



## DEPARTMENT OF CAREER AND TECHNICAL EDUCATION

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STATE DIRECTOR &  
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Dear College Administrator:

North Dakota law contains twelve exemptions from regulation for institutions that wish to operate in the state. With the passage of HB 1092, there will be thirteen. The existing twelve exemptions can be reviewed, here: [ND Century Code](#). The newest exemption, which will go into effect August 1, 2011, is as follows:

"Institutions whose only physical presence in this state consists of students enrolled in practicums, internships, clinicals, or student teaching in this state."

The board's rules state: "Postsecondary educational institutions claiming to be exempt under North Dakota Century Code 15-20.4-02 shall provide to the board, in writing, sufficient information supporting the exemption." **Distance education institutions seeking an exemption from regulation, click here for the appropriate form: [CTE Exemption Request](#).**

For all other institutions seeking an exemption from regulation, please send a letter of request citing the exemption(s) being claimed (NDCC 15-20.4-02) and a detailed rationale supporting the request in light of proposed operations in the state.

Address your request to:

State Board for Career and Technical Education  
% Debra Huber  
600 East Boulevard Avenue #270  
Bismarck, ND 58505-0610

For institutions that do not qualify for an exemption, application instructions and information can be found here: [ND Private Postsecondary Institutions](#).

North Dakota's licensing boards (e.g., Board of Nursing, Educational Standards and Practices Board) may also have applicable programmatic requirements. You may access information on North Dakota's Boards and Commissions, here: [ND Boards and Commissions](#).

Please be advised that the State Board for Career and Technical Education does not have the authority to provide a complaint procedure for institutions it has not authorized to operate in North Dakota. Contact information for The North Dakota Office of the Attorney General, Consumer Protection and Antitrust Division, is as follows:

Office of Attorney General  
Consumer Protection & Antitrust Division  
Gateway Professional Center  
1050 East Interstate Ave. Ste. 200  
Bismarck, ND 58503-5574  
(701)328-5570  
(701)328-5568 (Fax)