



**NORTH DAKOTA STATE COUNCIL
ON DEVELOPMENTAL DISABILITIES**

The mission of the
and create positive change

developmental disabilities and their families.

NDSCDD is to promote
for people with

Date: Thursday, March 21, 2019. 10:00 a.m. - 4:00 p.m. (Central Time)

Location: Ramada Hotel, Bismarck. 1400 E. Interchange Ave.

Time	Event/Topic	Purpose
10:00	Call the meeting to order; roll call & introduce guests	Determine members who are present / absent & guests present
10:15	Introduction of New Council Members	<ul style="list-style-type: none"> • Melissa Bristol, Parent • Toby Carlson, Parent • Kim Rhuby, Division Director Special Health Services, ND Dept. of Health • Jennifer Jacobsen did not seek another term
10:45	Council Meeting Minutes	Approve minutes from December, 2018
11:00	Council Operating Budget	<ul style="list-style-type: none"> • Budget for Quarter 1, 2019 • Budget Snapshot
11:30	Lunch	
12:45	Convene Meeting	Establish Quorum
12:46	Executive Director's Report	<ul style="list-style-type: none"> • Disability Awareness Day-cancelled • Update on Supported Decisionmaking • Intern update • Federal Reporting Update 2017 and 2018 Program Performance Report • Update on Youth Advocacy Group in Bismarck • Council Office Lease Vote
1:15	Standing Committee Reports	Update the Council on standing committees
	<ul style="list-style-type: none"> • Executive 	<ul style="list-style-type: none"> • Approved 1 budget update for an approved Small Innovative Grant in February
	<ul style="list-style-type: none"> • Membership 	<ul style="list-style-type: none"> • 2 new Council members were appointed • Need to vote on a new Chair of Committee
	<ul style="list-style-type: none"> • State Plan 	<ul style="list-style-type: none"> • Met twice in February for future goal planning • Discuss proposed RFP's and Funding for this spring-Council vote on 2019 projects

Time	Event/Topic	Purpose
	<ul style="list-style-type: none"> Consumer Leadership 	<ul style="list-style-type: none"> What Matters to Me Doc will be used in March for DD Awareness Month Need to vote on another member for the committee
3:00	Community Connections Café Grant Update	Chi Ugwu, Project Director, North Dakota Center for Persons with Disabilities
3:30	Reports from representatives serving on external committees <ul style="list-style-type: none"> CAC – Darcy Trevor-Transit Update 	<ul style="list-style-type: none"> Update the Council on activities of partner committees Darcy’s term ends in October, she would like a new person appointed in June so she can train them at the September meeting. Video: http://www.justlikeyou-downsyndrome.org/ For National Down Syndrome Awareness Day (March 21, 2019)
3:45	Member Announcements	Members will provide the group with announcements of upcoming actives or events from across North Dakota.
4:00	Meeting Evaluation, Public Comment, & Adjourn	Travel Reimbursement and Meeting Evaluations <ul style="list-style-type: none"> General comments from the public attending the meeting. It is an information sharing opportunity for the DD Council.
	Next Meeting Date, Time & Location	Thursday, June 20 th , 2019. 10 a.m.-4p.m. Pioneer Room, North Dakota State Capitol, Judicial Wing 600 E. Boulevard Ave, Bismarck, ND 58505 Use the South Tunnel Entrance and park in the Visitor Lot. There is a cafeteria on site for lunch.

Recuse -- to declare yourself to be, disqualified to judge something or participate in something because of possible bias or personal interest

- A Council member who is affiliated with an entity applying for or receiving funds shall abstain from deliberation and voting about awarding, withholding or terminating grant funds. This policy also applies to any Council member who is a family member of someone affiliated with an entity that is applying for Council funds.
- A Council member shall abstain from deliberation and voting on policy positions when the agency he or she represents is affected by that NDSCDD policy position.
- A Council member must declare any potential conflict of interest and disqualify himself or herself from deliberation and voting on a grant award or policy position when those conflicts of interest occur. Such abstention from voting shall be noted in the meeting Minutes.

“Per out policies, the Council must make sure that no member or staff receives or creates the appearance of financial or personal gain in any amount from Council actions.

Therefore:

No Council member or staff shall participate in the discussion, selection, or vote of a grant or contract where the member or staff has involvement, financial interest or personal gain in the activities of the grant or contract.

Also:

No member or staff shall share confidential information acquired during official Council duties in advance of its authorized release to the public.

***If you feel you may have a conflict of interest, please excuse yourself from this discussion and/or leave the room during this agenda item.”*

Date Posted: March 15, 2019