

Regional Interagency Coordinating Committee (RICC)

Meeting Minutes

September 14, 2009

2:00-5:00

Introductions

Members Present: Judy B., Lori W., Corinne C., Wanda S., Cheryl A., Sandy B., Tammy B., Edna K., Jill S., Missi B.

Reimbursement Forms for Parents

Membership

- Review List: The membership list was passed around, members made corrections.
- Terms: It was decided that we would not have term limits on RICC membership. Some of the members are the only person in the community to fill the membership role. Sometimes it takes many meetings before a person understands the language and purpose of the RICC. The group felt that it would be better to allow members to make a choice to continue being a member until they are no longer able or interested.
- Suggested new members: The group discussed needing to replace membership of members who are no longer able to be part of the committee. Discussion was also around adding additional members in areas we haven't had in the past such as Health Tracks. Members were asked to email Missi any suggestions for membership in the following areas: parents, outpatient rehab staff, preschool teacher, legislator, physician (or PA), childcare provider and Health Track screener.

Training Information

- NICU Training (talk about possibly meeting with OB's): Tammy, Missi, and Sandy talked about the training they had regarding working with families with children in the NICU. Region 8 has had quite a few NICU families referred for services in the last 6 months. There are still questions about meeting the family in person when the child is in the NICU. Right now DDPM's (Developmental Disabilities Program Managers) are working together as they learn what needs to be done and how. DDPM's across the state are also working closely with Experienced Parent's to help with connecting with the families. At the next RICC meeting we will discuss getting info to OB's about EI services.
- MA Buy In - Children with Disabilities Coverage Training: Family Voices of ND will be hosting a conference call with a staff person at the Department of Human

Services to learn more about the Children with Disabilities Coverage. Some questions that will be covered are in regards to NICU babies and eligibility criteria.

- Julianne Woods Conference: Next week, four staff from Region 8 will be reconvening with other EI staff across the state as a follow up to the Julianne Woods conference last spring. Each one has submitted videos of home visits, which is part of the training.
- DD/ID Conference in Bismarck: In October there will be a DD/ID (Developmental Disabilities/Infant Development) conference in Bismarck. An attached registration form was e-mailed out to all members of the RICC as they can attend and have their expenses reimbursed.
- Others: Designer Genes will be hosting its annual Buddy Walk in Bismarck on Saturday, September 26th.

K.I.D.S. Program Update: Jill shared this information as part of the Region 8 Data/Info Staffing Update
Numbers Update

Right Track Program Update: Kimm Sickler has notified the state that she is not interested in renewing her contract to run the Right Track Program. The contract has been RFP'd (Request for Proposal). Jill wrote a proposal for HIT to be the fiscal agent for the Right Track Program. If the proposal goes through, the Right Track Program will be a program of HIT and housed within the KIDS Program. Jill stated that all of the current Right Track screeners have voiced interest in continuing to be screeners if this takes place. Someone may need to be hired to oversee some of the pieces of Right Track such as data input.

Experienced Parent/Family Voices Update

- Parent to Parent/Parent Navigator Workshop: Missi shared information and a flier in regards to the Parent workshops coming up on September 19th. She said it is free for parents and will teach them about things such as listening skills, communication skills, the grieving process, resources in ND, working as a team, and goal setting. The workshop will be located at the KIDS program office.
- Family Surveys: A draft of the family survey and transition survey are available on Survey Monkey for everyone to take. Missi is asking everyone to take the survey and send her feedback by Wednesday, the 23rd of September. There was discussion about when families would take the survey. One option would be to pick a month each year that all families take the survey and then one month after they

transition out each family would have the opportunity to take the family survey as well as the transition survey.

Present Current Region 8 Data/Info: Jill presented the regional information that she shared with the ICC last week. The presentation included the following: eligibility/referral data, what works in our region, distance staff travels, how everyone works together, areas we are serving, and struggles that we have. An attachment of the data was shared with the group.

Other

- Region 8 Compliance - 100% compliant: Jill shared that currently Region 8 is 100% compliant. This means we have fixed all compliance issues within the time frame given and currently have no "findings" in our region. We are currently the only region in the state with this status.
- EI Brochure: Jill shared that Sandy and Sheryl Binstock worked on a brochure for the KIDS program and it is almost ready to go.
- Medicaid Eligibility info: Missi shared a chart with the most current Medicaid Eligibility information.