



**Medical Services**  
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Jack Dalrymple, Governor  
Carol K. Olson, Executive Director

## MEMORANDUM

Date: February 27, 2012

To: Various ND Medicaid Providers

From: Maggie Anderson, Director  
Medical Services Division *Maggie*

RE: **Out of State Services for Children Eligible for North Dakota Medicaid**

As you know from our December 2011 letter, the Department of Human Services (Department) has been gathering input regarding how out of state services are reviewed for children eligible for North Dakota Medicaid.

For out of state services requests received **March 1, 2012** or later, the attached policy, which clarifies the definition of "unavailable" is in effect. **Thank you** to all of the providers that submitted input and suggestions on the draft policy.

Also attached is the finalized Out of State Services Certification form (SNF 606). As part of this new, trial policy, this form will be required each time a request is made to invoke the privileges of the policy. **Please note:** this policy is not intended to be used for all out of state services for children. Rather, it is intended to be used for the specific cases and situations that require a broader application of "unavailable". (SNF 606 is available in a fillable format at [www.nd.gov/eform](http://www.nd.gov/eform)).

As noted in the policy, the Department will be conducting post audits on a monthly basis and may find it necessary to modify the policy as we gain actual experience with application of the policy.

Based on input received on the draft policy, the Department has developed the enclosed document which contains the web links for the in-state hospitals.

If you have any questions or concerns, please contact me at [manderson@nd.gov](mailto:manderson@nd.gov) or 701-328-1603.

Enclosures