NORTH Dakota | Human Services
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ACCESSING ND QRTP'S

Placement Availability

Currently, ND Qualified Residential Treatment Program (QRTP) placement is only available to:

1. North Dakota Children under the public custody of a Human Service Zone, a North Dakota Tribe or Division of Juvenile Services and
2. North Dakota Children, not in the public custody, who have been approved for placement and reimbursement by the NDDHS Voluntary Treatment Program (VTP).

If the child meets the above criteria, the custodial case manager or parent/ guardian if approved for VTP is responsible to complete the referral paperwork and process.

Referral/Application

1. Universal Application (SFN 824) and supporting documentation must be completed in full. Supporting documentation may include recent psychiatric evaluations, diagnostic evaluations, treatment plans, IQ Testing, IEP, etc. The SFN 824 can be found here: https://www.nd.gov/eforms/Doc/sfn00824.pdf
2. Submit referral documentation simultaneously to:
    a. QRTP desired for placement and
    b. Fax to Ascend at 877-431-9568 to begin the assessment, each fax must include, an Ascend Referral Fax Cover Sheet. A copy of the fax cover sheet can be obtained from https://maximus.com/svcs/north_dakota_ffpsa

Contracted Qualified Individual (Ascend) will:

1. Receive and review the SFN 824 and all supporting submitted via fax.
2. Work in conjunction with the custodial case manager and/or family to complete interviews.
3. Assess the strengths and needs of the child using the CANS assessment tool.
4. Complete required interviews within 5 working days and
5. Provide, in writing, a formal QRTP assessment report within 10 working days.

If the child has been approved for the QRTP they will be granted an approval for a 90-day period beginning the date of placement.

Continued Stay Review (SFN 826)

Following the 90-approval period, if continued treatment in a QRTP is needed. The custodial case manager or parent/guardian, if approved for Voluntary Treatment Program, must:

1. Complete the SFN 826 https://www.nd.gov/eforms/Doc/sfn00826.pdf. The continued stay review form must be completed no greater than 30 calendar day prior to placement approval expiration and no less than 20 calendar days before placement approval expires. Continued stay reviews must be completed every 90 days while the child remains placed and the QRTP.

Funding

1. The child must meet North Dakota foster care eligibility criteria for payment and reimbursement at the QRTP *or* if a non-foster youth, must be pre-approved by the Voluntary Treatment Program (Behavioral Health Division).
2. North Dakota does not have funding to pay for the assessment process with Ascend for out of state children or children who do not meet the criteria above.

Policy is located online at: https://www.nd.gov/dhs/services/childfamily/family-first.html

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