

CAREER DEVELOPMENT PROGRAM  
ANNUAL REPORT  
FY' 2009-2010  
**Due: May 31st**

School/Consortium: \_\_\_\_\_ Counselor: \_\_\_\_\_

<b>NUMBER OF STUDENT CONTACTS:</b> (# of professional contacts with individuals, involving an exchange of information)	<b>TOTALS</b>
Academic	
Career Development	
Personal /Social	
<b>SCHOOL CONTACTS:</b> (# of professional contacts involving an exchange of information regarding program/student/concern..)	
Teacher <i>(re CD program)</i>	
Teacher <i>(re student/s)</i>	
Other Student Personnel Workers <i>(social workers, psychologists, LD, ED, and/or other specialists)</i>	
Referral Agencies	
Administration	
Parents	
<b>OTHER ACTIVITIES:</b>	
Classroom and/or Group <i>(presentations or activities, etc)</i>	
Students Tested <i>(# of students taking assessment and/or receiving interpretation)</i>	
Contacts with (recent) Graduates <i>(phone, e-mail, in-person)</i>	
Contacts with Dropouts <i>(phone, e-mail, in-person)</i>	
Contacts with Adults <i>(community members, 18 years of age or more) (phone, e-mail, in-person)</i>	
Contacts with colleges & industry <i>(phone, e-mail, in-person)</i>	
Meetings <i>(professional, student, community, staff, etc)</i>	
Other <i>(any individual, group, or entity that doesn't fit into another category; or any contact you wish to emphasize)</i>	
<b>NARRATIVE:</b> (Attach a narrative to describe the activities completed in addition to those identified in the program of work. Also, briefly summarize highlights that have added to the success of your program this year.)	

Submit the **completed annual report, program advisory committee form and minutes** (including a motion "to continue" the CD Counseling Program for the upcoming school year) to:

Email completed form to: [alea@nd.gov](mailto:alea@nd.gov) or fax to: 701-328-1255.....You may access this form at:

<http://www.nd.gov/cte/secondary/programs/career-dev/docs/annual-report.doc>