



Homeland Security Grant Program Grant Guidance FY 2008 Supplemental

The FY 2008 North Dakota State Homeland Security Grant Program (SHSGP) ended Feb. 28, 2011 with the majority of funds expended by local jurisdictions. However, a small amount of funding remains and North Dakota Department of Emergency Services (NDDDES) is announcing an opportunity for local jurisdictions to apply for the excess funds in the Supplemental Grant Process. Funds within this allocation must be spent no later than July 29, 2011. There will be NO extensions. Approximately \$60,000 is available.

While any public entity is eligible to apply for the funding, priority is being given to hospitals and emergency medical services. Reminder: all private entities must apply through a public entity (city or county governmental office).

ALLOWED EXPENDITURES For the purposes of this grant the allowed purchases are limited to: in-car repeaters, in-car mobile radios, portable radios, and programming. All interoperable communications equipment purchased through this program must be programmed according to the North Dakota Frequency Management Plan. NO match is required.

To be eligible the applicant must be NIMS compliant (for application purposes, compliance may be determined by the city or county, in which the applicant resides, meeting NIMS requirements).

REIMBURSEMENTS

The SHSP is a reimbursement grant program. Local jurisdictions must complete local expenditures / activities before receiving the SHSGP funding.

To receive reimbursement entities must complete the "Financial Reimbursement Request Detail" form found on the ND DES website on the Division of Homeland Security pages. All requests must be accompanied by invoices and proof of payment (cancelled checks, ledger sheets, city or county vouchers, auditor's warrant).

PERFORMANCE PERIOD

The performance period will be on or about April 11, 2011, and end no later than July 29, 2011.

REPORTING

All federal grant programs require the recipient report on the performance and progress of grant activities. All entities receiving an award must submit a **Quarterly Report** to the ND DES Division of Homeland Security. A separate

report must be submitted for each grant received. The report forms can be found on the ND DES website on the Homeland Security pages (<http://www.nd.gov/des/homeland/grants/homland-security-grant-program-forms/>).

Report deadlines:

- July 15 (covers activity April – June)

Failure to submit quarterly reports can result in the freezing of grant funds or possible closure of the grant.

APPLICATION DEADLINE

April 1, 2011

Submit Applications:

Mail: Attn.: Karen Hilfer, ND Department of Emergency Services, PO Box 5511, Bismarck, ND 58554

Or

FAX: Attn.: Karen Hilfer, 701-328-8181

Or

Email: khilfer@nd.gov