



Meeting Notice

Social Services Redesign – CFS Child Protection Services (CPS) Assessments Pilot Project Work Group meeting

Aug. 17, 2018

8:30 a.m. – 4:30 p.m., Central Time

Locations

- **Bismarck:** North Dakota Association of Counties, 1661 Capitol Way
- **Fargo:** Cass County Courthouse - Prairie Winds Conference Room
- **Dickinson:** Badlands Human Service Center, Basement Staff Conference Room

Agenda Item	Decision Required	Time Allowed
WIP Board Design	<ul style="list-style-type: none"> • Finalize columns of flow for CPS process. • Determine timeframe of each column 	8:30 - 9:30 a.m.
Call with Staci		9:30 - 10:30 a.m.
WIP Board Controls	Determine appropriate volume in each stage of the assessment	10:30 - 11:30 a.m.
Batching Cases	Design the appropriate batch system to give CPS workers block time to work cases	11:30 a.m. - 12:15 p.m.
Lunch		12:15 - 1 p.m.
Leveling Caseload Sizes	Finalize a process to have leveled caseload sizes across county lines	1 - 2 p.m.
Measuring Quality	Determine quality measures a supervisor will use to measure intake worker and CPS worker success.	2 - 3 p.m.
Weekly Update Call	Utah Team	3 - 3:30 p.m.
CPS Worker Full kit	Begin discussions on what is included in a CPS workers full kit	3:30 - 4:30 p.m.

Individuals who need accommodation to participate in the meeting can contact Heather Steffl, North Dakota Department of Human Services, 600 E. Boulevard Ave., Dept. 325, Bismarck, N.D. 58505-0250, 701-328-4933, ND Relay TTY 800-366-6888 or hsteffl@nd.gov.

Revised notice posted: Aug. 17, 2018 (Agenda added)

Date of notice: Aug. 7, 2018

Person preparing the notice: Heather Steffl