

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**Minutes of Meeting****May 18, 2009**

Members of the State Board for Career and Technical Education met at 9:00 a.m. on Monday, May 18, 2009, in the Sakakawea Room, State Capitol Building, Bismarck. The meeting was called to order by Mr. Darrel Remington, Chair. The following members were present:

Mr. Jeff Lind, Vice Chair
Mr. Brian Duchscherer, Member
Ms. Maren Daley, Member
Mr. William Goetz, Member
Dr. Wayne Sanstead, Member
Ms. Rita Wilhelmi, Member

Wayne Kutzer, Dwight Crabtree, Curt Dahme, Brenda Schuler, Ray Hintz, Kelly Scholl, and Vicki Neuharth were also present.

CONSIDERATION OF MARCH 16, 2009 MINUTES – Mr. Lind moved and Ms. Daley seconded to approve the minutes of the March 16, 2009 meeting as presented. The motion passed unanimously.

FINANCIAL REPORT - Mr. Kutzer distributed and reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended April 30, 2009. Mr. Kutzer also distributed and reviewed the FY2009 General Fund and State Funded Projections.

Following a brief discussion, Ms. Wilhelmi moved and Dr. Sanstead seconded to approve the financial reports as presented. The motion passed unanimously.

DIRECTOR'S REPORT – Mr. Kutzer reported that a virtual area center meeting was held on May 11. Discussion during the meeting included working on enhancing virtual center

offerings, completion of skills-based certificates, the possibility of moving to a standards based approach, and interest in allowing dollars to be spent on equipment.

Discussion was held on virtual centers and the progress that is being made. Mr. Kutzer reminded the board that the virtual centers are beginning their second year of a five year pilot program.

Mr. Kutzer then reported that the agency is working on a new on-line cooperative agreement that will provide some funding for facilitators in local schools. He will provide additional information to the board as it progresses.

Mr. Kutzer then informed the board of two staffing changes. Wade Kadrmas has been hired as the Assistant Supervisor for Information Technology and IT Career Awareness, effective June 1, 2009.

The new Career Advisor Supervisor position, approved by the legislature, will be announced shortly. It is anticipated that the position be filled by July, 2009. Ms. Daley recommended that the Career Advisor Supervisor receive a day of orientation at Job Service.

Discussion was held on the career advisor responsibilities and the importance of providing information to schools on what will be happening and what is expected of career advisors over the next several months. It was also recommended that career advisor information be provided at the Governors Workforce Summit on October 8-9.

Discussion was also held on using carryover funding for career advisors. Mr. Goetz asked if an Emergency Commission request to use unobligated funds from this year for next biennium should be made. Mr. Kutzer will follow up on this.

Mr. Kutzer then reported that Mr. Carrol Burchinal, former CTE State Director, received the National State Directors Emeritus Award. The board asked that Mr. Kutzer congratulate

Mr. Burchinal on this well deserved award and requested that he be recognized at the annual employee recognition this fall.

LEGISLATIVE UPDATE – Mr. Kutzer distributed and reviewed legislative bills that involve career and technical education: SB2019, SB2003, SB2018, and HB1400.

Discussion was held on the board's concern over schools going to the legislature to request virtual centers or possibly other programs and circumventing the Department of Career and Technical Education. Mr. Kutzer reported that it is a concern; however, schools will still need to comply with the agency's policies and procedures.

Discussion was also held on the additional requirements placed on the Joint Boards and how those requirements will work with the Education Commission. It was suggested that subcommittees made up of members from each of the boards review the new responsibilities. It was also suggested that a meeting with the Lt. Governor is needed so that the Education Commission and the new responsibilities of the Joint Boards don't go in two different directions.

Mr. Kutzer reported on various sections of HB1400, reporting that he is now a voting member of the Education Commission.

Discussion on ACT and WorkKeys was held. A question was asked regarding whether students are required to take the ACT to enter two year colleges. Mr. Kutzer will follow up on this and provide more information on WorkKeys, when it becomes available.

NEW LEGISLATIVE FUNDING CONSIDERATIONS – Mr. Kutzer reviewed several budget considerations/options (green sheet) and how the various options impact funding. A final decision regarding the budget needs to be made during the June meeting. The current reimbursement policy (buff sheet) for state funded programs was also reviewed.

Discussion was held on why reimbursement rates differ from one area to another and why some courses aren't funded and others are. It was also noted that the priority should be to address areas that have had reimbursement rates reduced in past years.

Discussion was also held on the importance of equalizing funding for all programs. The board would like to see the fiscal impact of this.

Mr. Kutzer reported that there was a redesigning task force in the 1990s but that due to lack of funding, it did not materialize. Mr. Kutzer will review the task force's findings and look into putting together a committee to work on this issue so that a plan could be in place prior to the next legislative session.

Mr. Kutzer then reviewed the virtual area centers five year budget projections and provided an update of the virtual centers.

Following discussion, Mr. Kutzer will provide funding options for the board to consider in order for them to make their final decisions during the June meeting.

PROPOSED 2009-2010 STATE AND FEDERAL FUNDING – Mr. Kutzer reviewed the proposed 2009-11 state and federal funding and new and expanded requests (purple sheet).

Mr. Kutzer reported that the changes include funding for a new position, certification for career advisors and legislative salary increases for state employees.

Mr. Kutzer then reviewed the administrative budget comparison from FY 2007 through FY 2010.

Following discussion, Mr. Kutzer reported that final funding recommendations will be provided at the June meeting.

ITEST GRANT – Mr. Ray Hintz, Information Technology Supervisor, provided an update on the Information Technology programs that are located at high schools and community colleges across the state. He also reported that the Information Technology Council

of North Dakota has been very beneficial for the information technology programs across the state.

Mr. Hintz also reported on the Itest Grant, stating that even if the grant is not approved, items in the grant will continue to progress.

Following discussion, the board thanked Mr. Hintz for his report.

CTSO STUDENT ORGANIZATION CONFERENCES – Board members were invited to the FFA student organization conference and the CTSO summer leadership training.

FUTURE SBCTE MEETINGS – All board meetings will begin at 9:00 a.m.

The June board meeting will be held in Bismarck on Monday, June 23, 2009.

There will be no board meetings in July or August.

The September board meeting will be held on Monday, September 21, 2009

The Joint Boards meeting will be held on Tuesday, September 22, 2009.

The October board meeting will be held on Monday, October 19, 2009.

The meeting adjourned at 11:56 a.m.

Respectfully submitted,

Mr. Darrel Remington
Chairperson