

Request for Applications 2012-2013

North Dakota State Board for Career and Technical Education Request for Applications

Title: Preparing Students for Nontraditional Fields

Definition: Nontraditional Fields

Occupations or fields of work, including computer science, technology, and other emerging high skill occupations for which individuals from one gender comprise less than 25% of the number of individuals employed in each such occupation or fields of work. Examples of nontraditional occupations include males in nursing, females in engineering.

Eligible Recipients:

Local education agencies (LEA's), including secondary schools, approved consortia, and postsecondary institutions eligible to receive funding as provided by the Carl Perkins Act of 2006.

Proposal Deadline: Must be received in this office by **June 29, 2012**

Number of Awards: Approximately 8-9

Allocation of Funds:

Proposals may be written for any amount up to \$9000. Local match is encouraged, but not required. Awards will be issued on a competitive basis. Projects may begin upon approval. Projects must be completed, and all invoices dated no later than **June 23, 2013**.

Goal/Purpose:

To assist students to access a full range of occupational choices regardless of gender, and to assist schools to meet or exceed Perkins performance levels for student participation in and completion of programs that lead to nontraditional careers.

Activities/Services:

Proposals should focus on one or more of the following:

1. **Hands on activities**, strategies, or services designed to enhance the numbers of students enrolling in programs leading to nontraditional careers.
2. **Hands-on** strategies designed to educate students, faculty and parents on the benefits of nontraditional, high wage, high skill nontraditional careers.
3. Presentations featuring role models successfully employed in nontraditional careers. (These presentations must be paired with **hands-on** experiences for participants.)
4. Activities providing mentoring or e-mentoring of students exploring nontraditional careers.
5. Retention activities for students enrolled in programs leading to nontraditional fields.

Format:

Proposals should not exceed 5 pages, 12 pt. font. Please include the following:

1. Statement of Need: Describe the school's need for proposed grant services:
 - a) Review your school's Perkins data for "Student participation in and completion of CTE programs leading to nontraditional fields." Does your Perkins Report Card indicate failure to meet these standards for 2-3 consecutive years? If so, this is sufficient evidence of need.
 - b) Does your school have certain programs that invariably have difficulty attracting/retaining nontraditional enrollees? Local school enrollment data can be used to document such a trend.

Please **list the programs** that should benefit from the grant activities, and support your choice(s) with enrollment data (Perkins or other school data).

2. Activities/Strategies:

Describe the proposed grant activities, strategies, or services. How will the proposed activities increase the number of students participating in and completing nontraditional programs? What is the estimated number of students to benefit from your school's project?

3. Goals and Objectives/Evaluation Criteria:

Clearly describe the project goals, objectives and criteria for evaluating the project's effectiveness. (Example: This semester's enrollment of four female students in Construction Technology will increase to six by Spring Semester, 2013.). **If funding is being sought to repeat a project, the applicant is strongly encouraged to provide statistical evidence of that project's effectiveness.**

4. State Forms: Complete and attach forms SFN 15275, Funding Application Budget and SFN 15274, Funding Application Cover Sheet to the application, found at <http://www.nd.gov/cte/forms/>. (These forms do not count against the five page limit.) **Attach a brief budget narrative explaining the grant's budget request.**

Selection Criteria:

1. The Statement of Need clearly establishes a rationale for the project.
2. The Statement of Need lists the program(s) the grant is intended to benefit. (Example: Herbert High School's grant will focus on increasing the number of male students enrolled in Health Careers and the number of female students in Information Technology.)
3. The Activities/Strategies section includes *significant hands-on activities* for students.
4. The project's goals and objectives are reasonable and attainable.
5. The budget narrative justifies the amounts requested.

Products:

1. Funded projects must submit a Final Claim and Narrative Report by **June 30, 2013**.
2. The final report will include an overview of project activities, an evaluation of the project, i.e., an analysis of the extent to which project goals were reached, and lessons learned by project implementation.

Non-allowable Expenditures:

Funds may not be used for equipment, out of state travel or for purposes of supplanting state and local funds. Funds may not be used for “promotional items and memorabilia, including models, gifts and souvenirs”. OMB Circular A-87.

More Information:

For ideas and suggestions, please visit www.napequity.org, and check out the “Resources” section. Proposals may be sent by e-mail or regular mail, but must arrive in the Office of Career and Technical Education no later than 5:00pm, **June 29, 2012**. Send proposals to:

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NDCTE

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