

**NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
BISMARCK, NORTH DAKOTA
September 9, 2014**

IM 5219

TO: County Social Service Directors
Economic Assistance Policy Regional Representatives
Economic Assistance Policy Quality Control Reviewers

FROM: Carol Cartledge, Director, Economic Assistance Policy

SUBJECT: Changes in Eligibility Requirements

PROGRAMS: Crossroads

EFFECTIVE: Immediately

RETENTION: Until Superseded

SECTIONS

AFFECTED: **401-01-10-10 Purpose/Philosophy**
401-01-15-20 County Crossroads Worker Role and Responsibilities
401-01-15-25 Crossroads Case Manager Role and Responsibilities
401-01-20-05 Date of Application and Eligibility Start Date
401-01-20-10 Eligibility Criteria
401-01-20-15 Application Process
401-01-20-25 Crossroads Supportive Services

Individuals are no longer required to have a child care need in order to participate in the Crossroads Program.

Individuals will have the option to participate in the Crossroads Program for case management, child care or both.

Individuals applying for Crossroads who are requesting help with child care expenses must also apply for the Child Care Assistance Program (CCAP) unless the individual already has an open CCAP case.

Transportation assistance is approved through case management services. Case management services continue to be provided by Community Options, Job Service North Dakota and Turtle Mountain Employment Training.

Crossroads applications can be submitted to county social service boards, case managers or Crossroads Policy. Crossroads applications received by county social service boards or case managers must be forwarded to Crossroads Policy.

The date of the application is the date the signed, SFN 29 Crossroads Program application is received by the county social service board, case manager or Crossroads Policy. The receiving agency must document the date an application is filed by recording the date received on the application.

If you have any questions, please contact your Regional Representative.