

**REGION II – NORTH CENTRAL HUMAN SERVICE CENTER  
Administration**

**Summary of Services:**

Fiscal Management, Budget Preparation, Contract Development and Monitoring, Voucher Payments, Human Resources Management, Support Services, Payroll Disbursements, Purchase Orders and Requisitions, Cash Receipting, Insurance processing, ROAP Data Management, Motor Pool Assignments, Facilities Management

**Major Sources of Federal and Special/Other Funds:**

Vocational Rehabilitation

<b>Biennium</b>	<b>2001 – 2003</b>		<b>2003 – 2005</b>		<b>2005 – 2007</b>	
Funding by Funding Source	Total	2,587,341	Total	2,237,885	Total	2,167,639
	General	1,420,122	General	1,989,657	General	1,867,684
	Federal	791,343	Federal	243,229	Federal	272,179
	Other	375,876	Other	4,999	Other	27,776
FTEs – Administration	4.00		4.00		3.00	
FTEs – Support Services	18.10		18.65		17.65	
Administrative Costs as a Percentage of Budget (excluding support services, motor pool, and training)	3.92%		3.77%		2.75%	