

**STATE OF NORTH DAKOTA  
DEPARTMENT OF HUMAN SERVICES  
DIVISION OF VOCATIONAL REHABILITATION  
1237 WEST DIVIDE AVENUE, SUITE 1B  
BISMARCK, ND 58501**

**SOLICITATION AMENDMENT 1  
February 11, 2015**

You are invited to participate in the following State Procurement Opportunity.

Solicitation Number: 325-14-700-040

Type: Request for Proposal

Title: DVR Client Satisfaction Survey

Issuing Agency: Human Services, Department of – Division of Vocational Rehabilitation

Issued: February 5, 2015

Deadline for Questions: February 18, 2015 04:00 PM CT

Closes: March 11, 2015 04:00 PM CT

Procurement Officer: Patty Wanner

Phone: 701-328-8957

Fax: 701-328-8969

TTY Users Call: 7-1-1 (Relay North Dakota)

E-Mail: [pwanner@nd.gov](mailto:pwanner@nd.gov)

Short Description: To procure a vendor to plan, develop, implement and analyze DVR client satisfaction surveys.

Instructions: Click the link below to view this solicitation. Contact the Procurement Officer if you have any questions or are unable to obtain the documents from the website.

<https://apps.nd.gov/csd/spo/services/bidder/displaySolicitation.htm?solNo=325-14-700-040>

If the above link does not work:

-Go to [www.nd.gov/spo](http://www.nd.gov/spo)

-From the left menu, click Bids and Contracts - click Current Solicitations

-Recent Solicitations are listed by close date.

The above referenced solicitation is hereby amended as follows:

1. Section 2.05 Experience and Qualifications Requirements is hereby deleted in its entirety and replaced with the following language:

In order for a proposal to be considered responsive, an offeror shall meet the following minimum requirements:

The successful offeror will have experience designing and conducting satisfaction surveys on at least 2 – 3 other projects. Experience designing and conducting satisfaction surveys with Vocational Rehabilitation Agencies will be taken into consideration when evaluating.

2. Section 5.04 Experience and Qualifications letter A is hereby deleted in its entirety and replaced with the following:
  - A) Does the offeror have experience designing and conducting satisfaction surveys on at least 2 – 3 other projects? Does the offeror have experience designing and conducting satisfaction surveys with Vocational Rehabilitation Agencies?
3. Attachment C – Evaluation Tool, under Experience and Qualifications delete letter A in its entirety and replace with the following:
  - A) Does the offeror have experience designing and conducting satisfaction surveys on at least 2 – 3 other projects? Does the offeror have experience designing and conducting satisfaction surveys with Vocational Rehabilitation Agencies?

**SOLICITATION AMENDMENT**

**ACKNOWLEDGEMENT**

**SOLICITATION NUMBER AND TITLE:** 325-14-700-040 DVR Client Satisfaction Survey

**AMENDMENT NUMBER:** 1

By my signature below, I hereby acknowledge receipt of and compliance with this amendment to the above referenced solicitation.

***NAME OF BIDDER OR OFFEROR***

***MAILING ADDRESS***

***PRINTED NAME***

***SIGNATURE***

***TITLE***

***DATE***