONAL PAGES ARE NEEDED FOR ANY SECTION, PLEASE ATTACH ON 8 ½ X 11, PAPER AND NUMBER ACCORDINGLY.**

1. Check all that apply:

- First time applicant
- I was previously denied relief by the (Insert Date) _____ Pardon Advisory Board and have a change in circumstances since my prior an application (See question #16)
- I am scheduled for or was reviewed by the Parole Board on _____
(Mo/Yr)

2. Applicant's Name: _____ NDSP# _____

Address: _____

Phone Number: (Home): _____ (Work): _____ (Cell): _____

Date of Birth: _____ Place of Birth: _____

Race: _____ Social Security Number: _____

I have used the following aliases: _____

3. I am requesting the following (Check One):

- Pardon
- Commutation of Sentence
- Reprieve of Sentence
- Remission of Fine
- Other: _____

4. Name and City of:

Trial/Sentencing Judge: _____

Prosecuting Attorney: _____

Defense Attorney: _____

5. I have been arrested/indicted/convicted of the following offenses (Include all misdemeanor and felony offenses):

DATE	LOCATION	CRIME	DISPOSITION

- A. How old were you when you were first arrested? _____
 What offense were you arrested for and what happened to you? _____

- B. Have you ever been in a juvenile correctional facility or foster care? _____
- C. Have you ever been in prison? _____
- D. Have you ever received write-ups while in prison? _____
- E. Have you ever had probation/parole revoked (supervised or unsupervised)? _____
- F. Do you have any record of violence? _____

6. List the last five employers:

DATES		OCCUPATION – EMPLOYER AND EMPLOYER’S ADDRESS AND TELEPHONE NUMBER
FROM	TO	

- A. Tell us about your education (Include high and college):

- B. Were you ever suspended or expelled from school? _____
- C. Have you ever been fired from employment? _____
- D. What job skills do you have? _____

7. Tell us about your financial situation. Include things such as all sources of income, estimated net worth, bankruptcies, credit rating, repossessions and if you have been on any public assistance.

8. Tell us about your childhood, your parents and your current relationship with them, siblings, your marriages or relationships, your children, etc.

9. Tell us what you do in your leisure time
(Hobbies, groups you belong to, how you spend a typical day).

10. List your last five residences:

DATES		RESIDENCE ADDRESS
FROM	TO	

11. Tell us about your friends (Names of close friends, what you do when you are with friends, state whether your friends or acquaintances have been involved in criminal activity.)

12. Tell us about your use of chemicals (alcohol, drugs, treatment, etc):

13. Tell us about any mental health conditions you have or may have had (include psychological evaluations, diagnosis, medications taken, suicide thoughts or attempts, etc).

14. Do you have any medical conditions? If yes, please explain:

15. Tell us what is the reason/justification for your request? Be specific as to your reason(s) for relief:

16. Complete this section only if you are reapplying for Pardon Advisory Board consideration. List specific changes in your circumstances since your prior application that would present a compelling need for relief:

Signature and Date: _____

OPEN RECORD NOTICE: Upon receipt of this office, your completed application will become public record.

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**N.D.C.C. CHAPTER 12-55.1
PARDON ADVISORY BOARD**

12-55-1.01

DEFINITIONS. In this title, unless the context otherwise requires:

1. “Commutation” means the change of the punishment to which a person is sentenced to a less severe punishment.
2. “Conditional pardon” means a pardon, commutation, reprieve, or remission of fine subject to terms and conditions established by the governor upon the recommendation of the pardon advisory board.
3. “Department” means the department of corrections and rehabilitation.
4. “Pardon” means the removal of punishment or custody imposed upon a person for the commission of an offense. A pardon does not remove the fact of that person's conviction or plea or finding of guilt for an offense unless specifically stated in the certificate of pardon.
5. “Remission of fine” means a release or partial release of a fine.
6. “Reprieve” means a temporary relief from or postponement of the execution of a criminal sentence.

12-55-1.06

APPLICATION FOR COMMUTATION, REPRIEVE, PARDON, CONDITIONAL PARDON, OR REMISSION OF FINE. An application for commutation, reprieve, pardon, conditional pardon, or remission of fine must be made with the pardon clerk on a form prescribed by the clerk and in accordance with any rules adopted under this chapter.

12-55-1.07

NOTICE OF APPLICATION. The pardon clerk shall provide written notice of an application for a commutation, reprieve, pardon, conditional pardon, or remission of fine to the district court and the state’s attorneys in the county or counties where the judgment of conviction was entered against the applicant. The notice must include the name of the applicant, the date of entry and docket number of the criminal judgment, the crime or crimes stated in the criminal judgment, and the date and place for the meeting on the application.

12-55-1.08

GOVERNOR MAY RECONSIDER ACTION. If the governor has granted an application for a commutation, reprieve, pardon, conditional pardon, or remission of fine and the applicant is still in custody in any correctional facility, the governor may reconsider the decision any time before the applicant is released from the correctional facility. If an applicant is released from custody pursuant to a conditional pardon and the applicant has violated any of the terms or conditions of the conditional pardon, the governor may revoke the conditional pardon in the same manner provided for violation of any of the terms or conditions of parole. In all other cases, the governor may reconsider a decision on an application if the reconsideration is made within thirty days from the date of the initial decision. A decision made on reconsideration may not be reviewed by any court.