

# Vision Maintenance Rollout for September 18, 2015

## Maintain Living Arrangement

1. Effective with the Benefit Month of 10/2015 a new living arrangement, '**Prisoner Inpatient Hospital**', is available to select from the **Type** drop down list.
2. If the living arrangement of '**Prisoner Inpatient Hospital**' is selected, then the type of **Penal Facility** (State or County) must be selected from the drop down list.
3. If the type of **Penal Facility** selected is '**County**' then the county must be selected from the **County** drop down list.

## Special Processing for '**Prisoner Inpatient Hospital**'

If the person has never been in Vision or has never been a Primary Individual (PI) in Vision prior to the application for Prisoner Inpatient Hospital, follow the '**Intake**' special process in the Vision User Manual to register the application

If the person has been in Vision and a PI prior to the application, follow the '**Case Reapplication**' process in the Vision User Manual to register the application.

1. Complete the application process to the Living Arrangement window.
2. If there is no previous living arrangement for the individual, the first living arrangement to be created is the '**Public Institution**' living arrangement with the date the individual entered the Penal institution. If this is not known, enter the last day of the month prior to the month the client went into the hospital. If there is a previous living arrangement create a new living arrangement of '**Public Institution**' with the date the individual entered the Penal institution. If this is not known, enter the last day of the month prior to the month the client went into the hospital.
3. Next, create the '**Prisoner Inpatient Hospital**' living arrangement equal to the date the individual entered the hospital.
  - The '**HCC Budget Affected**' date must be equal to the living arrangement date.
4. If the individual has left the hospital, create a new '**Public Institution**' living arrangement equal to the date the individual left the hospital.
5. Complete the Household Composition and Eligibility processes.

- The person's eligibility will 'Pass' for the Benefit Month(s) the individual has a 'Prisoner Inpatient Hospital' living arrangement effective date.
6. Authorize the individual as Eligible.
    - The eligibility period on Case/Client Medicaid Summary includes only the dates the individual was a '**Prisoner Inpatient Hospital**'.
  7. Run the processes for the benefit month following the month the living arrangement ends, the case will 'Fail.' Authorize the case closure.
    - In most cases, the closing information should be included in the Medicaid Approval Notice unless the individual will be in the hospital long term.

**\*Additional processing for individuals that could be eligible as Traditional Medicaid.**

**Pregnant Woman Processing**

- Add the newborn to the case
- Opt out the newborn on the **Application Dates** window for **R/L Exceeds Need** so that the child is 'RI' in the case.
- Complete the Household Composition and Eligibility processes and authorize as eligible.
- **Note:** If the newborn requires coverage, their processing must be done in the Mini-app.

**Disabled Individual Processing**

- If the client is disabled, enter the approved disability on the Disability/Incapacity Determination window.
  - Indicate the person is requesting to be treated as '**SSI Disabled**' if the individual is approved for SSI.
  - Indicate the person is requesting to be treated as '**SS/DS Disabled**' if they are not in receipt of SSI.
- \*NOTE: Do not indicate both SSI and SS/DS. This will put the person to OU and they will not be eligible.**
- Complete the Household Composition and Eligibility processes and authorize as eligible.
  - Run the processes for the benefit month following the month the living arrangement ends, the case will 'Fail.' Authorize the case closure.
    - In most cases, the closing information should be included in the Medicaid Approval Notice unless the individual will be in the hospital long term

### **Aged Individual Processing**

- Persons 65 or older defaults to '**Aged**'.
  - **Note: Do not indicate 'Process as SSI' on the Disability/Incapacity Determination window. This will put the individual to OU and they will not be eligible.**
- Complete the Household Composition and Eligibility process and authorize as eligible.
- Run the processes for the benefit month following the month the living arrangement ends, the case will 'Fail.' Authorize the case closure.
  - In most cases, the closing information should be included in the Medicaid Approval Notice unless the individual will be in the hospital long term.

### **Persons Under Age 21 Processing**

- After completing the correct living arrangements for the '**Prisoner Inpatient Hospital**' processing, set the **Living Independently** indicator to '**Yes**' for the individuals under 21.
- Complete the Household Composition and Eligibility process and authorize as eligible.
- Run the processes for the benefit month following the month the living arrangement ends, the case will 'Fail.' Authorize the case closure.
  - In most cases, the closing information should be included in the Medicaid Approval Notice unless the individual will be in the hospital long term.