

Governor's Committee on Aging Meeting Minutes

**December 9, 2011, 10 a.m. CST– 3 p.m. CST
Ottetail Power Building
225 Main Ave S.
776-5223**

Present – Jan Engan (Director of Aging Services), Larry Wagner (Chairman), Ray Siver (Co-Chair), Marty Heller (Secretary), Betty Keegan, Dallas Knudson, Bruce Davidson, Elaine Keepseagle.

Presenters - Rugby Mayor David Chicos, Sheryl Pfliger-DHS Aging Services Division

Guests:, ND Legislative Representative Jon Nelson, Mary Weltz-DHS RASPA, Warren Knudson, Arlen Smaltz, etc.

Welcome and Introductions – Larry opened the meeting, the GCoA members introduced themselves along with the guests in the room. The Mayor of Rugby welcomed the GCoA committee members to their community and talked about the oil & flood impacts on Rugby. These changes have been a positive impact to the community. All the motels rooms are rented for months, all the houses have been sold and retail sales have increased. In addition, Legislative Representative Jon Nelson from District 7 was very interested in learning about the GCoA committee and our meeting discussion. Jon serves on Appropriations – Human Resources Committee. He was an integral part of the meeting discussion.

Minutes of last meeting – Bruce made a motion to approve the Minutes from the September 9th GCoA meeting in Grand Forks, Ray second, motion carried.

2. **Budget Report** – Jan Engan presented the GCoA budget expenditure report for 2011-2013. Expenditures are \$4,911.97 as 11/07/2011. \$14,958.03 is remaining in the budget. Reference the budget report for more details.

3. **Report on MOWAA**– Sheryl provided the following information on the Meals on Wheels Association of America Annual (MOWAA) Conference that she attended last August. The MOWAA's slogan is "We are Meals on Wheels...so no senior goes hungry"; their mission - to provide national leadership to end senior hunger; and their vision - to eradicate senior hunger. Approximately 1450 individuals were registered for the conference – primarily senior nutrition providers. The conference provided skills and resource training to address the following challenges: more seniors, less resources; more natural disaster recovery; and more for-profit competition. The conference also featured a "Common Goods Vendor Expo" where numerous vendors provided information/samples of their products and a Community Fair that showcased program best practices. Sheryl also attended an

intensive Emergency Preparedness pre-conference session that was provided in conjunction with FEMA. The training provided excellent guidance in preparing for response and recovery in an emergency. Other sessions of interest included an update on the reauthorization of the Older Americans Act and a panel presentation addressing ideas to ‘breathe new life’ into the congregate meals programs. Partnerships were an on-going theme throughout the conference. Participants were encouraged to “think outside the box” when developing new partnerships. The MOWAA conference was an excellent conference for meal providers not only because of the skills training provided in formal sessions but also because of the many opportunities to network with other providers.

LCA-MFP-HCBS Committee Report – Gene Hysjulien – No Report. Currently, there is a shortage of in home care service providers and so we setup an In Home Services committee to review the feasibility of providing in home services from a nursing home facility. Plan to contact Jake Reuter and follow-up on this task. Jan mentioned there is CMS grant funding available for pilot projects, etc. for home and community based services.

5. 2012 Educational Plans - Larry Wagner – What are we going to do for education next year? We have a purpose to have educational forms. Nutrition is a very important topic and there are numerous topics to present. There are many food vendors that would most likely be willing to participate in presenting about nutrition. The Pride of Dakota program has numerous products that would be beneficial to the nutrition topic. Betty made a motion, that nutrition should be the GCoA committee’s primary focus for 2012, second by Ray, motion passed. We setup a coordinating committee to work on this task. The initial committee members are: Ray, Betty, Larry, Sheryl (Comm. Lead).

6. Subcommittee Meetings – We discussed trying to plan our subcommittee meetings prior to our scheduled quarterly GCoA meeting. The early meeting start time and the long distance some members travel to attend, deter some members from getting to these special meetings on time.

7. Communication Plan Update – Dallas Knudson. During the last meeting we discussed developing a structured work plan document that will keep the committee up to date and focused on their subcommittee and other assigned tasks. Dallas reviewed the six page work plan for the upcoming calendar year 2012. The goal of the Work Plan document is to outline the GCoA committee objectives, tasks, person/s responsible, time-line and the date completed. We reviewed the initial Work Plan, added one new objective and marked many objectives has completed. Plan to issue the Work Plan with the meeting minutes so we can stay on task! Reference the Work Plan.

8. Logo – Dallas Knudson – Currently, a logo for the GCoA committee doesn’t seem to exist. Larry will discuss creating a logo for the committee, but needs to discuss the details with Tami

Ternes from the Governor's office. In addition, Jan mentioned, we need to follow the State procurement procedures depending on the cost.

9. 2011 GCoA Report to the Governor – Larry Wagner. Larry has compiled the accomplishments of the GCoA committee for the past year (2011) and summarized it a two page report. He or members of the executive committee will personally review it with the governor shortly. Reference the attached report.

Thank You - Larry thanked the committee for last years' efforts. He appreciates their active participation and it shows. You're not just a committee that talks about GCoA objectives but you get tasks accomplished. The educational forms, etc. are a testimony to your active participation and accomplishments.

Vacancies – Larry talked to Tami Ternes from the Governor's office about filling some of the GCoA committee vacancies. Peter Belgrade resigned and designated his wife. Pat Marmon and Dorreen Yellow Bird haven't attended for many meetings. Fourteen regions containing five tribal regions are the geographical makeup of the committee.

10. Adjourn

Attachments:

1. **Budget Report**
2. **Work Plan**
3. **2011 GCoA Report**