

**STATE OF NORTH DAKOTA  
DEPARTMENT OF HUMAN SERVICES  
NORTH CENTRAL HUMAN SERVICE CENTER  
1015 S BROADWAY, STE. 18  
MINOT, ND 58701**

**SOLICITATION AMENDMENT 1  
June 22, 2015  
RESPONSES TO QUESTIONS AND REQUESTS FOR CLARIFICATIONS**

You are invited to participate in the following State Procurement Opportunity.

Solicitation Number: 325-15-920-050  
Type: Invitation For Bid  
Title: Janitorial Services  
Issuing Agency: North Central Human Service Center  
Issued: June 11, 2015  
Deadline for Questions: June 18, 2015 at 4:00 PM CT  
Closes: June 25, 2015 at 4:00 PM CT

Procurement Officer: Towery, Ralph  
Telephone: 701-857-8503  
TTY: 711  
Fax: 701-857-8555  
Email: [towery@nd.gov](mailto:towery@nd.gov)

Short Description: Successful bidder will provide janitorial services at North Central Human Service Center, Minot, ND.

Instructions: Click the link below to view this solicitation. Contact the Procurement Officer if you have any questions or are unable to obtain the documents from the website.

<https://apps.nd.gov/csd/spo/services/bidder/displaySolicitation.htm?solNo=325-15-920-050>

If the above link does not work:

- Go to [www.nd.gov/spo](http://www.nd.gov/spo)
- From the left menu, click Bids and Contracts - click Current Solicitations
- Recent Solicitations are listed by close date.

Questions and Answers:

**1:** I did not see in the invitation days of service?

**A:** Days of service are Monday thru Friday, except Holidays the Center is closed.

**2:** I am assuming that this is for Monday thru Friday after 5:30 PM?

**A:** Yes, Monday thru Friday, but service can start at 5:00PM, except for the areas specified on the weekly and monthly service that has to be completed while the Center is open in the secured areas.

**3:** Do you provide the light bulbs?

**A:** Yes

**4:** Do provide a ladder to change the light bulbs?

**A:** Yes, the Center has a ladder that the service provider can use.

**5:** Changing of the light bulbs does not include exterior lights?

**A:** That is correct, only the inside lights.

**SOLICITATION AMENDMENT  
ACKNOWLEDGEMENT**

**SOLICITATION NUMBER AND TITLE:** 325-15-920-050 Janitorial Services  
**AMENDMENT NUMBER:** 1

By my signature below, I hereby acknowledge receipt of and compliance with this amendment to the above referenced solicitation.

***NAME OF BIDDER OR OFFEROR***

***MAILING ADDRESS***

***PRINTED NAME***

***SIGNATURE***

***TITLE***

***DATE***